

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop  
February 23, 2012

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Supervisor James E. Grinder, Supervisor Harry Rood and Supervisor Douglas Woerner.

**Staff Present:** Secretary/Treasurer Deborah K. Feiler.

**Public Present:** Rick Fulton of the *Emmitsburg News Journal*.

**Township Business:**

- The Board discussed the change orders that need approval for the Township Educational Campus – Phase 1. They also discussed the status of the interim financing, fueling station, garage door openers and security gates that need to be installed, and what needs to be done to the 3759 Bullfrog Road property before it is vacated.
- The Orrtanna Treatment Facility update was skipped as there was nothing new to report. The Board is still waiting for news from the lobbyist and attorneys involved.
- Chairman Gordon mentioned to the Board that the road crew was trained in the operations of the new backhoe, and that the Local Government Capital Project loan for the backhoe has been finalized. The Board also reviewed the road department budget and discussed the possibility of taking one of the on-call part-time employees and moving him to a part-time status.
- The Board discussed having the Solicitor draw up a legal agreement documenting the original verbal agreement that was made when the Township issued Harry Rood a driveway permit in October of 2009. Mr. Rood explained the function of the driveway is to be used as an emergency access road to connect Five Forks Lane, a private lane and Lightning Trail, a public road.
- The Board discussed many issues pertaining to the Personnel Policy including medical insurance, updating the cell phone policy and implementing a social media policy.
- Action may be taken at the March Board of Supervisors meeting with regard to Resolution 2012-07: Public Comment Policy.
- The Board discussed the engineers review comments regarding the Subdivision and Land Development Ordinances (SALDO) that is being updated and the fact that the SALDO needs to be consistent with the new Act 167; Stormwater Management Plan.
- Vice-chairman Reamer explained to the Board her concerns with dropping the Killed in Service benefit that is being recommended by the Pennsylvania Municipal Retirement System.

- At the request of the Pennsylvania State Association of Township Supervisors (PSATS) action will be taken at the March Board of Supervisors meeting with regard to Resolution 2012-08: Prevailing Wage Reform.
- The Board discussed the 2012 Great American Cleanup/7<sup>th</sup> Annual Hamiltonban Township Highway Cleanup which will be held Saturday, April 14<sup>th</sup> ,.

At 8:47 PM, the Board of Supervisors unanimously approved to adjourn the meeting. At that time the Board of Supervisors entered into an executive session to discuss a personnel matter.

The next regularly scheduled Board of Supervisors Meeting will be March 6, 2012 at the local prevailing time of 7:00 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman