

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Monthly Meeting Minutes  
October 5, 2010

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James E. Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

**Commission Members Present:** None.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Road Crew employee Bryan M. Westfall, EMA Coordinator Don Wills, and arriving at 7:40 PM Police Officer Juanita Larmer.

**Public Present:** William Shriner, Marcia Harmon, Steven Frye, Chief Dave Martin of the Fountaindale Volunteer Fire Company and Rick Fulton of the *Gettysburg Times*.

Chairman Gordon noted that just prior to this meeting the Board held an executive session to discuss a legal matter.

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda.

**Approval of the Minutes:** Supervisor Woerner motioned to approve the September 7, 2010 Board of Supervisors Meeting Minutes and the September 30, 2010 Board of Supervisors Workshop Meeting Minutes. Vice-chairman Reamer seconded. The motion carried.

**Public Comments:** Ms. Harmon and Mr. Frye discussed with the Board the body shop operation on Cold Springs Road that is in violation of the zoning ordinance. The Board is currently investigating the situation. Ms. Harmon and Mr. Frye left the building at 7:40 PM.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. Solicitor Battersby is working on redrafting a holding tank agreement for a Township citizen. He mentioned that the Lobbyist is currently in a holding pattern until after the elections and he addressed the zoning violation issue on Cold Springs Road. Supervisor Woerner motioned to approve the Solicitor's Report. Vice-chairman Reamer seconded. The motion carried. Solicitor Battersby left the building at 7:45 PM.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. He introduced Bryan Westfall, as the new full time road crew employee. The Board discussed the mechanical problems that the tractor/mower is experiencing. Roadmaster Harbaugh relayed his findings to the research he did on purchasing a tractor/mower or subcontracting out the mowing. Ultimately Roadmaster Harbaugh would like to mow one more time before winter hits. Crack sealing on Beechwood Road has been added to the road projects and will be completed as soon

as possible. Supervisor Woerner motioned to approve the Road Report. Supervisor Grinder seconded. The motion carried.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that Columbia Gas has not started on installing the gates that they requested permission for although they are working on the launch site for the smart peg near the sewer plant. Roadmaster Harbaugh has been switching fields more frequently due to the recent heavy rains. He also mentioned that he will begin to drain down Lagoon #2 and do whatever cleaning that he can to help keep the costs down when the lagoon is pumped. Chairman Gordon motioned to award the bid for the pumping of Lagoon #2 at the sewer plant to Pecks Septic Service who had the lowest responsible bid. Supervisor Woerner seconded. The motion carried.

There was a meeting with the Department of Environmental Protection (DEP) earlier today regarding the future of the Orrtanna Sewer Treatment Plant. The plant can no longer meet the expectations of DEP and they will be issuing a consent order. The Township is now forced to build a stream discharge plant. The sewer plant was built in the 1970's and the technology is outdated. Supervisor Woerner motioned to approve the Sewer Report. Supervisor Rood seconded. The motion carried.

**EMA Report:** EMA Coordinator Wills submitted his formal report at the meeting. Mr. Wills was contacted by PennDot with questions regarding Route 16 in the Fountaindale area. He also mentioned that the bridge over Miney Branch will be replaced next year. Vice-chairman Reamer motioned to approve the EMA Report. Supervisor Woerner seconded. The motion carried.

**Fire Company Report:** Chief David Martin of the Fountaindale Volunteer Fire Department submitted his report at the meeting. The Board briefly discussed with Chief Martin the Department's budget and that the Department received grant money from the Hoffman Trust to replace the roof on their building which is forty years old. Chief Larry Freeman of the South Mountain Fire and Ambulance Department submitted his formal reports for May and June prior to the meeting. Chairman Gordon mentioned that in July the Board sent a letter to all the fire companies that support the Township stating the Township's goal of improving communication and asking for activity reports from each company. The Township has received communication from all the supporting fire companies except for Fairfield Fire and EMS. Supervisor Rood motioned to approve the Fire Companies' reports. Supervisor Woerner seconded. The motion carried.

**Planning Commission Report:** No formal report was submitted. The Board discussed the September Planning Commission meeting items which included the conceptual plan of Iron Springs Plaza, Carroll Valley Farms Land Development Plan with regard to the Clean and Green program, and a newly identified owner of plans that were formerly submitted. Supervisor Woerner motioned to approve the Planning Commission Report. Supervisor Rood seconded. The motion carried.

**Recreation and Parks Commission (RPC) Report:** No formal report was submitted. Vice-chairman Reamer mentioned that the RPC gave Strawberry Hill a conceptual map for a trail system that would connect Fairfield to Strawberry Hill that they could use with their master site plan. Supervisor Rood motioned to approve the RPC report. Supervisor Woerner seconded. The motion carried.

**Tax Collection Committee (TCC) Report:** No formal report was submitted. Pam Wiehagen submitted her resignation as voting delegate for the TCC. Chairman Gordon motioned to accept Ms. Wiehagen's resignation from the TCC with regret. Vice-chairman Reamer seconded. The motion

carried. Chairman Gordon gave an overview of what the TCC is all about and what is expected of a voting delegate. He asked if anyone was willing to be appointed, after hearing no response he asked if anyone would volunteer to attend tomorrow nights TCC meeting as an observer. Still hearing no response he then reminded everyone that this is an important matter as the TCC governs our tax collection. Chairman Gordon then decided, after hearing no response, that he would attend the TCC meeting as an observer. Chairman Gordon motioned to approve the TCC Report. Supervisor Woerner seconded. The motion carried.

**New Business:** Chairman Gordon motioned to approve the amended personnel policy. Supervisor Rood seconded. The motion carried. The amendments include clarification of probationary periods, vacation time, and holiday pay to name a few.

Chairman Gordon motioned to approve Resolution 2010-23 which appoints Rhoads & Sinon, LLP to serve as Bond Counsel for the financing of the Township Campus Project. Vice-chairman Reamer seconded. The motion carried. A discussion resulted. This firm will shop the rates and secure a bank loan under the American Recovery and Reinvestment Act of 2009 and the US Treasury will rebate the Township up to 40% of the interest costs.

Vice-chairman Reamer motioned to request to borrow funds in the approximate amount of \$800,000 to provide funds for and toward the Township Campus Project. Supervisor Rood seconded. The motion carried. This motion refers to Resolution 2010-23.

Vice-chairman Reamer motioned to proceed with Rhoads & Sinon, LLP and their preparation of a Recovery Zone Economic Bond Allocation Resolution for consideration by Adams County and preparation of Resolution 2010-24 designating the Township as a "Recovery Zone" within the meaning of the American Recovery and Reinvestment Act of 2009. Supervisor Woerner seconded. The motion carried.

Vice-chairman Reamer motioned to have the Police Department deliver a "Notice to Owners of Impounded Vehicle" notice per Ordinance 2008-06 to the owner of the vehicle that is currently impounded. Supervisor Grinder seconded. The motion carried.

Vice-chairman Reamer motioned to accept Mr. Grimm's request to make two payments for his application fee for his Zoning Hearing Application and that the application will not be submitted or accepted until the payment has been made in full. Supervisor Woerner seconded. The motion carried.

Chairman Gordon motioned to celebrate Halloween on Sunday, October 31<sup>st</sup> from 6:00-8:00 PM. Supervisor Woerner seconded. The motion carried.

Chairman Gordon asked if any other Supervisor besides himself and Vice-chairman Reamer will be attending the Adams County Association of Township Officials Convention on Wednesday, November 10<sup>th</sup>. There was no response.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board of Supervisors reviewed and discussed the Zoning Officer's report. Supervisor Woerner motioned to approve Zoning Officer's Report. Supervisor Rood seconded. The motion carried.

**Code Enforcement Officer's Report:** Mr. Dave Lutz submitted his formal report prior to the meeting. The Board of Supervisors reviewed the Code Enforcement Officer's report. Supervisor

Woerner motioned to approve the Code Enforcement Officer's Report. Supervisor Rood seconded. The motion carried.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the September 2010 expenditure reports. The Board of Supervisors discussed the Treasurer's report and financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of September 2010. Supervisor Woerner seconded. The motion carried. Supervisor Woerner motioned to approve the Treasurer's Report. Supervisor Rood seconded. The motion carried.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. She added that the employees would like to move the Christmas Party to a Friday night and hold it at General Pickets Buffet in Gettysburg. Supervisor Woerner motioned to approve the Secretary's Report. Supervisor Rood seconded. The motion carried.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. For the month of September 2010 there were 49 complaints or service calls, 1 arrest and 5 investigations. She traveled 1,025 miles and used 75 gallons of fuel. Officer Larmer complimented Bryan Westfall as he had contacted her during the recent storms asking if she needed help in the Township. She also completed, thru the Northeast Counterdrug Training Center, the two day course on Conducting Complete Traffic Stops. Supervisor Woerner motioned to approve the Police Report. Supervisor Rood seconded. The motion carried.

**Old Business:** Roadmaster Harbaugh asked if any of the Supervisors would like to attend the LTAP Winter Maintenance Course on Friday October 8<sup>th</sup>.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for October 13, 2010.
- Municipal Authority meeting is scheduled for October 20, 2010.
- Planning Commission meeting is scheduled for October 26, 2010.
- Board of Supervisors Workshop meeting is scheduled for October 28, 2010.
- Board of Supervisors meeting is scheduled for November 3, 2010.

**Special Notices:** None.

**Adjournment:** At 9:17 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Grinder seconded. The motion carried.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman