

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

April 7, 2020

At 7:01 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. Chairman Deardorff gave instructions to those signed in by computer and those who dialed into the conference call line. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Via platform Startmeeting.com: Robert L. Gordon, David B. Martin and Coleen Reamer.

Staff: Solicitor Matthew Battersby, and Secretary/Treasurer Nina Garretson

Public: Chad Farace and Alex Hayes of the *Gettysburg Times* both via Startmeeting.com platform.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Gordon seconded. The motion carried unanimously.

Public Comment: Chad Farace, 301 Lost Limb Lane gave update on coming into compliance with his property. He reported he met with Rusty Ryan with Adams County Conservation District, Fred Heerbrandt, Township Engineer, and Wilbur Slothour, Zoning Officer. Stated Kauffman Surveying will submit plans and Chad hopes to meet with the Planning Commission at that time. He thanked the Board for their patience.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of March 3, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Chairman Deardorff reported that an Executive Session was held on March 20, 2020 for the adoption of Resolution 2020-10 Declaration of Local Emergency Disaster. Meeting started at 8:00 AM and adjourned 8:13 AM.

Solicitor's Report:

Solicitor Battersby suggested that the survey which needs to be done regarding the sewer line at 31 Carrolls Tract Road, be sent to the Clems to pay direct and not through the Township. Once this is done, he can prepare the Deed of Dedication but will need metes and bounds.

Solicitor he is aware the Floodplain Ordinance needs the designation of penalty, and he would suggest a summary offense. He will forward language to the Secretary to include and to move the Ordinance forward.

Solicitor Battersby said he is meeting the Adams County Solicitor, Molly Mudd regarding the Tax Assessment challenge by ISP Minerals Inc. He stated he is awaiting documents, as the current assessment is \$14.7 Million and the attorneys for ISP Minerals Inc. are stating the current value at \$2 million. He will share with Board in Executive Session as this moves forward since in litigation.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Martin seconded. The motion carried unanimously.

Road Report: Chairman Deardorff said the Roadmasters report received in Board packets prior to meeting. Vice-Chairman Woerner motioned to approve Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve purchase of pipe order from L.B. Water for \$6,051.22 for Gum Springs Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion regarding Seal Coating Bid for 2020. Supervisor Reamer said the Roadmaster reported the estimate of cost \$26,000 for Mt. Carmel and \$23,000 for Newman Road. Supervisor Gordon motioned to approve advertising of bid for seal coating of Mt. Carmel and Newman Road, with Roadmaster to work with Secretary to prepare. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Reamer stated the Roadmaster informed her that there is no current information on the backhoe repair, which has been taken to CAT in Harrisburg.

Supervisor Gordon motioned to authorize Roadmaster to order the next zone signs at a cost of \$4,690.21 from D.E. Gemmill. Vice-Chairman Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report of all financials for March 2020 to the Board of Supervisors prior to the meeting. Vice-Chairman Woerner motioned to accept the Treasurers Report. Supervisor Martin seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve all expenditures for the month of March. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to adopt Resolution 2020-11 a Resolution of Hamiltonban Township, Adams County, Pennsylvania, Commonwealth of Pennsylvania, amending and supplementing the Hamiltonban Township tax collection policy, to extend deadlines. Chairman Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. Chairman Deardorff motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion regarding Highway Cleanup scheduled for April 18, 2020 tabled for further discussion.

Old/New Business

Bids opened for Gum Springs Road Project and Chairman Deardorff read each aloud: AAA Paving, Waynesboro, PA submitted option 2 only) \$72,421.64; C.E. Williams Sons Inc, Gettysburg, PA option 1) \$300,814.00 and option 2) \$93,614.00; E.K. Services Inc, New Cumberland, PA option 1) \$293,189.20 and option 2) \$103,347.78; Kinsley Construction Inc, York, PA option 1) \$267,301.60 and option 2) \$71,875.40; New Enterprise Stone & Lime Co. Inc., Chambersburg, PA option 1) \$267,478.50 and option 2) \$77,502.00. Chairman Deardorff tabled award until bids reviewed for blacktop.

Bids opened for Superpave New Enterprise Stone & Lime Co., Winfield, PA FOB unit price 25mm \$50.10, 19mm \$52.95, 12.5mm \$58.75, 9.5mm \$61.05 along with prices for delivery. Bid opened for St. Thomas Development Inc., Flourtown, PA unit price 25mm \$50.35, 19mm \$52.55, 12.5mm \$56.05, 9.5mm \$61.05 along with price for delivery. Supervisor Reamer stated to use the closest due to trucking and time. After discussion by Board, Chairman Deardorff motioned to award bid to New Enterprise

Stone & Lime Co, based on trucking cost and time with being the lowest responsible bidder. Supervisor Reamer seconded. Rollcall vote taken; the motion carried unanimously.

Discussion continued regarding Gum Springs Road Project which Supervisor Reamer stated PennDOT representative stated the cost for materials would estimate at \$242,000. Chairman Deardorff stated that Kinsley may bring materials from their plant which may compromise materials. After further discussion, Supervisor Reamer motion to award the bid to the lowest most responsible bidder, due to trucking and materials to New Enterprise Stone & Lime Co. for Gum Springs Road Project. Chairman Deardorff seconded. Rollcall vote taken; the motion carried unanimously.

Bids opened for 2CRS(E3) Road Oil from Midland Asphalt Materials Inc., Bloomsburg, PA unit cost \$3.426 total bid \$34,260.00; Hammaker East, Fayetteville, PA unit price \$2.79 total bid \$27,900.00. Chairman Deardorff motioned to award Hammaker East bid of \$27,900.00. Supervisor Gordon seconded. Rollcall vote taken; the motion carried unanimously.

Bids opened for and each item read aloud for Line Painting: Alpha Space Control Co, Chambersburg, PA total bid \$19,000.00; DeAngelo Brothers LLC, Hazelton, PA total bid \$29,080.00; D.E. Gemmill Inc, Red Lion, PA total bid \$21,529.20; Midlantic Marking, New Market, MD total bid \$20,160.00. Chairman Deardorff motioned to award bid to Alpha Space Control Co with a total bid of \$19,000.00. Supervisor Reamer seconded. Rollcall vote taken; the motion carried unanimously.

Bid opened for unleaded gas and on-road diesel submitted by Talley Petroleum Enterprises Inc, Grantville PA for gas \$1.4371 and diesel fuel \$1.7742. Vice-Chairman Woerner motioned to award bid to Talley Petroleum Enterprises Inc. with a total bid of \$20,616.41. Supervisor Reamer seconded. Rollcall vote taken; the motion carried unanimously.

Bid opened for heating oil and propane from National Energy Buyers Company, Gettysburg, PA for \$2.49 heating oil capped and \$1.79 propane capped until May 31, 2021. Supervisor Gordon motioned to award to National Energy Buyers Co for \$2.49 heating oil capped and \$1.79 propane capped until May 31, 2021 Vice-Chairman Woerner seconded. Rollcall vote taken; the motion carried unanimously.

Bids opened for stone and materials, 18-line items, with each item being read aloud. Bids submitted by Hei-Way LLC, Sarver, PA who only bid on cold patch, other bids submitted by New Enterprise Stone & Lime Co. Inc, Winfield, PA; Specialty Granules, Hagerstown, MD; and St Thomas Development Inc., Flourtown, PA. Solicitor Battersby suggested waiting until further review by Board and Roadmaster. Supervisor Gordon motioned to table until next Board meeting to allow for review. Vice-Chairman Woerner seconded. Rollcall vote taken; the motion carried unanimously.

Supervisor Reamer motioned to apply for renewal of with Pennsylvania Federal Surplus Property Program and to authorize Chairman and Secretary to submit. Supervisor Gordon seconded. Rollcall vote taken; the motion carried unanimously.

Chairman Deardorff motioned to approve the excusal request for 2350 Iron Springs Rd from District 2 pumping and inspection, conditioned that the tax assessment verifies no building on property. Vice-Chairman Woerner seconded. Rollcall vote taken; the motion carried unanimously.

Discussion on Fuel Station canopy table until next meeting.

Planning Commission Report:

Vice-Chairman Woerner motioned to approve extension request for 1661 Cold Springs Road – Kalathas Subdivision Plans submitted by Beyond All Boundaries. Supervisor Gordon seconded. Rollcall vote taken; the motion carried unanimously.

Zoning Officer's Report and Code Enforcement Officer's Report: Report showed three permits issued for March, one building and two demolition. Chairman Deardorff motioned to accept the Zoning Officer and Code Officer reports. Vice-Chairman Woerner seconded. Rollcall vote taken; the motion carried unanimously.

Secretary Garretson stated awaiting approval of the Zoning Officer for the Home Occupation application for 1319 Old Waynesboro Road – Smith. Board tabled discussion until next meeting.

Joint Parks and Recreation Commission Report: Supervisor Reamer stated the tree planting and the Annual Kite Fly Day scheduled for April have been cancelled, along with the Commission meeting. She said the tree planting may take place this fall. Also reminded that the structures at the Park are closed but the walking path is available using social distancing.

FEMA Report: Supervisor Martin stated they are on standby and monitoring the COVID pandemic. No further discussion.

Fire Company Reports: Supervisor Gordon reported Cashtown Fire Company for March reported 25 calls with one in Hamiltonban township. No reports or further discussion.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said meeting cancelled. No further discussion.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): None.

Pennsylvania State Police Report. Supervisor Gordon stated March report showed one-hundred-four calls with forty-nine school checks.

Special Notices: Primary Election moved from April 28th to June 2nd. E-Waste Recycling April 18 cancelled, next event July 18, 2020.

Public Comment: none

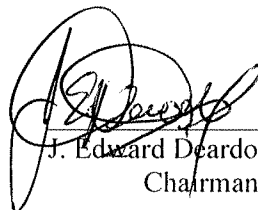
Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – April 14, 2020 Cancelled
- Board of Supervisors Meeting – April 21, 2020 via Startmeeting.com
- Planning Commission – April 29, 2020 Cancelled
- Board of Supervisors Meeting – May 5, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:31 PM. Seconded by Supervisor Gordon. The motion carried unanimously.



Nina Garretson
Secretary/Treasurer



J. Edward Deardorff
Chairman