

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

May 7, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, James E. Grinder, Harry Rood and Douglas Woerner. Coleen N. Reamer was excused from the meeting. There was a quorum.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills.

Public Present: Jim Watson of Liberty Worship Center, Justin Dunlap, Jim Izer, Larry Fowler, James Hammett, Nicholas Myers, Brad Rigler, Bruce Strasbaugh of the Cashtown Community Fire Department, and Gil Picarelli of KPI Technology, Inc. who arrived at 8:17 PM.

Approval of the Agenda: The Board unanimously approved the Agenda with the removal of the discussion regarding the Orrtanna Treatment Plant under New/Old Business as at this time there are no changes in the status of the Consent Order from the Department of Environmental Protection (DEP).

Public Comment: Mr. Rigler introduced himself as running for School Board and said that he would answer any questions residents may have for him after the meeting.

Mr. Strasbaugh submitted a letter to the Board thanking them for the Township's 2012 donation to the Cashtown Community Fire Department. He also thanked Bob Gordon as President of the Adams Council of Governments (COG) for the Fire Study that the COG prepared. Mr. Strasbaugh left the meeting at 7:10 PM.

Approval of the Minutes: Supervisor Woerner motioned to accept the April 2, 2013 Board of Supervisors Meeting Minutes. Supervisor Grinder seconded. The motion carried. Supervisor Rood abstained as he was not present at that meeting. Supervisor Woerner motioned to accept the April 13, 2013 Special Board of Supervisors Meeting Minutes regarding a rezoning application. Supervisor Grinder seconded. The motion carried unanimously. Supervisor Rood motioned to accept the April 13, 2013 Special Board of Supervisors Meeting Minutes regarding a settlement agreement. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Woerner motioned to accept the April 25, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Rood seconded. The motion carried unanimously.

Solicitor's Report: Mr. Watson submitted to the Board and Solicitor Battersby a list showing the remaining site improvements that need to be completed before Liberty Worship Center (LWC) can be compliant with their Land Development Plan. Mr. Watson asked the Board to allow LWC's Letter of Credit to expire and let LWC submit a \$11,800 cash bond that the Township can hold until the work is completed and found satisfactory. Solicitor Battersby will contact the Township Engineer and draw up an agreement.

Solicitor Battersby presented his formal report at the meeting. He mentioned that he sent a letter to DEP regarding changes to the Consent Order and at this time has not heard back from DEP. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Grinder seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:29 PM.

Road Material and Fuel Oil Bids: Bids were opened and read aloud for FB-3 Modified, E-3 Emulsified Asphalt, home heating oil and propane. Bids were received from Hammaker East Ltd., Midland Asphalt Materials Inc., Martin Paving, Inc., Shipley, Inc., and Ferrellgas. Chairman Gordon motioned to award the bid for home heating oil and propane to Shipley Energy. Supervisor Woerner seconded. The motion carried unanimously. Chairman Gordon motioned to award the bid for FB-3 Modified and E-3 Emulsified Asphalt to Hammaker East, Ltd., Supervisor Woerner seconded. The motion carried unanimously.

The bid for Aggregate and Anti-skid was bid through the COG. Bids were received from Valley Quarries, York Building Products, and Kinsley Materials. Chairman Gordon motioned to award the bid for aggregate and anti-skid to Valley Quarries. Supervisor Woerner seconded. The motion carried unanimously.

New/Old Business: Supervisor Woerner motioned to move to a four, ten hour day work week for the road crew and a four, nine hour day work week for the Secretary/Treasurer from Memorial Day thru Labor Day. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Rood motioned to appoint Vickie Gourley and Estelle Arenz to the Municipal Authority. Supervisor Woerner seconded. The motion carried unanimously. Vickie Gourley's term will expire December 31, 2017 and Estelle Arenz's term will expire December 31, 2014.

Supervisor Woerner motioned to appoint Fairfield Borough as the second alternate to the Adams County Tax Collection Committee and the York Adams Tax Bureau for Hamiltonban Township. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Rood motioned to approve Resolution 2013-12; Acceptable Street Trees. Supervisor Woerner seconded. The motion carried unanimously. This resolution works in conjunction with the Subdivision and Land Development Ordinance.

Supervisor Woerner motion to accept the quote from Atlantic Transportation Systems for an internet based system which includes two Type II School Zone Traffic Signals. Supervisor Grinder seconded. The motion carried unanimously. This purchase will be reimbursed with the ARLE grant.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the April Check Detail report. The Board reviewed the April financial statements. Supervisor Woerner motioned to approve all expenditures for the month of April and accept the Treasurer's Report. Supervisor Rood seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Secretary/Treasurer Feiler mentioned that the final RACP Grant reimbursement payment, less the retainer, has been received. Once the close out audit has been completed the retainer will be released. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board reviewed the report. Chairman Gordon motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed the report. Supervisor Rood motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for April were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

Recreation and Parks Commission (RPC) Report: Draft RPC meeting minutes for April were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

EMA Report: EMA Coordinator Wills stated that Sam Ginn is working on completing all the necessary classes needed to be an EMA Deputy Coordinator. No formal report was submitted.

Fire Company Reports: Chairman Gordon went over the April activity reports that were submitted by the Cashtown Community Fire Department and Fairfield Fire & EMS. Cashtown responded to twenty-three calls, one of which was in the Township and Fairfield responded to seventeen calls, three of which were in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of April prior to the meeting. The Board reviewed the report and noted that seven building permits, one well permit and one zoning permit were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

Public Comment: Mr. Picarelli, the Township Sewer Enforcement Officer submitted his activity report for 2012.

Special Notices: *The following events are sponsored by the Fairfield Sesquicentennial Committee.*
 **Wednesday, May 15th - Tim Smith, speaking on the topic of the original 45 plots and homes of Fairfield Borough in 1860 leading into the Battle of Fairfield in 1862. Location: Fairfield Fire Hall at 7:00PM. **Saturday, June 15th - Guided tour of the Battle of Fairfield. Reservations through Stars and Stripes Tours, 1-877-723-1863, \$36 pp.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - May 8, 2013.
- Planning Commission - May 28, 2013.
- Board of Supervisors Workshop - May 30, 2013.
- Board of Supervisors - June 4, 2013.

Adjournment: At 8:31 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman