

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

June 16, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. Chairman Deardorff gave instructions to those signed in by computer and those who dialed into the conference call line. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, and Coleen Reamer Via platform Startmeeting.com: Robert L. Gordon and David B. Martin.

Staff, Consultants and Commissions Present: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, John Strahler, Chair of Joint Parks & Recreation Commission.

Public: Richard Fulton via Startmeeting.com platform.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None.

John Strahler, Chair of the Hamiltonban Township and Fairfield Borough Joint Parks & Recreation Commission addressed the Board to encourage support for funding of the Community Park. He talked about the importance of Parks and growth plans, continuing the walking path and bridge needed at overflow, having water access, permanent restroom suggesting compost system. Stated tree planting which was postponed will be the end of September or early October. To accomplish goals the Commission needs to apply for several grants, the Greenspace Grant which will be due August 31st. He noted the Hamiltonban Twp Capital Improvements plan call for paving the roadway and parking lot at 4020 estimated \$25,000 for year 2022. He asked if the Board will commit this support for applying for grant funds this year. Supervisor Martin asked what Fairfield Borough was doing financially. Supervisor Reamer stated the Fairfield Borough provides \$1,000 per year in support. Chairman Deardorff suggested that permanent restroom facilities be installed and connected to the public water and sewer. Solicitor Battersby said the tap in fees may be waived. Supervisor Gordon motioned to make a \$25,000.00 commitment in writing to the Hamiltonban Community Park to be used as matching funds. Chairman Deardorff seconded. The motion carried unanimously. John left the meeting at 7:19 pm.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of June 3, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby reported he has received the survey for the sewer line at 31 Carrolls Tract Road. He has been in touch with Fairfield Municipal Authority and is awaiting language from them to proceed with preparing the deed of dedication. He hopes to have the documents prepared by the next meeting.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Reamer seconded. The motion carried unanimously.

Road Report: Chairman Deardorff stated the Gum Springs Road Project is completed. He said Kinsley did a fine job. Streetlights tabled until next meeting. Vice-Chairman Woerner motioned to accept the Roadmaster Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. She reported the annual boiler inspection has been completed, and the air conditioning systems at both the office and shop was completed. Vice-Chairman Woerner motioned to accept the Treasurers Report. Chairman Deardorff seconded. The motion carried unanimously.

Old/New Business: Chairman Deardorff motioned to accept the resignation of Dean Thomas from Hamiltonban Township and Fairfield Borough Joint Parks and Recreation Commission. A thank you letter from the Board was prepared and a certificate of appreciation. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to appoint Pasquale Pileggi, of Fairfield Borough, to the Hamiltonban Township and Fairfield Borough Joint Parks & Recreation Commission. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to adopt Ordinance 2020-04 Floodplain Management. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Gordon motioned to investigate grant funding for purchasing AED units, one for office and one which the Road Department can carry with them daily, as well as stop bleed kits for all vehicles. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion regarding budget amendments led by Supervisor Reamer. Chairman Deardorff said no equipment purchases should be made in the next two years. Suggestions made by Supervisor Reamer and Supervisor Gordon are very similar with the exception of which account to pay the final installment of PIB-Reeds Bridge loan from General or State Liquid Fuels (SLF). Supervisor Reamer is not in favor of utilizing all the monies from SLF and suggesting a carryover to assist with 2021 budget. Supervisor Reamer motion to have the Secretary do a comparison with both options to present to Board at July meeting for further discussion. Vice-Chairman Woerner seconded. Rollcall vote taken: Chairman Deardorff – yea; Vice-Chairman Woerner – yea; Supervisor Martin – yea; Supervisor Reamer – yea; Supervisor Gordon opposed. The motion carried.

Supervisor Reamer suggested the continuation of the codification process be on the next agenda and the Secretary instructed to notify General Code of completion by July 31st. Agreed by Board consensus.

Supervisor Gordon asked if the Local Emergency Disaster Declaration needs to be extended beyond June 30th. The office has re-opened since county is in the green phase.

Review of the Comcast Franchising Agreement tabled until next meeting.

Supervisor Gordon suggested the Secretary obtain an accident report for the incident which occurred on June 7 at Carrolls Tract Rd, Bullfrog Rd and Mt Hope Rd intersection. Also, to ask PA State Police for update on complaint of four-wheeler incidents from 3910 Bullfrog Road.

Special Notices: Electronics Waste Event to be held July 18th at Fairfield Fire Hall.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Planning Commission – June 23, 2020 via Startmeeting.com
- Board of Supervisors Meeting – July 7, 2020
- Parks and Recreation Commission – July 14, 2020
- Board of Supervisors Meeting – July 21, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:12 PM. Seconded by Chairman Deardorff. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman