

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
August 4, 2026

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on August 4, 2026 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Woerner, Supervisor Spence, Supervisor Kalathas and Supervisor Picarelli all in attendance.

Public Comment: Dave Sites was in attendance to discuss the progress on achieving water/sewer for his Iron Springs Road property.

Approval of Minutes: Motion to approve the minutes of July 7, 2026 made by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Also Attending: Secretary Noel, Solicitor Battersby & Roadmaster Herr. Erica Duffy from the Adams County Library and Dave Sites.

Solicitors Report:

Solicitor Battersby is requesting the township copy of the IPMC manual.

The Data Center Ordinance was approved by the PC on 7/28/2026 and sent to the Board of Supervisors for their approval however, Due to the fact that the solicitor did not get a chance to read it in its entirety the ordinance he is asking it to be tabled until the next meeting. A motion to table the Ordinance approval was made by Supervisor Kalathas. Second by Supervisor Picarelli. Motion passed unanimously.

A motion was made by Supervisor Woerner to accept the solicitors report. Second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

- Adams County Library was in attendance to discuss their programs and thank the township for their yearly donation.
- Budget Workshop scheduling was discussed and decided to be at 6pm on monthly meeting dates beginning on 9/1/2026.

- 3 Supervisors would like to attend the PSATS Regional Forum 9/9/2026 at the Wyndham in Gettysburg. A motion was made by Supervisor Woerner to approve the expenditure for 3 supervisors to attend the forum. Second by Supervisor Spence. Motion passed unanimously.
- The Chairman would like to attend the PSATS Board Chairs retreat 8/6 & 8/7 in State College. A motion was made to approve the expenditure for the Chairman to attend the Retreat. Second by Supervisor Kalathas.
- Loan Discussion - Bond Council- was discussed and the board decided not move forward with any loan.
- Chairman Deardorff attended the Fairfield Fire Company meeting August 10, 2027 @ 7pm and gave his report on the meeting.

Roadmaster's Report:

- Road Report- The Roadmaster provided the Supervisors with his monthly road report.
- The shed roof at the maintenance shop is in disrepair and needs to be replaced. The Roadmaster stated that the road crew could do the installation and that they would just have to get the materials. The board asked the roadmaster to get prices for materials.
- 2 Shop Heaters that were budgeted for this year will be replaced before winter months at an estimate of \$3,300 per heater.
- Equipment maintenance needs were given to the board for informational purposes.
- Line painting to commence next week.

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Approvals & signatures conversation was had as the secretary need the boards to be more diligent in responding to her approval requests.
- Financial reports provided to the board for review.
- 2025 Audit completion and review..
- Adams County no longer providing our website beginning 1/1/2027 the secretary will be getting quotes for new service.
- The Secretary and office assistant would like to attend the ACATO Secretaries Luncheon August 12, 2026 @ 12:00-2:30. A motion was made by Supervisor Woerner to allow the secretary and office assistant to attend the luncheon. Second by Kalathas. Motion passed unanimously.

A motion to approve the secretary's report made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Planning Commission Items:

- Brecken's Hollow second 90-day plan extension request. A motion was made by Supervisor Woerner to approve the extension request. Second by Supervisor Spence. Motion passed unanimously.

Code Officer: Code enforcement report was provided to the Board for their review.

Zoning/Building/UCC (PMCA): None

Parks and Recreation: Chairman Deardorff shared a drawing of a possible proposed stage for the park.

FREMA: None

Fire Company Reports: None

ACCOG and ACATO: None

YATB: None

PA State Police: Review of activity was provided to the supervisors.

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- August 11, 2026
Planning Commission Meeting – August 25, 2026
Board of Supervisors- September 1, 2026

A motion to adjourn the meeting at 7:45 pm made by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary