

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

March 5, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood, and Douglas Woerner.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public Present: Sean Delaney of Reed Smith LLP representing Specialty Granules, Inc. (SGI), Justin Dunlap, Director of Operations at SGI, Jim Izer, Larry Fowler, James Hammett, Fred Heerbrandt of Wm. F. Hill & Assoc., Ken Stahl, Lonnie Whitcomb, and Andrew Robinson of the *Gettysburg Times*.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Heerbrandt reviewed the 2012 Chapter 94 Annual Report for the Orrtanna Treatment Plant. He stated that the plant is at sixty percent capacity and it operated very well this year. Supervisor Rood motioned to execute and accept the Chapter 94 Annual Report as presented. Supervisor Woerner seconded. The motion carried unanimously. Mr. Heerbrandt left the meeting at 7:07 PM.

Mr. Stahl addressed the Board with regard to the rezoning application received from SGI. His concerns are environmental aspects, waterways, and increased truck traffic on Mt. Hope and Iron Springs Roads.

Approval of the Minutes: Vice-chairman Reamer motioned to approve the February 5, 2013 Board of Supervisors Meeting Minutes. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to approve the February 28, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Grinder seconded. The motion carried. Supervisor Woerner abstained as he was not present at the Workshop. An executive session was held after the workshop to discuss a legal matter.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. He mentioned that the Board may want to set up a meeting to discuss the conditional use process with regard to the SGI rezoning application and that the Board has forty-five days from the date of the public hearing to make their decision. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Rood seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:23 PM.

New Business: One bid was received for the sale of the 1997 Ford Crown Victoria. Vice-chairman Reamer motioned to accept the bid of \$420 with the stipulation that since the bidder prefers that the radio stays with the vehicle (it was not part of the bid) that the Board will check into the radio situation further and let him know at a later date if the radio can stay in the vehicle

and award the bid to John H. Harbaugh, Jr. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to adopt Resolution 2013-07: A Resolution authorizing the entry into an agreement between Hamiltonban Township and the Fairfield Municipal Authority for the use of the Hamiltonban Township fueling station. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Rood motioned to approve Resolution 2013-08: A Resolution to Sell the Orrtanna Sanitary Wastewater Treatment Sewer System to PA American Water. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Rood motioned to approve Resolution 2013-09: Municipal Lease/Purchase of a 2013 JCB 260 Skid Loader. Supervisor Woerner seconded. The motion carried. Supervisor Grinder opposed. The Equipment Capital Reserve Fund will support this loan.

Vice-chairman Reamer motioned to participate in the joint bidding process coordinated through Adams County for collection of municipal waste. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to allow Robert L. Gordon to attend the Collaborative Approaches to Funding Fire and EMS Services training on March 20, 2013 with a cost to the Township of \$50. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Woerner motioned to participate in the 2013 Great American Cleanup of PA scheduled for Saturday, April 13, 2013. Supervisor Rood seconded. The motion carried unanimously.

The motion to sign a three year agreement from J.P. Harris Associates, LLC to collect the delinquent Township Per Capita Taxes was tabled as the agreement needs to be reviewed by the Solicitor.

Supervisor Rood motioned to change the cell phone service from Nextel to Sprint. Supervisor Woerner seconded. The motion carried unanimously. This needs to be done as Sprint is phasing out the Nextel Network that the Township currently uses.

Chairman Gordon motioned to purchase a water cooler for the office at a cost not to exceed \$200. Supervisor Woerner seconded. The motion carried unanimously.

Chairman Gordon motioned to authorize the use of direct deposit for employees on a voluntary basis with a cost to the Township of \$1.45 per paycheck. Supervisor Rood seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the February Check Detail report. The Board reviewed the February financial statements. Supervisor Rood motioned to approve all expenditures for the month of February and accept the Treasurer's Report. Supervisor Grinder seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board discussed the 2013 road projects and the road material bid. Vice-chairman Reamer motioned to bid out the Cold Springs Road Culvert Replacement Project. Supervisor Rood seconded. The motion carried unanimously. Supervisor Woerner motioned to accept the Road Report. Supervisor Rood seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that the generator is having some problems running. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for February were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

Recreation and Parks Commission (RPC) Report: The February RPC meeting was cancelled due to inclement weather. No action was needed by the Board of Supervisors.

EMA Report: No report was submitted.

Fire Company Reports: Chairman Gordon went over the February activity report that was submitted by the Cashtown Community Fire Department. Cashtown responded to twenty-three calls one of which were in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of February prior to the meeting. The Board reviewed the report and noted that one building permit, five well permits and one zoning/land use permit were issued. Vice-chairman Reamer motioned to accept the Zoning Officer's report. Supervisor Woerner seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Code Enforcement Officer Bill Gardiner submitted his formal reports for December 2012, January and February 2013 prior to the meeting. The Board reviewed the reports. Supervisor Woerner motioned to accept the Code Enforcement Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – March 13, 2013.
- Planning Commission meeting – March 26, 2013.
- Board of Supervisors Workshop – March 28, 2013.
- Board of Supervisors – April 2, 2013.

Adjournment: At 8:22 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried unanimously.

Deborah K. Feiler

Robert L. Gordon