

Hamiltonban Township, Adams County, PA  
**Recreation and Parks Commission (RPC)**  
**Minutes of the Tuesday September 9 (Special Meeting), 2014**

**Attending:** David Jones, Chairman, Member Teresa Scripture, Member Lacy Hammett, Member Autumn Arthur and Coleen Reamer (minute recorder).

Dean Thomas, Fairfield Borough Liaison and Alan Patterson, Member, were not in attendance. There was a quorum for official voting.

Public: Maggie Travis – Prospective new member  
Meeting began at 7:04 PM by Chairman Dave Jones

**Approval of Minutes:** Motion by Lacy and second by Terry to approve the April 9, 2014 meeting minutes. Motion carried.

**Treasurer's Report:** No activity, balance remains at \$1,208.50.

**Public Comment:** Maggie Travis expressed her excitement about the prospect of having a neighborhood park here in Hamiltonban Township and her willingness to serve her community. The Commission members gave Maggie an overview on the project and the defined where we are in the process of beginning grant applications with several entities for matching funding of the construction of the park.

We then moved forward with our normal business discussion:

**New Business:**

- Alan Patterson has expressed in the past his difficulty in making meetings due to his work commitments. However, he has been truly committed to assisting us in any way that he can. He would like to step down officially but continue to help us in an unofficial capacity and attend meetings whenever time allows. The Commission is grateful for all his past dedication to us and welcomes his continued support and attendance. Maggie Travis is willing to accept Alan's vacated seat on the Commission. Motion by Autumn to recommend Maggie to the Board of Supervisors for appointment should Alan choose to step down at this time, seconded by Lacy, motion approved. Coleen will contact Alan personally to speak with him about his position.
- Some of the members are currently having difficulty with Wednesday night meetings. We will reassess whether we will need to change to a Tuesday night in 2015 to relieve the conflict at the end of this year prior to the secretary's advertisement of meeting dates.

**Old Business:**

1. **Hamiltonban Township Park:** Debby Feiler graciously provided Maggie with copies of all of the playground estimates and information that we would be discussing.
  - Terry updated everyone on our discussion with Kevin Ferris from Play and Park Structures on the children's play area. Everyone was in agreement that the physically handicapped and mentally challenged children as well as toddlers in this area were not served by local play packages. The package being discussed would serve those mentioned in addition to children from a 2 year old to 12 year old age range. This approach also fits within the Hamiltonban

Township Educational Campus vision for utilizing educational “pieces” and incorporating them into an outdoor neighborhood park design.

- The group discussed at length the play surface, its cost and the installation of equipment and surface. Coleen will forward more information about the play surface after the meeting.
- The Commission also was in agreement that it would be best to tackle one phase of the project at a time with **Phase I** to include the path from the handicap parking area to the main attraction of the park (the pavilion and play area). The restroom facilities, cultural/historic interpretive area and second section of the walking path would be looked at for **Phase II** funding with **Phase III** incorporating all of the remaining path sections for completion.
- Coleen gave some examples of how to take a \$10,000 or \$20,000 investment and be able to match it with different funding streams and small “in-kind contributions” to garner \$160-200,000 for park construction.
- Yet to be identified is whether there will be the need for some fencing and whether the Township Road Crew can build a restrictive berm using the stockpile of soils at the site.
- Coleen will contact the pavilion builder and an engineer for the walking bridge designs.
- Terry will begin a Power Point presentation to take to prospective community partners.
- The Commission will be inviting the Board of Supervisors to the October 8th RPC meeting to provide the Board with an orientation of the project from 7:00 to 7:30 PM and will invite Mr. Rob Thaeler, ACOPD, to the meeting to discuss grant application compilation for the second half of the meeting.

A Motion was made by Terry to invite the Board of Supervisors on October 8<sup>th</sup>, second by Lacy. Motion passed.

A Motion was made by Terry and seconded by Lacy to invite ACOPD to the October 8<sup>th</sup> meeting to discuss their assistance with grant applications for Phase I.

- The Commission asked Coleen to get Walking Path quotes from Randy for Phase I.
- Lacy let us know that the Fairfield Lions Club meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month.

2. **HBT Community Day:** To be discussed at a later date with Mr. Patterson.

**Meeting adjourned at 8:32 PM.**

*Coleen Reamer, recorder*