

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

June 7, 2016

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. It was noted that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public Present: Don Wills, Jr.; Dave Peters; Laura Morgan; Robert Sharrah of Sharrah Design Group, Inc.; Terry Ferguson; Candice Ferguson-Miller; Danielle Ryan of the *Emmitsburg News Journal*; and John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Planning Commission Report: Draft Planning Commission meeting minutes for May were distributed to the Board prior to the Board meeting. Supervisor Deardorff motioned to approve and sign the DEP Request for Planning Waiver and Non-building Declaration for the Freda Foth Minor Subdivision for a Lot Addition, as recommended by the Planning Commission. Supervisor Reamer seconded. The motion carried unanimously. Supervisor Deardorff motioned to approve the Freda Foth Minor Subdivision for a Lot Addition as all outstanding conditions have been met and as recommended by the Planning Commission. Vice-chairman Woerner seconded. The motion carried unanimously. The mylars were signed and given to Mr. Sharrah.

Old/New Business: Prior to the meeting the Board received a request from Sharrah Design Group, Inc. for an exemption from Ordinance 2012-04: Stormwater Management Ordinance, for a single detached home on the 8.96 acre level lot at 78 Mount Hope Road. Ordinance 2012-04 authorizes the use of the Simplified Approach for impervious coverage on a property that exceeds 5,000 square feet. The impervious coverage at the 78 Mount Hope Road property is 7,401 square feet. The Stormwater Ordinances for surrounding Municipalities and Adams County allow up to 10,000 square feet of impervious coverage, if disconnected, to be exempted. The Township Zoning Officer and Township Engineer were contacted prior to the meeting for their input and both had no problem with the exemption and advised the Board to look into amending Ordinance 2012-04. Supervisor Deardorff motioned to grant the requested exemption from volume controls and rate control as related to stormwater management for 78 Mount Hope Road and move forward with amending the Stormwater Management Ordinance 2012-04 to coincide with the surrounding Municipalities. Vice-chairman Woerner seconded. The motion carried unanimously.

Mr. Sharrah left the meeting at 7:13.

Public Comment: Ms. Ferguson stated that she moved into her house in 1985 before the Township Zoning Ordinance was enacted and would like to subdivide her property at 1395 Green Ridge Road so that her son could build a home on the subdivided property. She questioned why her property is zoned Woodland Conservation which allows for a minimum lot requirement of five acres. The surrounding properties are zoned Agricultural which allow for a minimum lot requirement of two acres. Her property is 7.86 acres which if subdivided would leave a non-conforming lot with restrictions. The Board instructed her to attend the Planning Commission meeting for their recommendation. In order to build on the non-conforming lot, she will have to get a variance. The Board explained that all zoning and subdivision regulations come from the Municipal Planning Code of the Commonwealth of Pennsylvania.

Approval of Minutes: Supervisor Dille motioned to approve the minutes of the May 3, 2016 Board of Supervisors Meeting and the May 26, 2016 Board of Supervisors Workshop. Vice-chairman Woerner seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby did not have anything to report. Vice-chairman Woerner motioned to accept the Solicitor's (non)-Report. Supervisor Reamer seconded. The motion carried unanimously.

Old/New Business Cont'd.: Supervisor Deardorff motioned to approve the final Application for Payment #2 in the amount of \$45,506.11 for the Reeds Bridge project. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to set up a meeting with the Franklin Township Board of Supervisors to discuss the shared Hickory Bridge Road Bridge Rehabilitation Project and to engage the Township Engineer to begin work on this project once the Franklin Township Board of Supervisors has agreed to engage their Township Engineer for the same project. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to use Martin & Martin, Inc. to see if they can reduce the size of the Township Campus Landscape Restoration Area. Vice-chairman Woerner seconded. The motion carried unanimously. Martin & Martin, Inc. was the Township Engineer that originally prepared the water quality calculations for the Township Campus Landscape Restoration Area as part of the Township Campus Project.

Vice-chairman Woerner motioned to not submit an Application for Act 537 Sewage Facilities Planning Reimbursement based on the facts presented. Supervisor Dille seconded. The motion carried unanimously. The facts being that currently there are one hundred and twenty municipalities that have submitted reimbursement requests totaling 6.1 million dollars. Last year, the Bureau of Clean Water received \$200,000 from the Commonwealth for reimbursements and this year there were no funds budgeted for this program.

Solicitor Battersby left the meeting at 7:45 PM.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the May 2016 Check Detail report. As there were no comments or questions for Secretary/Treasurer Feiler, Supervisor Dille motioned to accept the Treasurer's Report and approve all the expenditures for the month of May. Supervisor Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the June calendar prior to the meeting. The Board reviewed her report and calendar. She reminded the Board to review the draft copy of the Mid-Year Newsletter that will be mailed out July 1st. Vice-chairman Woerner motioned to accept the Secretary's Report. Supervisor Dille seconded. The motion carried unanimously.

Road/Sewer Report: Roadmaster Harbaugh submitted his Road Report prior to the meeting. He added that he spoke with Deb Musselman of the Adams County Conservation District and was told that the stream crossing evaluation was completed for the culvert by Mountain Lane on Mount Hope Road and it does not meet the criteria for the Low Volume Dirt and Gravel Road Grant. Vice-chairman Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Dille asked the Board if it would be permissible to contact PennDOT to see if they would put up a sign in the school zone stating no passing on right. The Board agreed and asked Roadmaster Harbaugh to contact the Township's PennDOT District Representative.

Roadmaster Harbaugh submitted his Sewer Report prior to the meeting. He stated that the lagoons have been leveled and the next step is to begin removing the lines from the spray field. The Road Crew is no longer involved in any sewer plant operations. Supervisor Reamer motioned to accept the Sewer Report. Supervisor Dille seconded. The motion carried unanimously.

Parks and Recreation Commission Report (PRC): Draft PRC meeting minutes for May were distributed to the Board prior to the Board meeting. Supervisor Reamer motioned to designate Hamiltonban Township Chairman Robert Gordon to sign the WellSpan Community Grant Program Application, the DCED - Greenways, Trails and Recreation Program Grant Application, and the Adams County Green Space Grant Application that are being submitted by the Hamiltonban Township and Fairfield Borough Joint Parks and Recreation Commission. Vice-chairman Woerner seconded. The motion carried. Supervisor Dille opposed.

Supervisor Reamer motioned to grant the request made by the Hamiltonban Township and Fairfield Borough Joint Parks and Recreation Commission to waive the required land development plan as recommend by the Planning Commission. Chairman Gordon seconded. The motion carried unanimously.

A question arose as to how much the Borough of Fairfield is contributing towards the park project. The Borough has designated \$1,000 for the next five years.

EMA Report: There were no calls for the month of May. Supervisor Dille motioned to reimburse the cost of detailing a van that was used during an incident at the Hillside Nursing Home on June 5th. Supervisor Reamer seconded. The motion carried unanimously. Residents of the nursing home had to be evacuated to the Fountaindale Volunteer Fire Company after a suspicious package was delivered to the facility.

Fire Company Reports: Chairman Gordon went over the activity reports that were submitted by the area Fire Departments. Within the Township, Cashtown Community Fire Department did not responded to any calls in May; Fairfield Fire & EMS responded to two calls in both in April and in May, Fairfield EMS responded to seven calls in May; and Fountaindale Volunteer Fire Department responded to three calls in May.

Zoning Officer's and Code Enforcement Officer's Reports: Mr. Wilbur Slothour submitted his report for the month of May prior to the meeting. One sign permit was issued at 1717 Carrolls Tract Road; three zoning permits were issued at 720 Iron Springs Road, 75 Mountain Lane, and 412 Fairfield Road; and three building permits were issued at 190 Carrolls Tract Road, 995 Jacks Mountain Road and 2345 Cold Springs Road. Supervisor Reamer motioned to accept the Zoning Officer's Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Mr. Tim McCauslin submitted his report for the month of May prior to the meeting. He continued following up on a nuisance violation on Deist Lane. Vice-chairman Woerner motioned to accept the Code Enforcement Officer's Report. Supervisor Dille seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): At the May COG meeting, Andrew Merkel of the Adams County Office of Planning and Development explained the Adams County Transportation Planning Organization's draft 2017-2020 Adams County Transportation Improvement Plan (TIP) that is now in the comment period and is to be approved on June 29th and become effective October 1, 2016. The Road Safety Audit for Route 116 (Fairfield Road) from Bullfrog Road to Route 16 is on the TIP.

On July 14th, ACATO will be hosting a flagger training course for all municipalities in Adams County at the 911 Center.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): No report was given as there were no meetings held.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - June 8, 2016.
- Zoning Hearing Board - June 21, 2016.
- Proposed Zoning Ordinance Workshop - June 27, 2016
- Planning Commission - June 28, 2016.
- Board of Supervisors Workshop - June 30, 2016.
- Board of Supervisors - July 5, 2016.

Adjournment: At 8:15 PM, Vice-chairman Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman