

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
January 5, 2026

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:15 PM on January 5, 2026 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements:

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Kalathas, Supervisor Woerner, Supervisor Spence & Supervisor Picarelli all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of December 2, 2025 made by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Also Attending: Secretary Noel & Roadmaster Herr

Solicitors Report: None

Old/New Business:

- John Runge- was present to give update on project and submission for Gettysburg National. He stated the plan is still the same layout and they are considering the use of grinder pumps with forced main all the way down Carrolls Tract Road. This was presented to Fairfield Municipal Authority and their Engineer and everyone seemed to be on board and thought it would be a good option. Formal submittal should be in January or February 2026.
- Liberty Township Police Jurisdiction- It has been brought to our attention that they sit in our township and follow people until they get into Liberty Township and then pull them over. Chairman Deardorff suggested that we have Solicitor Battersby send them a letter and their supervisors regarding this issue.

Roadmaster's Report:

- Road Report provided to the board for review.
- Winter Materials purchase- 18 Pallets of Mag Chloride & more antiskid needs to be ordered in preparation for winter weather. The Roadmaster calculated that its costs roughly \$35 per mile to treat the roads.

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial reports provided to the board for review
- Oath of Office completed for all Elected or appointed Officials
- Trash Contract – Motion to reject all bids & Motion to rebid.

A motion was made by Chairman Deardorff to reject all bids for the trash contract. Second by Supervisor Spence. A motion was made by Chairman Deardorff to rebid the trash contract. Second by Supervisor Picarelli. Motions passed unanimously.

- Part time employees 2 paid holiday discussion- Roadmaster Herr stated that we should amend this policy so that if they are not scheduled to work the day before and the day after then they should not be compensated for the holiday.

A motion was made by Supervisor Spence to create the resolution to be presented at the next meeting. Second by Supervisor Picarelli.

A motion to approve the secretary's report made by Supervisor Woerner. Second by Supervisor Kalathas. Motion passed unanimously.

Planning Commission Items: None

Code Officer: Code enforcement report was provided to the Board for their review.

Zoning/Building/UCC (PMCA): Review of November billing and progress.

Parks and Recreation: None

FREMA:

Fire Company Reports:

- Buchanan Valley: Responses for November 11
- Cashtown / December -0
- South Mountain: 2025 total of 11 calls
- Fairfield: November 11 calls
- AREMS: November 14 Calls

ACCOG and ACATO:

YATB: No report.

PA State Police: November 2025: 1-Harrasment, 1-911 Hang Up, 1- Vehicle repossession, 2 request assist, 4-Domestic Security Check,2- Road hazard Animal, 5- See Office, 3-MVCNR- Non reportable, 1- Drivers License Seizure, 1- Terroristic Threat, 1- patrol Check.

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- January 13, 2026
Planning Commission Meeting – January 27, 2026
Board of Supervisors February 3, 2026

Motion to adjourn the meeting at 8:20 pm by Supervisor Woerner. Second by Supervisor Spence.
Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary