

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, September 10, 2024**

**Regular Meeting:**

**Attending in person:** Terry Scripture Vice Chair, Rob Olyphant; JPRC Treasurer, Matt Inskip; JPRC Secretary and Pat Pileggi JPRC member of Fairfield Boro

**1. Call to order time:** 7:00 pm by Terry Scripture

**2. Approval of Agenda:** 1<sup>st</sup> Rob 2<sup>nd</sup> Matt motion passed.

**3. Approval of Minutes from August 13, 2024.** Terry 1<sup>st</sup>, Rob 2<sup>nd</sup> motion passed.

**4. Public Comment:** No comment/public present.

**5. Treasurer's Report:** Parks&Recreation General Fund Balance \$2,312.81 Matt 1<sup>st</sup> Terry 2<sup>nd</sup> motion passed and report approved.

**6. Old Business:**

**a. Township Boro Picnic September 8, 2024** The picnic was a great success. John was very happy with everything. 30 people is the approximate estimate for attendance.

**b. Green Space Grant:** John submitted the grant asking for \$5,807; the request is to support the purchase of the water fountain, lattice for the pergola and stockade fence around the Jiffy Jon. John chose a different fountain that has a dog bowl, one fountain to drink from and a hose bib. John included surrounding the entire Jiffy Jon instead of just the sides. Some of the members are concerned about parents not being able to keep an eye on children with everything closed in. March/April 2025 is the timeline.

**c. Astronomy Discussion:** All good to go per Terry. Set up for November 8<sup>th</sup> 7 to 10 pm. Terry to confirm everything. Discussion about getting Maintenance Shed lights turned off for event if possible. Discussion about providing refreshments. Pat offered to bring hot chocolate. Members in attendance thought that a campfire not necessary. Lighting to be discussed at October meeting.

**d. Tree Donation:** We will probably have 5 trees donated this month. 3 from Matt Battersby and 2 from Dave Thomas. We will need to dig holes and pick out places for them. The trees should be planted by the end of September or early October. More to come.

**e. Donations:** John sent a letter to the Amvets to solicit a donation.

**7. New Business**

**a. Christmas Tree Lighting:** Tentative date and time of December 8 at 4:45. Rob to donate green extension cord. The commission needs to make a list of things needing to be taken care of. For example contact the church for their participation again. Also, make final decisions about refreshments and contacting Dave Thomas etc.

**8. Good For the Cause:** A question was asked about providing lunch for the road crew as has been done in the past.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

\*Board of Supervisors Meeting-September 17, 2024

\*Planning Commission-September 24, 2024

\*Board of Supervisors Meeting-October 1, 2024

\*Parks and Recreation Commission-October 8, 2024

**10. Adjourn Time:** 7:30 PM. Terry<sup>1st</sup> Pat<sup>2nd</sup> motion passed.