

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

November 4, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Doug Woerner, J. Edward Deardorff and LuAnn M. Dille.

Staff: Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills, Jr.

Public: Richard and Stacey Hausler.

Approval of the Agenda: The Board unanimously approved the agenda.

Public Comment: Mr. Hausler who previously attended the October Planning Commission meeting and met with Rob Thaeler, Township Planner, asked the Board if they would consider reducing the Township requirement of a fifty (50) foot wide panhandle to twenty-five (25) feet, and reducing the one-hundred and fifty (150) foot wide frontage requirement to one-hundred and thirty (130) feet. Mr. Hausler would like to purchase six acres off of the seven acre "flag" lot located at 2417 Iron Springs Road. The Board stated that they will look into this request and have an answer for him at the December 2, 2014 Board meeting.

Approval of the Minutes: Supervisor Woerner motioned to approve the October 7, 2014 Board of Supervisors Meeting Minutes, the October 30, 2014 Joint Meeting Minutes with the Board of Supervisors and Municipal Authority, and the October 30, 2014 Board of Supervisors Workshop Meeting Minutes. Vice-chairman Reamer seconded. The motion carried unanimously. There was an executive session after the Workshop to discuss a personnel matter.

Solicitor's Report: No report was submitted as Solicitor Battersby was excused from the meeting.

New Business: Vice-chairman Reamer motioned to advertise the 2015 Proposed Budgets and the Capital Improvements Plan for adoption at the December 2, 2014 Board of Supervisors meeting. Supervisor Deardorff seconded. The motion carried unanimously. The 2015 Proposed Budgets and Capital Improvements Plan are available for review at the Township Office and on the Township website.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the October 2014 Check Detail Report. The Board reviewed the October Financial Statements. It was noted that that the funds from the sale of the Orrtanna Treatment Plant to Pennsylvania American Water Company have been received and will be transferred to the Sewer Capital Reserve Account. Supervisor Woerner motioned to approve all expenditures for the month of October and accept the Treasurer's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report along with the November calendar prior to the meeting. The Board reviewed the report and calendar. Secretary/Treasurer Feiler mentioned that an extension of time to complete the close out audit for the H2O Grant has been received. The close out audit will be due December 31, 2014. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. He added the following: 1) PennDOT has corrected the placement of the Township Boundary Signs; 2) the Knox Road paving project will be postponed until the Spring of 2015 due to road work schedule and weather related issues; and 3) Columbia Gas was contacted concerning the status of the Carrolls Tract Road project in Orrtanna, Columbia Gas stated that the dug up area will be paved in the near future. Supervisor Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed his report. The sale of the plant was finalized on November 3, 2014. The Road Department will continue only with the maintenance of the spray fields until Franklin Township is connected to the pumping station in Orrtanna. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Deardorff seconded. The motion carried unanimously.

The Board suggested some dates to meet with the property owners adjacent to the Carrolls Tract and Cold Springs Roads intersection to discuss safety issues and concerns with the intersection.

Planning Commission Report: Draft Planning Commission minutes for October were distributed to the Board prior to the meeting. No action was needed.

Recreation and Parks Commission (RPC) Report: Draft RPC minutes for October were distributed to the Board prior to the meeting. No action was needed. The RPC will hold a public meeting at the Fairfield Fire Hall Community Room at 106 Steelman Street, Fairfield on Tuesday, November 18, 2014 at 7:00 PM prevailing time. The Commission will provide a presentation that outlines the future improvements of the three acre Township park located at 4020 Bullfrog Road. The public is encouraged to provide feedback and suggestions.

EMA Report: EMA Coordinator Wills mentioned that there was a bomb threat at the Fairfield Area School. State Police handled the incident and bomb sniffing dogs were called in to investigate. Supervisor Woerner motioned to accept the EMA Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Mr. and Mrs. Hausler left the meeting at 7:53 PM.

Fire Company Reports: Chairman Gordon went over the October activity reports that were submitted by Fountaindale Volunteer Fire Department, Cashtown Community Fire Department and Fairfield Fire & EMS. In the Township, Fountaindale responded to three calls, Cashtown did not respond to any calls, and Fairfield responded to one call.

Zoning Officer's Report: Mr. Slothour submitted his formal report for the month of October prior to the meeting. Two Building Permits were issued, one for 515 Gums Springs Road and one for 835 Knox Road. It was mentioned that a property on Iron Springs Road should be looked into by the Zoning Officer and/or Code Enforcement Officer for any violations of Township Ordinances. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Deardorff seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Gardiner submitted his formal report for the month of October prior to the meeting. Currently he is working with three properties that are in violation of the Nuisance Ordinance. The properties being one on Water Street and two on Iron Springs Road. Supervisor Woerner motioned to accept the Code Enforcement Officer's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): At the next COG meeting which is November 20, 2014 there will be a presentation on Box Alarm Card Review for the Adams County Fire Departments.

Vice-chairman Reamer reminded the Board that the annual ACATO Convention is November 12, 2014.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Chairman Gordon who attended the YATB meeting summarized the meeting. The 2015 Operating Budget was approved, and Resolution 3-2014 which distributes the 2013 Excess Operating Fund fees was also approved and the funds will be distributed before year end.

There was no report given for the ACTCC.

Special Notices: Recreation and Parks Commission Public Meeting on November 18, 2014 at 7:00 PM at the Fairfield Fire Hall at 106 Steelman Street, Fairfield.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - November 12, 2014
- Planning Commission - November 25, 2014
- Board of Supervisors Workshop - November 20, 2014
- Board of Supervisors - December 2, 2014

Adjournment: At 8:05 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously. At this time the Board entered into an executive session to discuss a personnel matter.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman