

Hamiltonban Township Board of Supervisors  
23 Carrolls Tract Road, Fairfield, Pa 17320  
Regular Meeting Minutes  
April 4, 2006

**Supervisors Present:** Chairman James E. Benner, Vice-chairman William E. Eckert, Sr., Road Master Jay Edward Deardorff, Police Coordinator Coleen N. Reamer, and Supervisor Robert L. Gordon

**Others Present:** Solicitor Henry O. Heiser, III, Planning Commission Vice-chairman Stephen Jacobs, Zoning Officer Milton Nicks, Planning Commission Secretary Pamela Wiehagen, EMA Coordinator Donald Wills, and Secretary/Treasurer LuAnn Dille

**Public Attendees:** Guy Donaldson, Brain Gebhart, Chris Gauss, Alex Hayes reporter from the Gettysburg Times, Randall Inskip from Jemez, LLC., Eric Gladhill from C. S. Davidson, Barbara Nicks, Dale and Doreen Premo, David and Barbara Prophet, Lee Royer from R. Lee Royer, Larry Schneider, and Douglas Woerner

At 7:30 PM Chairman Benner called the meeting to order and those present recited the Pledge of Allegiance.

**Approval of the Minutes**

Vice-chairman Eckert made a motion to approve the March 7, 2006 Supervisor's Board meeting minutes with the correction of February instead of January as the minutes Supervisor Gordon would not find, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

**Executive Session**

At 7:36 PM Solicitor Heiser and the Board of Supervisors had an Executive Session concerning possible litigation on a subdivision plan. They returned at 7:44 PM.

**Public Comments**

Randall Inskip, property owner, wants to have a three lot subdivision at 2244 Cold Springs Road, Orrtanna, PA. This subdivision has two panhandle lots and these lots share one driveway. Road Master Deardorff made a motion to allow the panhandle lot and that Solicitor Heiser review the shared maintenance driveway agreement, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion for Martin and Martin, Inc. to research ordinances on subdivisions utilizing panhandle lots, private roads, shared driveways, and shared bridges, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Vice-chairman Eckert made a motion to approve a home occupation permit for a business office for Kidd Professional Tree Care of 792 Iron Springs Road, Fairfield, PA., seconded by Road Master Deardorff. The Board unanimously approved this motion.

Road Master Deardorff made a motion to approve a home occupation permit for Brian Gebhart of 415 Knox Road, Gettysburg, PA for a plumbing business office, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

A motion was made and then withdrawn concerning Camp Eder's submission for a conditional use hearing for six recreational vehicle general use sites. Camp Eder needs to have all the necessary supporting documents submitted when applying for the conditional use application.

Joe Wagerman of 1319 Iron Springs Road, Fairfield, PA wants to subdivide his property into two additional lots. Mr. Royer was representing the plan. Road Master Deardorff made a motion to approve the use of a panhandle lot, seconded by Supervisor Gordon. The Board unanimously approved this motion. This subdivision plan has three lots therefore it must be submitted as preliminary plan and then a final plan.

### **Planning Commission**

Supervisor Gordon made a motion for Martin and Martin, Inc. to proceed with including *Growing Greener: Conservation by Design* (GG:CBD) concept into the Hamiltonban Township's comprehensive plan, zoning ordinances and subdivision and land development ordinances under the auspices of the Natural Lands Trust program and to apply for the Natural Lands Trust GG:CBD grant, seconded by Road Master Deardorff. The Board unanimously approved this motion. A formal correspondence will be sent to Martin and Martin, Inc. informing them of the Board's decision to proceed with adoption of the GG:CBD concept in the Hamiltonban Township's Comprehensive Plan and ordinances. Cornerstone will also be informed that the Township is proceeding to explore adopting Township's Comprehensive Plan and ordinances with GG:CBD concept.

Vice-chairman Eckert made a motion to accept with regrets Jason Watson's resignation from the Hamiltonban Township Planning Commission, seconded by Road Master Deardorff. The Board unanimously approved this motion. Mr. Watson was thanked in absentia for his service to the community.

Vice-chairman Eckert made a motion to appoint Guy Donaldson to Jason Watson's un-expired Planning Commission term, his term ending December 2007, seconded by Road Master Deardorff. The Board approved this motion with Supervisor Gordon and Chairman Benner abstaining. Supervisor Gordon did not give a reason. Mr. Donaldson is Chairman Benner's father-in-law.

The Board received the Hamiltonban Township's Planning Commission report on GG:CBD. The Board members will review the report.

### **Solicitor's Report**

Solicitor Heiser has communicated with Attorney Eastman and C. S. Davidson representative Mr. Gladhill concerning the Gauss' Three-lot Subdivision Plan. KPI, Inc. has approved the perc and probes. Martin and Martin, Inc. have approved the stormwater management plan and stated that the Gauss's Three-lot Subdivision Plan is in compliance with the Hamiltonban Township Subdivision Land Development Ordinances. Attorney Eastman has submitted a detailed easement of the private road and private bridge to Solicitor Heiser. This agreement is between the property owners. Hamiltonban Township has no responsibility or liability with this agreement. Police Coordinator

Reamer made a motion to approve the preliminary Gauss's Three-lot Subdivision Plan with the condition that the private road/bridge agreement for the Gauss Three-lot Subdivision Plan be attached to the plans, recorded and executed properly per Solicitor Heiser/Hamiltonban Township, seconded by Road Master Deardorff. This motion was approved with Supervisor Gordon voting against it.

### **Zoning Officer's Report**

Zoning Officer Nicks gave the following April 2006 Zoning Officer's Report. He issued 13 permits. One permit was issued for each of the following: a pool, an extension on a deck permit and a new house. Two permits were issued for garages, demolitions and well permits. Four Use and Occupancy permits were issued. He attended four meetings: Supervisors Board, and Planning Commission public, met with MDIA's new inspector, David Baker, and Adams Conservation District for the stream at the Indian Trail Inn. He completed six inspections. Four inspections were at the Indian Trail Inn and two well inspections. He wrote a correspondence to the Nicholas' stating that they need to completely clean up the Indian Trail Inn property of all demolition materials. Zoning Officer Nicks worked 33.75 hours, traveled 161 miles, received 50 telephone calls and had telephone charges of \$12.49 for the month of March. Vice-chairman Eckert made a motion to approve the March 2006 Zoning Officer's Report, seconded by Supervisor Gordon. The Board unanimously approved this motion.

### **Treasurer's Report**

Police Coordinator Reamer made a motion to close the Adams County National Bank C.D.B.G. Sewer Account Fund with the balance of \$146.20 plus any accrued interest, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to approve the March 2006 Treasurer's Report, seconded by Road Master Deardorff. The Board unanimously approved this motion.

April 2006	Income	Expenses	Transfers	Balance
<b>General Fund</b>				
ACNB Checking	\$76,009.74	39,653.74	35,000	\$ 7,402.54
ACNB Savings	11.14			20,747.06
PLGIT	276.57			136,343.72
CD				<u>51,861.98</u>
Total Current Assets				\$216,355.30
<b>Sewer Fund</b>				
ACNB Checking	10,325.52	2,674.65	6,000	2,468.53
ACNB Savings	4.90			9,119.35
PLGIT	84.27			27,505.31
CDBG	.39		146.59	<u>00.00</u>
Total Current Assets				\$ 39,093.19
<b>State Liquid Fuels</b>				
PLGIT Emergency	17.20			4,805.84
PLGIT	91,927.80			<u>94,064.08</u>
Total Current Assets				\$ 98,869.92

**Approval of Expenditures**

Vice-chairman Eckert made a motion to approve the March 2006 Expenditures, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

**Secretary Report**

Secretary/Treasurer Dille attended a presentation/tour of the best stormwater management practices at the Dauphin County Conservation District today. An important focus of the presentation was that stormwater should be thought of as a resource instead of a problem. Groundwater retention is an important issue as developments expands. The 2005 Hamiltonban Township State Audit Report has been submitted by Lockwood Business Support Services. On April 3, 2006 the Township received the Annual State Liquid Fuels entitlement. The Earth Day clean-up supplies from Penn Dot have arrived and are available tonight. Supervisor Gordon gave Secretary/Treasurer Dille information on registering Hamiltonban Township's Earth Day Clean on a State registrar. The Gettysburg Times Reporter Alex Hayes will write an article on the Hamiltonban Township Earth Day clean-up. Vice-chairman Eckert made a motion to accept the Secretary's Report, seconded by Road Master Deardorff. The Board unanimously approved this motion.

**Police Report**

Officer Larmer gave the following March 2006 Police Report. She had 61 complaints. She had four arrests, 11 investigations, 18 traffic citations, four warnings, and three criminal arrests. She traveled 1383 miles, and used 124 gallons of fuel. On an incident call on April 1, 2006 a vehicle drifted back into the 2000 police car. No damage occurred on the police car but the other vehicle received a four to five inch scratch to the bumper. Police Coordinator Reamer made a motion to accept the March 2006 Police Report, seconded by Road Master Deardorff. The Board unanimously approved this motion.

**EMA**

Police Coordinator Reamer stated that Solicitor Heiser told her Hamiltonban Township is, for all intents and purposes, withdrawn for the Fairfield Regional Emergency Management Agency (FREMA) with the exception of formally advertising and passing an ordinance to withdraw. Police Coordinator Reamer made a motion to appoint Larry Schneider as the deputy coordinator for Hamiltonban Township to assist Hamiltonban Township's Coordinator Donald E. Wills, Jr., seconded by Road Master Deardorff. The Board unanimously approved this motion. Mr. Schneider is also the deputy coordinator at Freedom Township EMA where Mr. Wills is the EMA Coordinator. Mr. Schneider will be attending a couple of classes in the future, the Township will pay his mileage.

Road Master Deardorff made a motion to approve reimbursing Carroll Valley for legal fees incurred in the creation of FREMA, seconded by Supervisor Gordon. The Board unanimously approved this motion. The Township will be receiving reimbursement for Secretary/Treasurer Dille's time and advertising cost involved with

FREMA to date. Supervisor Gordon made a motion to accept the EMA report, seconded by Road Master Deardorff. The Board unanimously approved this motion.

### **Road Report**

Road Master Deardorff and the Road Crew attended a workshop in Chambersburg, PA on the new Penn Dot approved paving materials. Motor paving is a flexible base (FB) road. In the past motor paving has been a Penn Dot approved material but by next year new approved materials must be used to continue to be eligible to receive State funding. Hot mix is not flexible but stationary, solid base road. Hot mix does not move with weather and does not require seal coats. The new material is a flexible hot mix, which does not require seal coats. This hot material will be made on location with a portable machine. The cost will be similar to motor paving but will extend the longevity of a road.. It looks like hot mix but is flexible, made at the site with flexibility on the aggregate mix. On a heavy traveled road two courses would be applied, a leveling course and a wearing course or binder, applied with an adhesive. The new material is called asphalt emulsion mixes. Road Master Deardorff has obtained quotes for materials needed for projects on Old Route 16, Cold Springs Road from Ronald Kump's property to Highland Township line, and Bullfrog Road from Valley Quarries property to Neely's driveway. Road Master Deardorff will have cost quotes to share with the Board at the May Board meeting.

The street light has been installed at the intersection of Moritz Road and Cold Springs Road, Orrtanna, PA.

All pot holes have been patched on as needed basis. The Township's roads have fewer potholes than ever before because of the past eight year reconstruction plan. In the past it would take the two road crew employees between five to six weeks to patch all the pot holes with cold patch. Last year cold patching was drastically reduced, it only took one week. Out of the Township's 33 miles of roads the current concerns are the approximately seven remaining miles of un-reconstructed roads.

All Township roads are identified with appropriate State and Township road numbers. The numbers were placed on existing road signs.

Approximately 100 feet of lower Cold Springs Road asphalt was removed, 18 inch aggregate base established and will be covered with asphalt tomorrow.

The Township's back hoe was vandalized in the Snowmobile Parking Lot on Cold Springs Road, Fayetteville, PA the night of March 30, 2006. The damage was reported to the insurance company and all the damage has been repaired. The approximate \$2,000 damages included a cut tire, several broken windows, and removal of a base radio.

The Mount Hope Bridge Bi-annual State Bridge inspection will be this May, the Township is repairing the bridge according to the concerns from the last inspection. The guard rail turndowns need to be re-installed because regulations have changed again. The bridge's underlining repairs has been completed. This is the only State inspected bridge in the Township.

Sometime in April the second and final seal coat will be applied to the Hamiltonban Township's 2005 Road Projects.

All vehicles and equipment have been serviced and are in good shape.

The Road Crew has painted the bridge and built the berm/shoulders on Moritz Road, Orrtanna, PA.

Road Master Deardorff would like to research the possibility of replacing the one ton dump truck with a new pick-up for general use and to plow snow. He will be exploring State and other government programs.

Vice-chairman Eckert made a motion to accept the March 2006 Road Report, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

### **Sewer Report**

Road Master Deardorff gave the following March 2006 Sewer Report. The Orrtanna Treatment Plant quarterly well tests have been completed. The plant is running fine and inflow levels are lower. Plans are being made to repair the spray field problems which will take about four days.

Road Master Deardorff made a motion to allow Richard Kline to conduct perc tests and probe holes on the Orrtanna Treatment Plant spray fields for future expansion of the treatment plant. Mr. Kline will incur the cost of all testing. The motion was seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Mr. Wills is the back-up sewer treatment operator.

Police Coordinator Reamer made a motion to accept the March 2006 Sewer Report, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

### **New Business**

Supervisor Gordon asked if any of the Supervisors would like to give him or Police Coordinator Reamer their input on how to cast the Township's vote on several issues at the State Convention. It was generally agreed to vote as Pennsylvania State Association of Township Supervisors (PSATS) suggests.

There will be a need to hold several workshops with Planning Commission and Mr. Cormany with the GG:CBD.

### **Old Business**

The Board reviewed the bid proposal to re-shingle the roof at 23 Carrolls Tract Road, Fairfield, PA. The bid stated that at least 25 year shingles will be required.

Police Coordinator Reamer reported that the shop should be appraised in the near future and the report completed by April 21, 2006.

Chairman Benner stated the additional air conditioning unit for the meeting room that was approved last year has not been installed because of possible changes in the building design. He would like to have the air conditioning unit installed before Summer meetings. Ken Adams Mechanical was awarded the bid.

### **Communications**

On September 5, 2006 the Adams County Historical Society will have History of Fairfield at 7:00 PM at the Fairfield Elementary School. The Public is encouraged to attend.

There is a possibility that a new cell tower will be installed on Jack's Mountain.

**Adjournment**

At 9:14 PM Vice-chairman Eckert made a motion to adjourn the meeting, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

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LuAnn M. Dille  
Secretary/Treasurer

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James E. Benner  
Chairman