

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
August 25, 2011

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Supervisor James Grinder, Supervisor Harry Rood and Supervisor Douglas Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler, and Officer Juanita K. Larmer who arrived at 8:10 PM.

Municipal Sewer Authority Members Present: Laura Morgan, Jay McDannell, Donna Walker, and William Shriner.

Public Present. Rick Fulton of the *Gettysburg Times*, and Pam Wiehagen who arrived at 8:20 PM.

Township Business:

- It was stated that Richard Sharrah has resigned from the Municipal Sewer Authority. Vice-chairman Reamer will look for a candidate to fill the open seat.
- The Board along with the Municipal Sewer Authority members reviewed and discussed the Intergovernmental Cooperation Agreement. This is an agreement between Hamiltonban Township and Franklin Township and their Authorities to work together in the future planning of the two sewer treatment plants. The agreement will be adopted by resolution at the September 6th Board of Supervisors meeting and will be adopted by ordinance at a later date to effectuate the agreement. The municipal sewer authority members left the meeting at 7:25 PM.
- The Board discussed the York Adams Tax Bureau's Articles of Agreement, their proposed By-laws and the Model Ordinance for Act 32. A question was brought up regarding the equity in the Bureau's real estate, and the Bureau's distributions to the Township. The Tax Collection Committee will take action on these proposed documents at their October meeting.
- The notice to proceed with the construction of the Township Educational Campus, Phase I will be issued September 6, 2011. The Board discussed moving the fuel tanks from the existing facility to the new facility and the location of the future fueling station.
- Chairman Gordon stated that it is inevitable that Hurricane Irene will hit the Township this weekend. He wants all Township employees and supervisors to be aware that the emergency plan may have to be activated.
- Various road department items that were touched upon included the seal coating of the Township roads, and when to start the Cold Springs Road Culvert Restoration Project.
- Action will be taken at the September 6th Board of Supervisors meeting with regard to the proposed Resolution 2011-16; A resolution authorizing the appropriate township officials to sign and attest the Automated Red Light Enforcement Fund Program Application.

- The proposed Resolution 2011-17; A resolution regarding workers' compensation reimbursement was discussed. Action will be taken at the September 6th Board of Supervisors meeting.
- Quotes were received for the construction of the office restroom ADA renovation. The total of the three quotes for plumbing, construction and electric totaled \$3,995 which is under the bid advertising requirement of \$4,000. Action on this item will be taken at the September 6th Board of Supervisors meeting.
- The Board reviewed the draft Comprehensive Animal Control Ordinance. Supervisor Rood suggested adding a statement regarding exotic animals.
- The Board received a request to join some Hamiltonban Township citizens in a legal action aimed at preventing the land swap between the Department of Conservation and Natural Resources and ISP Minerals. The Board discussed this request and questioned if this may be a conflict of interest. This is not a request for funding. The Board will refer this request to the Township Solicitor for his advice.
- A new police pension plan agreement needs to be to be adopted for the purpose of the Pennsylvania Municipal Retirement System (PMRS) meeting IRS requirements. Secretary/Treasurer Feiler currently working with PMRS on a new agreement.
- The Board discussed the option of having the Township engineer review the Subdivision and Land Development Ordinances before it is advertised for adoption.
- The Board discussed a request from CenturyLink to sign a Communication System Easement for two anchors that will be attached to existing poles on Township property. Action on this matter will be taken at the September 6th Board of Supervisors meeting.
- The Board discussed the revised penalties that will take effect on September 7, 2011 for violators of the Sunshine Act.
- Tom's gas station was recently sold to Sunoco, the Zoning Officer asked the Board (through Secretary/Treasurer Feiler) what their feeling is on whether the color scheme on the canopy above the gas tanks is part of the Sunoco logo or sign. There was a lengthy discussion regarding this topic.
- Tax Collector Pam Wiehagen stated that if a resident is going to demolish or remove a mobile home from their property they need to get a permit from her as well as from the zoning officer.
- Officer Larmer would like to use her laptop in her police vehicle. In order to do this she will need to purchase an air card for the laptop. The cost is estimated around \$40 a month. She asked the Board for permission to do this. A discussion followed.
- Officer Larmer stated that Roadmaster Harbaugh asked if she could help flag tomorrow (Friday) while the roads are being seal coated. The Board discussed this request.

At 9:10 PM, the Board of Supervisors unanimously approved to adjourn the meeting, at that time the Board of Supervisors entered into an executive session.

The next regularly scheduled Board of Supervisors Meeting will be September 6, 2011 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman