

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Workshop
January 28, 2016

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille and J. Edward Deardorff.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Andrew Merkel and Chris Caba of the Adams County Office of Planning and Development; Patricia Smith, President and Carroll Smith, Vice President of the Fairfield Borough Council; Susan Wagle, Fairfield Borough Secretary; David Hazlett, Carroll Valley Borough Manager; and John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Prior to the Workshop, there have been discussions within the local governing bodies of Hamiltonban Township, the Boroughs of Carroll Valley and Fairfield, and the Fairfield Area School District for the need to increase safety and alleviate traffic on Fairfield Road (State Route 116). As a result of these discussions, Mr. Merkel and Mr. Caba were invited to the Workshop to discuss Road Safety Audits (RSA) and available funding options. A RSA begins with auditors looking at data that include traffic volumes and crash data. Representatives from Hamiltonban Township, Carroll Valley and Fairfield Boroughs and the School District will meet again to identify areas of concerns and as a group collectively submit the information to the County to request a RSA. The main area of concern is on Fairfield Road (State Route 116) from Bullfrog Road to Waynesboro Pike (Route 16). There is a need for sidewalks by the post office, school and Towne Center, turning lanes by the school and Liberty Mountain Resort, and a need to increase the safety at various intersections along this route.

At 8:20 PM, Mr. Merkel, Mr. Caba, Ms. Smith, Ms. Wagle, Mr. Smith, and Mr. Hazlett left the meeting.

Energy audit proposals were received from Electric Power Savers (EPS) (EPS works with First Energy) for the Township Office and maintenance building. The audit identified and prioritize energy efficiency opportunities. This item was tabled until more information, such as recommendations from other municipalities are obtained.

The Board discussed sending a letter to the Elected Auditor that was elected in 2013 asking him to resign as he has not attended one Auditor meeting since he was elected as Auditor.

The Application for Payment and Change Order for the Reeds Bridge Project was quickly reviewed and will be up for consideration at the February Board of Supervisors meeting.

The Board discussed the request from the PennDOT District 8-1 Office (Gettysburg location) to enter into an Agility Agreement with Hamiltonban Township for the use of the wash bays at the maintenance facility. The wash bays would be used infrequently and only by District 8-1 trucks. This item will be up for consideration at the February Board of Supervisors meeting

The Board quickly discussed the 2016/2017 Co-stars Salt Contract and the need to purchase fuels through Co-stars. Purchasing fuel through Co-stars will save money in advertising costs and fuel prices will be a percentage above rack rather than a locked price.

Road Coordinator Deardorff stated that proposals were received from L.W. Bishop and Ketterman Electrical Services, LLC for installing outdoor receptacles and lighting for a flag pole at the Township Office. The proposals came in at \$1,765 from L.W. Bishop and \$1,695 from Ketterman.

The office roof is scheduled to be replaced in the middle of February, weather permitting.

It was noted that the trees that have died at the maintenance facility should be replaced.

Chairman Gordon went over the items that will be on the February Board of Supervisors meeting agenda.

At 8:55 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is February 2, 2016 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman