

Hamiltonban Township, Adams County, Pennsylvania
Auditors Meeting, January 4, 2017

Call to order: The meeting was called to order at 7:05 P.M.

Auditors in attendance: Sarah Ginn, Tami Trocha and Angela Cooper

Others in attendance: Sec/Treas. Nina Garretson and Township Supervisors Robert Gordon and Coleen Reamer

Election of officers: A motion was made by Sarah Ginn and a second by Tami Trocha to elect Angela Cooper as Chairman, vote was unanimous. A motion was made by Tami Trocha and a second by Angela Cooper to elect Sarah Ginn as Secretary, vote was unanimous.

Minutes: The minutes of the January 5, 2016 meeting were reviewed and passed as presented.

Financial reports: Nina Garretson provided the auditors with copies of the financial records for January 2016 through December 2016. These documents are kept on file at the township office.

During the review, all questions were answered and no issues arose.

Old business: None


New business: None

Working Supervisor's salary: A motion was made by Sarah Ginn and a second by Angela Cooper to make the working supervisor's salary \$12.00 per hour. The motion passed unanimously. A motion was made by Sarah Ginn and a second by Angela Cooper to make the Road master's supervisor's salary \$14.50 per hour in the event that a supervisor becomes road master in the future. The motion passed unanimously.

A full audit will be completed by Musselman and Creager, the township's CPA. Our review consisted of an examination of the internal computerized records of the township office.

With no further business to address, a motion was made by Tami Trocha and a second by Sarah Ginn to adjourn the meeting at 7:50 P.M.

Respectfully submitted,



Sarah Ginn

Angela Cooper

Tami Trocha