

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

May 19, 2021

6:35 PM Executive Session discussion of legal tax issue. Returned at 6:45 PM.

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

Staff/Consultants: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr,

Public: Robert and Rebecca Kraft; via Startmeeting.com: Cliff Frost,

Approval of the Agenda: Added were St. Mary's Church sign, fill wanted, and septic issues. Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: Robert Kraft addressed the Board stating issues from stormwater. Rebecca Kraft presented various photos and explained that as water comes down through gutter and it washes out their driveway materials. Board said they would have Roadmaster investigate, and informed that road work will be on their portion of the road next year. Solicitor Battersby explained Pennsylvania law and it is the responsibility of the property owner. Chairman Deardorff suggested they contact Adams County Conservation District for assistance.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the May 4, 2021 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated that a hearing was held regarding the amendments to Official Map, Subdivision and Land Development, Zoning and general codification of Ordinances. No public comments were received. He said the Planning & Zoning Commission and Adams County Office of Planning & Development have reviewed, and the Ordinances to amend were duly advertised as required.

Supervisor Reamer motion to approve and adopt Ordinance 2021-04 Codification Amend Official Map. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Reamer motion to approve and adopt Ordinance 2021-05 Codification Amend Subdivision and Land Development. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motion to approve and adopt Ordinance 2021-06 Codification Amend Zoning Ordinance. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motion to approve and adopt Ordinance 2021-07 General Codification Ordinance. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Gordon seconded. The motion carried unanimously. Solicitor left at 7:16 PM.

Road Report: Streetlights tabled.

Roadmaster Herr stated the office parking lot has been completed, and subcontractor was in touch with Mike Pastovic regarding use of his water.

Roadmaster Herr stated road projects to begin second or third week of June. Road department has completed Old Waynesboro and currently working on Cold Springs Road. He said Specialty Granules will give \$20,000.00 toward paving of Old Waynesboro Road.

Roadmaster Herr reported tire completed on both F550's. He reported that the roads have been mowed once, and will start again to complete prior to road projects.

Chairman Deardorff motioned to approve the purchase of teeth and pins for backhoe. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson gave her financial report to the Board prior to the meeting. Supervisor Gordon motioned to approve transfer of \$92,000 from ACNB to PLGIT once tax funds received. Chairman Deardorff seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve the payment in full to AmTrust for worker's compensation of \$14,170.00 using PCard. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the renewal of QuickBooks payroll at a cost of \$650.00. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the renewal of Startlogic hosting for domain and email at a cost of \$334.80. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the annual service of air conditioners at the office and maintenance buildings by Thomas Inc. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept the Secretary/Treasurers Report. Supervisor Reamer seconded. The motion carried unanimously.

Old/New Business:

Bids were opened and read aloud for seal coating of Bullfrog Road. Midland Asphalt Materials Inc., Bloomsburg, PA \$2.349 per square yard, total bid \$21,141.00; and Russell Standard, Fayetteville, PA \$1.64 per square yard, total bid \$14,760.00. Supervisor Gordon motioned to accept Russell Standard as the lowest bidder for \$14,760.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

Contract for work at cemetery needs signatures to complete.

Supervisor Reamer asked if signs for lanes at Fairfield Union Cemetery could be ordered through the Township and reimbursed. Vice-Chairman motioned to approve sign order for reimbursement for Fairfield Union Cemetery. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to waive sign fee for temporary sign for St. Mary's Church Cemetery along Fairfield Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion items:

Supervisor Reamer motioned to approve a \$200.00 donation to Borough of Fairfield for the use of the borough hall for hearings. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon stated the Zoning Ordinance needs amendments for swimming pools, ten acre lots, estate lots, and accessory dwelling units. Board instructed him to address with Planning & Zoning Commission and the Adams County Office of Planning & Development.

Discussion regarding KPN, which Supervisor Reamer stated she and Roadmaster met with LoBar regarding Community Park and bridge work, which they would price out. Supervisor Gordon motioned to approve using KPN (Keystone Purchasing Network) for Mt. Hope Bridge for next year. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of grass on roads. Board instructed Road Department to take photos and document, which along with address will be provided to the Township office to forward to Code Officer for violation letter.

Special Notices: None.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – May 25, 2021
- Board of Supervisors Meeting – June 1, 2021
- Parks and Recreation Commission – June 8, 2021
- Board of Supervisors Meeting June 15, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:56 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman