

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

December 3, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Don Wills, and Deputy EMA Coordinator Sam Ginn.

Public Present: Robert Martin of Hickory Bridge Farm Restaurant; Terry Sheldon of Beyond all Boundaries, Chris Rogers of URS, LuAnn Dille, Edward Deardorff, Tim Dull, Nick Myers, and Rick Fulton of the *Emmitsburg News Journal*.

Approval of the Agenda: The Board unanimously approved the Agenda with item 6.h. under Old/New Business: Entering into the Fairfield Area Recreation Commission, being tabled until more information is received.

Public Comment: Mr. Martin stated that Hickory Bridge Farms Restaurant is formally applying for a liquor license and requested support from the Township. A public hearing will need to be scheduled once the application has been submitted. The attorney for Hickory Bridge Farms will be in contact with the Township Solicitor. Mr. Martin left the meeting at 7:06 PM.

Ms. Dille and Mr. Deardorff requested from the Secretary/Treasurer a binder with all the Township Ordinances in it. A binder is given to each Supervisor upon taking office.

Approval of the Minutes: Supervisor Woerner motioned to accept the November 6, 2013 Board of Supervisors Meeting Minutes. Supervisor Rood seconded. The motion carried unanimously. Vice-chairman Reamer motioned to accept the November 21, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Woerner seconded. The motion carried. Supervisor Grinder abstained as he was absent from the Workshop.

Solicitor's Report: Solicitor Battersby, the Board and the EMA staff discussed the illegal burning incident that occurred on Whippoorwill Lane and how to handle the incident with regard to the Township Ordinance. Solicitor Battersby recommended that the Zoning Officer enforce the Ordinance.

Supervisor Rood motioned to adopt Resolution 2013-19 which adopts the Hamiltonban Township Act 537 Plan for the Franklin Township Sewer Connection as recommended by Solicitor Battersby. Supervisor Grinder seconded. The motion carried unanimously. Mr. Rogers left the meeting at 7:19 PM.

Solicitor Battersby asked if the Township had a copy of the Family Leave Medical Act posted. Secretary/Treasurer Feiler stated that yes a copy is posted at the office and maintenance facility. Solicitor Battersby was satisfied. Supervisor Woerner motioned to accept the Solicitor report. Supervisor Rood seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:20 PM.

New/Old Business: Vice-chairman Reamer motioned to release the bond for Liberty Worship Center subject to the Township Engineer receiving the As-Built Plans and to hold a \$5,844.55 retainer to cover the one outstanding condition of trees that will be looked at in the spring. Supervisor Woerner seconded. The motion carried. Supervisor Grinder voted against the motion.

Mr. Sheldon reviewed the Barry Reecher Final Subdivision Plan with the Board and addressed the three outstanding conditions (#2, #3, and #5) that were listed in the comment letter from C.S. Davidson, Inc. dated November 22, 2013. Vice-chairman Reamer motioned to approve the Barry Reecher Subdivision Plan as recommended by the Planning Commission and subject to the conditions being satisfactorily addressed. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Woerner motioned to sign the DEP Waiver and Non-Building Declaration for the Barry Reecher Land Subdivision Plan. Supervisor Grinder seconded. The motion carried unanimously. Mr. Sheldon left the meeting at 7:32 PM.

Supervisor Woerner motioned to adopt Resolution 2013-17: A Resolution Enacting a .25 mil Fire Services/EMS Tax. Vice-chairman Reamer seconded. The motion carried. Supervisors Rood and Grinder voted against the motion.

Supervisor Woerner motioned to adopt Resolution 2013-18: A Resolution Adopting the 2014 Hamiltonban Township Budgets with the Real Estate Tax Rate Mills of 1.2359. Supervisor Rood seconded. The motion carried. Supervisor Grinder voted against the motion.

Vice-chairman Reamer motioned to approve the 2014 Capital Improvements Plan. Supervisor Woerner seconded. The motion carried unanimously. The Capital Improvements Plan is updated annually.

Supervisor Woerner motioned to approve the 2014 Budget Message. Vice-chairman Reamer seconded. The motion carried unanimously. The Budget Message will be mailed out by the end of the year.

Supervisor Woerner motioned to adopt Ordinance 2013-05: House Numbering Ordinance. Supervisor Rood seconded. The motion carried unanimously. This Ordinance amends Ordinance 1990-09.

Supervisor Woerner motioned to purchase a Ford F-550, dispose of the F-350, authorize the Chairman and Secretary/Treasurer to finalize the negotiations, and apply for a Local Government Capital Projects Loan. Supervisor Rood seconded. The motion carried unanimously. The F-550 will be purchased and up-fitted through Co-Stars Dealers.

Chairman Gordon motioned to purchase a Kubota Commercial Grade zero turn mower in the amount of \$7,799. Supervisor Woerner seconded. The motion carried. Supervisor Grinder voted against the motion.

Supervisor Woerner motioned to move the shed from the office to the maintenance facility Vice-chairman Reamer seconded. The motion carried unanimously.

Supervisor Woerner motioned to approve Jim Eyer's request for a six month unpaid medical leave of absence to recover from surgery due to a workers compensation claim. Supervisor Rood seconded. The motion carried unanimously.

Chairman Gordon motion to hire two "on-call" people to fill in while Jim is on leave with an hourly rate of \$12. Supervisor Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the November Check Detail report. The Board reviewed the November financial statements. Supervisor Woerner motioned to approve all expenditures for the month of November and accept the Treasurer's Report. Supervisor Grinder seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Vice-chairman Reamer motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board reviewed the report and asked questions. Supervisor Woerner motioned to accept the Road Report. Supervisor Grinder seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed and discussed the report. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Rood seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for November were distributed to the Board prior to the meeting. Action was made on a Planning Commission item under Old/New Business. Supervisor Woerner motioned to accept with regret the resignations from Mike Pastovic and April Hewitt from the Planning Commission effective December 31, 2013 and to appoint John Iaea to the Planning Commission effective January 1, 2014. Supervisor Grinder seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Draft RPC meeting minutes for November were distributed to the Board prior to the meeting. Supervisor Woerner motioned to accept with regret Kris Feldmyer's resignation from the RPC effective December 31, 2013. Supervisor Rood seconded. The motion carried unanimously.

EMA Report: No report was submitted. There was a discussion under the Solicitor Report regarding the EMA incident that both the Coordinator and Deputy Coordinator responded to.

Fire Company Reports: Chairman Gordon went over the November activity reports that were submitted by Fountaindale Volunteer Fire Department, Cashtown Community Fire Department and South Mountain Fire & Ambulance Department. Fountaindale responded to fifteen calls, two of which were in the Township, Cashtown responded to twenty-four calls, one of which was in the Township and South Mountain responded to seven calls, one of which was in the Township.

Chairman Gordon mentioned that he received an ISO (Insurance Services Office) Public Protection Classification Survey that was conducted for Hamiltonban Township. Fairfield Fire & EMS, Fountaindale Volunteer Fire Department and South Mountain Fire & Ambulance Department all participated in the survey. The survey provides a detailed analysis of the Township's fire suppression services. The area Fire Companies will be invited to the December Workshop to discuss this study.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of November prior to the meeting. The Board reviewed the report and noted that one building permit and one zoning permit were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Woerner motioned to accept with regret Carroll Martin's resignation from the Zoning Hearing Board effective December 31, 2013. Supervisor Rood seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Bill Gardiner submitted his formal report for the month of October. No report for November was submitted. The Board reviewed the report. Supervisor Woerner motioned to accept the Code Enforcement Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - December 11, 2013.
- Planning Commission - December 17, 2013.
- Board of Supervisors Workshop - December 19, 2013.
- Board of Supervisors - January 6, 2014
- Elected Auditors - January 7, 2014

Public Comment: Ms. Dille shared her thoughts with regard to the guard rail that was installed on Cold Springs Road. She feels it has created more hazard than safety.

Adjournment: At 8:21 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman