

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Wednesday, July 13, 2016**

**REGULAR MEETING:**

Call to Order: By Chairman Terry Scripture at 7:05 PM

**Attending:** Terry Scripture, Chairman; Dave Jones, Treasurer; Dean Thomas, Fairfield Member; Laura Morgan, Secretary; and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison. Maggie Travis, Vice-Chairman, was not in attendance.

**Public:** Kim Bream, Cameron Bream, and John Messeder, *Gettysburg Times*

**Approval of Agenda and Minutes from April 13, 2016:** 1<sup>st</sup> motion by Laura Morgan; second by Terry Scripture. Motion approved.

**Treasurer's Report:** Update provided by Treasurer Dave Jones. A 'thank you' letter will be drafted and sent out by Terry Scripture to local residents contributing funding for park development. A \$500 park donation was received from Melissa Wetzel, CPA, P.C. following distribution of the Township's mid-year newsletter. In addition to a 'thank you' from the JRPC, Ms. Wetzel 's name will be added to the list of 'Bronze' donors on the Township website.

**Public Comment:** Cameron Bream is considering projects in support of earning his Eagle Scout rank. There are multiple park components suitable for an Eagle Scout project, including installation of a pre-engineered ADA-compliant footbridge; construction of a park kiosk, and construction of a flag dedication area. Cameron recommends that JRPC conduct a survey of area youth when selecting activity panels for the planned play set.

**Old/New Business:**

- A. **PRC By-Laws:** Revised JRPC By-Laws were signed/approved by all JRPC members present. Maggie Travis will be asked to come by the Township office to sign.
  
- B. **Hamiltonban Township Park:**
  - **Playground Companies:** Mark Ford, President of Sports & Recreation Associates and a Miracle Play Systems representative, made a presentation to the JRPC about his company and the train play set that is under consideration for the playground centerpiece. He was able to provide a very helpful and detailed discussion of the pros and cons (both in terms of initial cost and maintenance) for many of the park components under consideration. Sports & Recreation Associates is a COSTARS vendor for system, installation, and surfacing. He will send the JPRS his contract numbers for COSTARS along with references. Next month's JRPC meeting will feature a presentation and quotes from an additional playground equipment vendor (Kevin Ferris, Play & Park Structures).
  - **Grant Updates:**
    - *Adams County Parks and Recreation Green Space Grant Program.* BOS liaison Coleen Reamer and JRPC member Laura Morgan attended a public workshop on June 29<sup>th</sup>. Grant application materials are under development by Coleen Reamer and Laura Morgan. Items under consideration for inclusion in the grant are a

free-standing group swing that features a large disc with rubber bumper that allows multiple children to swing together in both a traditional manner and side to side (See more at: <http://www.miracle-recreation.com/product/accelerator-swing/>); a climbing tube; engineered wood fiber play base for under additional play components; wear mats under all play equipment; and interpretive signage about 'green' park features and the cultural, historical, and economic history of the area. The application is due by September 30<sup>th</sup>. A pre-application review is set for August 19<sup>th</sup>. All interested JPRC members are invited to attend.

- *DCED grant.* JPRC was not awarded a 2015 grant from DCED (awards were announced at their July, 2016 meeting). A conference call will be scheduled with a representative of the department to discuss areas of improvement needed for future grant applications. The application for a 2016 DCED grant was submitted June 30<sup>th</sup> and will not benefit from this feedback, but JPRC will apply it to the 2017 round of funding. All JPRC members are invited to participate in this conference call. Coleen Reamer will schedule and notify all members of the date and time.
- Additional Support: An introductory letter will be drafted by Coleen Reamer and Dean Thomas for sharing with area businesses when soliciting their support of the park. Each letter will be followed up by a visit to further explain the project and discuss opportunities for support. Area businesses to be contacted include: Liberty Mountain Resort, Adams Electric, and Quad Graphics.
- The Fairfield Lions Club: The Lions have offered to conduct a million penny collection drive in support of the park. Coleen asks for recommendations of other area community groups to contact about getting involved in park development activities.

**Meeting was adjourned at 8:15 PM.** 1<sup>st</sup> motion by Laura Morgan; second by Dave Jones. Motion approved.

*Respectfully Submitted by Laura Morgan, Secretary*