

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, Pa 17320
Regular Meeting Minutes
March 6, 2007

Supervisors Present: Chairman James E. Benner, Vice-chairman William E. Eckert, Sr., Road Master Jay Edward Deardorff, Police Coordinator Coleen N. Reamer, and Supervisor Robert L. Gordon

Others Present: Solicitor Henry O. Heiser, III, Fred Heerbrandt from William F. Hill, Vice-chairman Planning Commission Stephen Jacobs, Zoning Officer Milton Nicks, EMA Coordinator Donald Wills, Secretary/Treasurer LuAnn Dille, Planning Commission Chairman Curtis Musselman and Planning Commission Secretary Pamela Wiehagen

Public Attendees: Thomas Brown, Matt Casey from the Hanover Evening Sun, James Hanna for Empire Homes /McGinley's Choice Subdivision and Land Development Plan, Barbara Nicks, Dale Premo, Harry Rood, Robert Sanders, Danny Scott and Fred Barry, Joe Wagerman, Douglas Woerner

At 7:30 PM Chairman Benner called the meeting to order and those present recited the Pledge of Allegiance.

Approval of Minutes

Chairman Benner made a motion to approve the February 6, 2007 Board of Supervisor's meeting minutes after the correction of Supervisor training session of March 22, 2007 instead March 26, 2007, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Chairman Benner made a motion to approve the February 15, 2007 Special Joint Board of Supervisors and Planning Commission meeting minutes and Workshop meeting minutes on February 22, 2007 seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Public Comment

Mr. Heerbrandt explained the 2006 Chapter 94 Report - Municipal Wasteload Management. Some of the infiltration problems have been corrected and will continue to be monitored. The Orrtanna Treatment Plant is at 94% of its hydraulic capacity. Chairman Benner signed three copies of the report. One copy will be on file at the Township and the other two will be mailed to Department of Environment Protection as required.

Planning Commission

Police Coordinator Reamer made a motion to approve a panhandle lot and a shared driveway for the Daniel and Shirley Scott subdivision off 285 Cold Springs Road, Gettysburg, PA, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to approve Joseph Wagerman Two Lot Subdivision off 2744 Iron Springs Road, Fairfield as a preliminary/final plan and a

panhandle lot, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Supervisor Gordon made a motion agreeing with Planning Commission's recommendation that a traffic control signal be proposed at the intersection of Union Avenue and Fairfield Road (State Route 116) when needed per Penn-Dot design and approval, seconded by Chairman Benner. The Board unanimously approved this motion.

Planning Commission will hold a Public Meeting/Hearing on March 20, 2007 starting at 7:00 PM at the Fairfield Area School District middle/high cafeteria for several proposed text and map changes to the Township's Comprehensive Plan, Zoning Ordinance and Subdivision and Land Development Ordinances. Eric Gladhill from C. S. Davidson will be drafting the legal description for the Murray property to be re-zoned.

Solicitor's Report

Solicitor Heiser stated that in the Gettysburg Times and the Waynesboro Record Herald newspapers were the Township's large legal advertisement for the proposed text and map changes. Planning Commission will be listening to public comments with Mr. Cormany present and Solicitor Heiser moderating the meeting. Solicitor Heiser explained some of the legal requirement which will need to be completed before the Board can approve or not approve the proposed changes.

Solicitor Heiser received a communications from Valley Quarries, Inc. concerning the land swap. Road Master Deardorff and Police Coordinator Reamer will confer with Solicitor Heiser.

Police Coordinator Reamer made a motion to withdraw from a third party review of the independent audit of the York Adams Tax Bureau, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

When Land and Sea, LLC receives from their attorney the last contract with the new regulation ruling Secretary/Treasurer Dille will forward it to Solicitor Heiser for his review.

Zoning Officer's Report

Zoning Officer Nicks gave the following February 2007 Zoning Officer's Report. He issued three permits. One permit was issued for truck box storage and two Use and Occupancy Permits were issued. He attended four meetings: Supervisor's, Planning Commission, Joint Workshop public and a meeting with Land and Sea, LLC. He completed two inspections: On Mount Hope Road Reeher's for an un-permitted storage pod and another residence on Mount Hope Road with an un-permitted addition to a trailer. There are continuing problems with Middle Department Inspection Agency. George Nicholas stated at the Planning Commission that he wants to re-build the Indian Trail Inn on Iron Springs Road, Fairfield. When Zoning Officer Nicks consulted with KPI, Inc., Mr. Picarelli stated that the Township should request a septic inspection before issuing a permit. There was another complaint about Gregor's on Deist Lane, Orrtanna lack of a proper septic system. Zoning Officer Nicks responded no when Chairman Benner asked if a demolition permit has been issued for the Runkle's property along Carrolls Tract Road, Orrtanna. Zoning Officer Nicks will grant a six month extension to the Fellowship Baptist Church building permit for their pavilion, as requested by Mary

Walter of their Building and Ground Committee. Zoning Officer Nicks worked 20.5 hours, traveled 47 miles, had 36 telephone calls and long distance charges of \$12.49.

Treasurer's Report

April 2007	Income	Expenses	Transfers	Balances
General Account				
ACNB Checking	51,410.78	74,119.67	30,000	\$13,450.13
ACNB Savings	10.00			20,863.40
PLGIT	778.87		10,000	178,168.48
CD				<u>53,573.91</u>
Total Current Assets				\$266,055.92
Sewer Account				
ACNB Checking	1,233.30	6,186.95	4,600	\$ 146.37
ACNB Savings	2.96			6,182.97
PLGIT	41.13		4,600	<u>5,778.06</u>
Total Current Assets				\$12,107.40
State Liquid Fuels				
PLGIT Emergency	19.19			\$ 5,024.08
PLGIT	37.98			<u>9,943.94</u>
Total Current Assets				\$14,968.02

Secretary/Treasurer Dille consulted with Lockwood Business Support Service (LBSS) on how Quickbooks calculates the sum of profit or loss. LBSS will get back to the Township soon.

Supervisor Gordon stated that Pennsylvania Local Government Investment Trust (PLGIT) is within .25 points of Adams County National Bank certificate of deposit and PLGIT is more assessable. At this time he suggested no changes the current investments. Vice-chairman Eckert made a motion to approve the February 2007 Treasurer's Report, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Approval of the Expenditures

Police Coordinator Reamer made a motion to approve the February 2007 expenditures, seconded by Chairman Benner. The Board unanimously approved this motion.

Secretary's Report

Police Coordinator Reamer made a motion to approve Secretary/Treasurer Dille to attend a training on "Privacy and Employee Record Keeping" on April 2, 2007 at PSATS Enola, PA office for a cost of \$25.00, seconded by Vice-chairman Eckert. The Board unanimously approved this motion. Chairman Benner made a motion to approve the February 2007 Secretary's Report, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Police Report

Police Officer Larmer gave the following February 2007 Police Report. She had 36 complaints, two arrests, three investigations, four traffic citations, issued seven warnings and had two criminal citations. She traveled 1,074 miles, used 121 gallons of

gas for 8.87 miles per gallons. Chairman Benner made a motion to approve Officer Larmer to attend training on March 13, and March 27 and 28, 2007 at no cost to the Township, seconded by Supervisor Gordon. Her annual updates will be taken in May 2007. Vice-chairman Eckert made a motion to approve the February 2007 Police Report, seconded by Chairman Benner. The Board unanimously approved this motion.

EMA Report

EMA Coordinator Wills stated that he and Kenneth Kemper took 10 bags of oil absorbent to the Fairfield Fire and EMS Company. Since most of the Fountiandale Fire Company area is covered by the Fairfield Regional EMA, the Township should not be supplying all of the oil absorbent for the FREMA/Fountiandale Fire Company. EMA Coordinator Wills stated that the best price for oil absorbent can be obtained at the Chambersburg Tractor Supply. The 22nd Annual Pennsylvania Weather Exercise will be on March 15, 2007. EMA Coordinator Wills has received his portable hand radio charger. Police Coordinator Reamer made a motion to approve the February 2007 EMA Report, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Road Report

Road Master Deardorff gave the following February 2007 Road Report.

1. The Road Crew has been cleaning inlets and outlets of cross pipes to promote better water flow.
2. The Road Crew clean-up anti-skid at all the stop sign/intersections to eliminate driver slippage.
3. The Road Crew will be patching pot holes next week with a winter adhesive cold patch material designed for cold weather.
4. Additional street lights will be installed at the railroad tunnel on Iron Springs Road, at the railroad tracts on Fairfield Station Road by Mike's Fix-it shop, and at the Tapeworm Railroad hump on Iron Springs Road. The light at the railroad tract on Hickory Bridge Road, Orrtanna, had been installed.
5. Road Master Deardorff completed a survey on the Township's boundaries signs.
6. The recent snow melt and rain caused flooding along Cold Springs Road and a private walking bridge caused a restriction.
7. Med-Ed will be moving some poles along Cold Springs Road for the 2007 Road Project/Rain Storm Damage Repair.
8. The winter storms costs has been recorded. Road Master Deardorff distributed a Cost Per Application of the last snow storm. The cost was \$10.00 per mile per application.
9. The form for the Township to participate in the State Contract for rock salt has been submitted. The Township has met the rock salt purchase quote for 2006-2007 Contract.
10. The Township has enough rock salt for three snow storms.

Road Master Deardorff consulted with Penn-Dot Sign Department Head Larry Hancock in Harrisburg, PA. The Township is not allowed to place signs in the State's right-of-

way. The State is willing to install a couple of Hamiltonban Township signs at well traveled roadways but not the small sign stated "Permits Required". Road Master Deardorff distributed a list of all Township roadways and noted which have signs and at which locations sign could be installed.

Chairman Benner made a motion to hire David J. Mickley of 65 Lost Limb Lane, Fairfield, PA to help with snow removal and other part-time duties on an as needed bases for \$11.00 per hour with no benefits, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to approve the February 2007 Road Report, seconded by Chairman Benner. The Board unanimously approved this motion.

Sewer Report

Road Master Deardorff gave the following February 2007 Sewer Report.

1. Today the quarterly well tests samples were taken by the Road Crew.
2. The Orrtanna generator is automatically started and operated every Wednesday at 4:00 PM for 15 minutes.
3. The Orrtanna Treatment Plant is in good shape for now as long as cleaning mop heads and cleaning towels are not being processed by the plant. The problem customer has been identified and corrective action plans are being implemented.
4. The Sewer Spray Field's will need some work in the Spring when weather permits.

Chairman Benner made a motion to approve the February 2007 Sewer Report, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

New Business

Vice-chairman Eckert explained the South Mountain Fire updated call boxes. Vice-chairman Eckert made a motion to approve the South Mountain's Fire Company updated call boxes, seconded by Road Master Deardorff. The Board unanimously approved this motion. Vice-chairman Eckert requested that the South Mountain Fire give the Township a map with the updated call boxes marked.

There was a discussion concerning Comcast increasing the cable cost and reducing the number of channels. Supervisor Gordon will correspond with the company. The Township does have a franchise contract with Adelphia which transferred to Comcast. The Township has not received an updated contract with Comcast.

Supervisor Gordon made a motion to hold a special Joint meeting for the Hamiltonban Township's Planning Commission and the Board of Supervisors to discuss the McGinley's Choice Subdivision Plan and if time allows continue the discussion of private roads and pan handle lots ordinances, seconded by Chairman Benner. The Board unanimously approved this motion.

Old Business

Chairman Benner made a motion to have the 90th Annual Convention of Adams County Association of Elected Officials on November 14, 2007 at the Fairfield Fire and EMS Building, with Savoy Catering Service, Inc. serving roast beef, boneless baked

chicken breast, mashed potatoes, buttered corn and ice cream sundae cup, seconded by Supervisor Gordon. The Board unanimously approved this motion.

Vice-chairman Eckert made a motion to re-pay the York Adams Tax Bureau in three equal payments starting May 2007, May 2008, and May 2009, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Road Master Deardorff, Police Coordinator Reamer will confer with Solicitor Heiser on the Valley Quarries, Inc. land swap.

April 21, 2007 is Governor Rendell Great Pennsylvania Clean-up Day which coincides with National Earth Day. The Board of Supervisors is encouraging Hamiltonban Township residents to clean-up the roadways. Penn-Dot will be supplying gloves, vest and trash bags again this year. Hopefully the Gettysburg Times and the Record Herald will print articles again this year to promote the Hamiltonban Township roadway clean up.

Road Master Deardorff, Supervisor Gordon will be attending a meeting March 8, 2007 at Highland Township concerning Highland merger with a surrounding municipality.

Meeting Dates

Planning Commission Public Meeting/Hearing will be March 20, 2007, at **7:00** PM, at the Fairfield Area School District middle/high school cafeteria, 4840 Fairfield Road, Fairfield, PA 17320

Joint Board of Supervisor and Planning Commission Workshop March 21, 2007, starting at **7:00** PM, at 23 Carrolls Tract Road, Fairfield, PA., 17320

Next regular Planning Commission meeting will be March 27, 2007, prevailing time 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320

Next regular scheduled Supervisors Workshop March 29, 2007, prevailing time 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320

Next regular Board of Supervisors Meeting will be April 3, 2007, prevailing time 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320

Public Hearing for zoning ordinance and map changes will be April 12, 2007 at 7:00 PM, at the Fairfield Area School District middle/high school cafeteria, 4840 Fairfield Road, Fairfield, PA 17320

Adjournment

At 8:51 PM Chairman Benner made a motion to adjourn the meeting, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

James E. Benner
Chairman

