

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, October 14, 2025

Regular Meeting:

Attending in person: Terry Scripture; JPRC Vice Chair, Matt Inskip; JPRC Secretary, Rob Olyphant; JPRC Treasurer, Pat Pileggi JPRC member of Fairfield Boro

1. Call to order time: 7:00 by Terry Scripture.

2. Approval of Agenda: 1st Terry 2nd Matt, motion passed.

3. Approval of Minutes from September Meeting: 1st Matt 2nd, Rob, motion passed

4. Public Comment: No public in attendance.

5. Treasurer's Report: See Attached Report

6. Old Business:

***2024 Grant Closeout-**Closeout forms were submitted and are being processed. We should anticipate a grant amount of \$5,704.96 per John Strahler. He hopes to have a check in the next month.

***2025 Grant Status-**An application in the amount of \$11,190.00 was submitted; we should know within the next month if our application has been accepted for consideration.

***Astronomy Night-**John submitted a November 15th date to be published in the Gettysburg Times. Flyers to be posted as well. Did Coleen get the outside lights turned off last year? The November meeting will allow for last minute preparations.

***Dog Park Update-**The most recent fencing estimate was received from Albaugh and Sons. The estimate was corrected to show the correct amount of lineal feet as detected by John. Their estimate was \$20,715.00 for 5 foot tall Black chain link fence. The salesman explained in his email that black is their cheapest option for Chain Link. We now have 2 estimates in writing for 5 foot tall chain link fencing and are still waiting for an estimate from Lowe's. John has reached out to Lowe's several times and has not had any success in a returned call. 3 separate estimates are needed to apply for the Grant. If preliminary approval is given. The commission will need to complete everything in an expeditious manner for the official application. Loose ends include signage estimates and prices for trees and benches.

***Winterize Water Fountain-**The doggy water Fountain will need to be winterized per John. The commission will look into what is required and decide if it can be handled without contacting Alexander's Plumbing. Rob suggested looking for the manual or downloading one online.

7. New Business:

***Christmas Tree Lighting:** Date was previously set as December 7th per Terry Scripture.

***Work Days:** Trees will need to be fertilized in November as well as the sand box toys put away. John has fertizer and will coordinate fertilization.

8. Good for the Cause: Pat Pileggi promoted the park at Pippenfest with a small stand. He managed to raise \$126.00. And, he also helped educate people about the existence of our park. The sign that was made has a lot of personality. Picture attached.

Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carroll's Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

*Board of Supervisors Budget Workshop-October 21, 2025

*Planning Commission-October 28, 2025

*Board of Supervisors Meeting-November 5, 2025

*Parks and Recreation Commission-November 11, 2025

10. Adjourn Time: 7:40PM. Matt 1st, 2nd Pat, motion passed.