

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
November 18, 2010

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Supervisor James Grinder, Supervisor Harry Rood, and Supervisor Doug Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Commission Members Present: None.

Public Present: Jonathan Cox of Rhoades & Sinon, LLP.

Township Business:

- Mr. Cox addressed the Board with regard to Ordinance 2010-01 which was advertised in the *Gettysburg Times* in accordance with the Local Government Unit Debt Act. This Ordinance is authorizing and securing a general obligation note with F&M Trust with a maximum principal amount of \$800,000 for the Township Campus Project. Being that the Township is designated as a recovery zone, this note is designated as a Recovery Zone Economic Development Bond under the Stimulus Bill. Ordinance 2010-01 was re-enacted with the bank information. Chairman Gordon motioned to adopt Ordinance 2010-01 as presented by bond counsel. Supervisor Rood seconded. The motion carried. Normally the Board would not take action at a workshop however, in this case the Local Government Unit Debt Act overrides the Second Class Township Code and the meeting was advertised as a public meeting.
- The Board discussed the CS Davidson, Inc. proposal for engineering services for the new maintenance building/garage. The Board felt that the proposal should be re-written to include both the maintenance building/garage and salt shed. The fueling station was also discussed. Vice-chairman Reamer and Supervisor Rood listened to the PSABS webinar titled *Municipal Facilities Planning and Design Consideration* and informed the Board on what they had learned and how it relates to the CS Davidson, Inc. proposal.
- At the time of this meeting, the Application for Payment had not been received from the Township Engineer for the site work for the Township Campus. As a result, this item was not discussed.
- The status of the Orrtanna Treatment Plant was talked about. Vice-chairman Reamer responded to the Department of Environmental Protection's letter with regard to the time frame for areas of completion. The Community Development Block Grant Survey has been sent to Orrtanna residents. The survey requests general information on household size and annual income. The Board then addressed the Scope of Work from Wm. F. Hill & Assoc., Inc. for the proposed new Orrtanna Treatment Facility.

- The Board reviewed the assessed values for the Township that were received from Adams County and their suggested millage rates. Supervisor Rood stressed that the Township needs to set the millage rate to keep Township income from property taxes the same as last year.
- The Board discussed the request from the Adams County SPCA for a minimum donation of \$0.50 per capita.
- Secretary/Treasurer Feiler is gathering information from neighboring municipalities as to what their donation is to their supporting fire companies. Before any donations are made, the Board would like to see how the fire companies are spending the Township's donation.
- The Board went over the meeting dates for 2011.
- The Board discussed the untimely manner in which the Township audit is filed.
- The Board reviewed the list of delegates for various committees and the terms that are expiring. Chairman Gordon asked everyone to think about who they would like to appoint at the upcoming re-organization meeting on January 3, 2011.
- Chairman Gordon suggested that with all the pending items out there (i.e. updating ordinances etc.) that committees should be set up so that everyone can get in involved with what they are interested in and tackle some of the pending projects.
- On Election Day a number of people expressed their concern with the back door step. The Board discussed adding a railing.
- Secretary/Treasurer Feiler will be on vacation November 22 – 26. Vice-chairman Reamer will be covering the office during that time.
- The Hamiltonban Township Christmas party will be on December 10th at General Pickett's Buffet.
- Chairman Gordon won a Lowes gift card at the Adams County Association of Township Officials Convention, the Board discussed what to purchase with the card.

At 9:05 PM, Secretary/Treasurer Feiler exited the meeting and the Board of Supervisors entered into an executive session.

The next regularly scheduled Board of Supervisors Meeting will be December 7, 2010 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman