

Hamiltonban Township, Adams County, PA  
**Recreation and Parks Commission (RPC)**  
**Minutes of the January 8, 2014 Meeting**

**Attending:** Teresa Scripture, Commission member; Lacy Hammett Commission member; David Jones, Chairman, Dean Thomas, Fairfield Borough Liaison; Coleen Reamer, minute recorder.

**Alan Patterson was absent.**

**Public: None.**

**REORGANIZATION MEETING**

**Called to Order at 7:04 PM by Chairman Jones**

Nomination of Chairman: Motion by Terri Scripture for David Jones to continue as Chairman. Second by Lacy Hammett and passed unanimously.

Nomination of Vice Chairman: Motion by Terri Scripture for Lacy Hammett as Vice Chairman. Second by Dave Jones and passed unanimously.

Nomination of Secretary: Motion by Lacy to retain Coleen Reamer as a Temporary Recorder of Minutes. Second by Dave Jones and passed unanimously.

Nomination and election of Treasurer: Motion by Lacy Hammett for Terri Scripture as Treasurer. Second by Dave Jones and passed unanimously.

**Reorganization meeting adjourned at 7:12 PM Motion by Lacy and Second by Terri.**

**The Regular meeting of the Recreation and Parks Commission was called to order at 7:14 PM by Chairman Jones.**

**Approval of Minutes:** Motion by Terri and Second by Lacy for the minutes of the 11/13/2013 meeting. Motion passed.

**Public Comment:** None, no public present.

**Treasurer's Report:** No activity balance remains at \$1,208.50.

**Old/New Business:**

**1. Park Surveys received from our household Budget Message mailing:**

- a) The majority of residents were very positive about having a small neighborhood park and willing gave us information on their household ages and preferred park amenities. Only one negative review was received. Terri Scripture has volunteered to take the surveys as they come in and put them on a spreadsheet.

- b) There was a lengthy discussion on the history of the formation of the RPC and Dean inquired about the Liaison status of his representation from Fairfield Borough. Because the Borough has not yet formed a Recreation Commission to date the members, again, encouraged Dean to talk with his Board about a Joint Recreation Commission. The RPC recommends that the HBT Board of Supervisors also consider a Joint Commission.
  - c) It was decided that the RPC should take its time in preparing a complete and accurate Grant Application to DCNR which is estimated to take the rest of 2014 for the 2015 grant round.
  - d) Our first step will be to form our partnerships with several groups: a few mentioned were Valley Quarries, SGI, Lions Club of Fairfield and Fairfield Boy Scouts. We will begin by talking with Valley Quarries within the next two weeks if possible.
  - e) We discussed the Valley Quarry residue property and its viability in the future.
2. **Middle Creek Trail Project:** The trail feasibility grant was awarded to Strawberry Hill as the Lead grantee and is supported by Hamiltonban Township, Adams County Office of Planning and Development, Camp Eder, Land Conservancy of Adams County and Penn Trails LLC. Coleen updated the group on the Trail Study. Terri and Lacy are interested in perhaps becoming part of the Study Group. Coleen will contact Chuck as he did not give her a maximum group number.
3. **Vacancy:** Lacy suggested that the Township utilize some type of reader board in front of the office to advertise our Commission Openings. It was also suggested that the Township put up a Facebook page. Lacy offered to assist Debby in that effort and to show her how to post our Park Questionnaire at the same time. The RPC recommends that the Board of Supervisors consider these suggestions moving forward.

**Meeting adjourned at 8:20 PM.** Motion by Commissioner Hammett, second by Commissioner Scripture, approved by unanimous vote.

**Next Meeting Date: February 12, 2014**

Respectfully submitted,

Coleen Reamer

Hamiltonban Township, Adams County, PA  
**Recreation and Parks Commission (RPC)**  
**Recommendations to the Board of Supervisors**  
**January 8, 2014**

The Recreation and Parks Commission Members make the following recommendations for consideration by the Board of Supervisors:

1. That the Board of Supervisors engage with Fairfield Borough to form a Joint Recreation Board to facilitate our common goals towards recreation of all types to serve the citizens of all ages residing in both communities.
2. That the Board of Supervisors expand our presence in Social Media by formulating a Facebook page that can reach younger and more technical driven residents urging them to take a more active role in Township business. Mrs. Hammett would be happy to assist the office in this project.
3. That the Board of Supervisors consult with the Township Zoning Officer to determine how a “reader board”, sandwich board or other type of outdoor sign can be incorporated into the office property for the purpose of notifying residents of important needs: i.e. Openings on commission boards, employment and other issues.
4. That the Board of Supervisors, containing new members as of January 2014, restate its interest to Valley Quarries for the 17 acre residue of the Musselman Farm for a date sometime in the future for acquisition.

Respectfully,

Recreation and Parks Commission members