

**+Hamiltonban Township
Supervisors Re-Organizational Meeting
January 5, 2026**

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. **Call Meeting to Order and Pledge of Allegiance to the Flag**
 2. **Public Comment. (Agenda items only)** Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.
 3. **Appoint:** Temporary Chairman -
Temporary Secretary -
 4. **Nominate and Appoint:**
Chairman –
Vice-Chairman –
Safety Officer –
Secretary/Treasurer – Lynda Noel
CDL Coordinator – Lynda Noel
Right-to-Know Officer – Lynda Noel
 5. **Appoint Employees Who Are Not Elected Officials by Omnibus Motion:**
Roadmaster - Ray Herr
Full-time Road Crew – David Bancroft
EMA Coordinator – Fairfield Regional Emergency Management Agency - Adam Wine EMA
Coordinator and Michael McCabe, Deputy EMA Coordinator
 6. **Appoint Township Consultants by Omnibus Motion:**
Township Solicitor - Matthew Battersby, Battersby Law Office
Sewer Engineering Firm -Keller Engineers – Erik Vranich
Sewage Enforcement Officer - Gil Picarelli, KPI Technology
Traffic Engineering Firm – Bowman Consulting Group– Jodie Evans
Zoning Officer – Pennsylvania Municipal Code Alliance
Floodplain Manager – Erik Vranich of Keller Engineers
Planning Consultants – Ann Hutchinson of Natural Lands Trust and
Rob Thaeler of Adams County Office of Planning and Development
Township Engineering Firm - Keller Engineers – Erik Vranich, Ted Brillhart
Zoning Hearing Board Solicitor - Harold Eastman of Barley & Snyder
Building and UCC Inspections Officer - Pennsylvania Municipal Code Alliance.
Code Officer – Tim McCauslin.
Engineer for Parks & Recreation – Brandon Guiher, KPI Technology
IT Professional- KirbTech Technology
- All consultants are being motioned with their current fee schedule.
7. **Motion to approve Resolution 2026-01: Appointing SEK CPA's & Advisors to perform the 2025 audit for all funds.**
 8. **Motion to approve Resolution 2026-02: Appointing members to the Zoning Hearing Board.**

9 **Appointment of Volunteers to fill expired terms on Boards, Authorities and Commissions by Omnibus Motion:**

- Vacancy Board Chairman – LuAnn Dille (one-year term)
- Planning & Zoning Commission- Cal Bream--(four-year term)
- Planning & Zoning Commission-Kris Feldmeyer- - (four-year term)
- Zoning Hearing Board- Terry Kuykendall- (four- year term)
- Auditor-William Leaman- -(four- year term)
- Auditor- Tamara Trocha- - (four-year term)

10. **Appoint Delegates and Alternates to:**

- Adams County Council of Governments -
- Adams County Tax Collection Committee -
- York/Adams Tax Bureau -
- FREMA Representatives –
- Joint Parks & Recreation Commission Liaison –
- Ag Security Council -
- Planning Commission Liaison -

11. **Select Depository Banks:** ACNB, PLGIT, and F & M Trust.

12. **Establish Meeting Dates:**

All public meetings are held at the local prevailing time of 7:00 PM at the Township Office located at 23 Carrolls Tract Road, Fairfield, PA.

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| Auditors: | January 6, 2026. |
| Board of Supervisors: | First Tuesday of each month except for November when the meeting will be on Wednesday, November 5 due to elections. |
| Planning Commission: | Fourth Tuesday of each month |
| Parks & Recreation Commission: | Second Tuesday of each month |

13. **Determine Holidays: 2026** New Years Day-January 1, Martin Luther King Day January 19, Presidents Day February 16, Good Friday-April 3, Memorial Day-May 25, Independence Day-July 4, Labor Day-September 7, Veterans Day-November 11, Thanksgiving Day-November 26 and day after November 27, and Christmas Day-December 25.

14. **Certify:** Voting Delegate(s) attending the PSATS Annual Educational Conference -

15. **Mileage Allowance:** Federal Allowance which is \$0.70 (IRS) for 2026.

16. **Adjourn**