

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

August 1, 2017

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson

Planning Commission: David Peters

Consultants: Gil Picarelli, of KPI Technology, Sewer Enforcement Officer

Public: Ed Fitzgerald, Maurice Brown, John Brunner, Danielle Ryan of the *Emmitsburg News Journal*, John Messeder of the *Gettysburg Times*, and George Harbaugh.

Approval of the Agenda: Agenda unanimously approved.

Public Comment: Maurice Brown questioned the Board again regarding his purchase of top soil over a year ago. Chairman Gordon stated we have addressed this issue and no further action will be taken.

Approval of the Minutes: Supervisor Dille motioned to approve the minutes of the July 5, 2017, Board of Supervisors Meeting; and the July 27, 2017 Board of Supervisors Workshop. Vice-Chairman Woerner seconded. The motion carried.

Solicitor's Report: Solicitor Battersby presented his formal report which included review of Park Project paperwork, and ads for bids.

Solicitor requested **Executive Session** with the Board of Supervisors to discuss legal issue dealing with contract negotiations. Returned to meeting at 7:12 pm.

Solicitor brought to the attention of the Board, recent ruling to make them aware the acceptance of sketch plans may affect future ordinances. He reviewed the Holding Tank Ordinance 2008-07 and recommends inclusion of penalties needs to be stated.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Supervisor Dille seconded. The motion carried unanimously. Solicitor Battersby left meeting at 7:15pm.

Old/New Business:

Sewer Enforcement Officer, Gil Picarelli has reviewed the Holding Tank Ordinance 2008-07 and the Sewage Management Ordinance 2016-02. He stated he currently has two systems which

failed, and will have to have holding tanks installed. He tracks failed systems and reports to DEP. He informed the Board outhouses/privy's are not permitted with water systems, and suggested amending the Ordinance to include in the Sewage Management Ordinance. When discovered they should be required to install tank. Further discussion on vacation and hunting properties which must have first pumping done but then may apply for excusal from the Board of Supervisors, if it is shown that usage is such it does not constitute regular pumping schedule necessity. Sewer Enforcement Office left meeting at 7:38 pm.

Supervisor Deardorff motioned to extend a second time waiver for the Fairfield Substation Improvement Project submitted by Adams Electric. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to grant one year waiver for septic pumping to Harold Naugle, for 200 Naugle Lane, Fayetteville (Parcel #18A12-0030--000), with the condition to be completed by June 30, 2018. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to place legal advertisement for the Seven Year Review of Agricultural Security Area (ASA) and begin process. Seconded by Supervisor Reamer. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors to review along with the July 2017 Financial Statements for all accounts. Vice-Chairman Woerner motioned to approve all expenditures for the month of July and accept the Treasurer's Report. Seconded by Supervisor Dille. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Supervisor Dille motioned to approve the Secretary's Report for the month of July. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Reamer suggested to the Board that Secretary Garretson attend the SALDO Plan Submission and Review Process Workshop to be held at the Adams County Agricultural & Natural Resources Center on August 31st, which the Board unanimously agreed since this would be the night of the Board workshop.

Road Report and Sewer Report: Roadmaster Herr's June report was received by the Board in their Board packets prior to the meeting.

Supervisor Deardorff motioned for the Road Department to rent a boom-lift for a month at a cost of \$1,565.00, the lowest of three quotes, to trim trees where necessary in the Township. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor and Road Coordinator Deardorff said the Road Department will begin tree trimming with Cold Springs Road, South Mountain, Mount Hope, Gum Springs and Zoo Road time permitting. This project will take most of August. They will work on shoulders on Old Waynesboro Road.

The Roadmaster has contacted Fayetteville Contractors, CE Williams and Richard Weidner regarding Bullfrog Road bids. The only bid received was from CE Williams for \$10,445. Supervisor Deardorff motioned to accept the bid from CE Williams using our bid materials. It will cost approximately \$14,000 in materials. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Secretary Garretson will obtain the bid log files from the Roadmaster which documents calls and visits. Road Coordinator Deardorff will instruct Roadmaster Herr to contact Fairfield Borough regarding the painting of the crosswalks at the school. Concern was raised that paving may effect the timing. A reminder that line painting is scheduled next week and will be done on all roads double yellow and at railroad crossings.

Planning Commission Report: Minutes received, no action necessary.

Parks and Recreation Commission Report: Draft Parks and Recreation Commission minutes July 11, 2017 were distributed to the Board prior to the meeting.

Chairman Gordon motioned to appoint Matthew Inskip as a member of the Joint Parks & Recreation Commission. Seconded by Supervisor Reamer. The motion carried unanimously.

EMA Report: EMA Coordinator Sam Ginn is investigating the incident report on Wilderness Lane and to make recommendations. The Board understands the needs of the emergency responders in being able to locate properties. Letters to be sent compelling residents to comply with Ordinance 2013-05.

Fire Company Reports: No reports.

Zoning Officer's Report and Code Enforcement Officer's Report: The Zoning Officer and Code Enforcement Officers reports for July were received by the Board prior to the meeting. Three building permits issued and three inspections. Copies of letters for code violations received and most have been resolved. Vice-Chairman Woerner motioned to accept the Zoning Officer's and Code Enforcement Officer's reports. Supervisor Reamer seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Reamer reported that the COG was presented with the UCC codes which need updated, and the new law will permits third party entities which will have an impact on municipalities. Also reminded of the Electronics Recycling Event to be held on September 9th. ACATO hosted Secretaries Luncheon which Secretary Garretson attended.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille reported normal business, no action needed.

Pennsylvania State Police Report. No report.

Special Notices: none.

Public Comment: George Harbaugh was presented a letter from the Township explaining that the Roadmaster contacted PennDOT regarding his request for signs on Iron Spring Road was not approved, stating that there is sufficient site distance thus no additional signage necessary. The Board also pointed out that this road will have future changes made with development.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - August 8, 2017.
- Joint PC & Board of Supervisors Workshop - August 21, 2017
- Planning Commission - August 22, 2017.
- Board of Supervisors Workshop - August 31, 2017.
- Board of Supervisors - September 5, 2017.

Adjournment: At 8:15 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

Robert L. Gordon
Chairman