

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
December 19, 2013

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes. This Workshop was properly advertised in the *Gettysburg Times* as a voting workshop.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Harry Rood, and Doug Woerner. James Grinder was absent, there was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Dave Martin of Fountaindale Volunteer Fire Department (FVFD); Jeff Bowling, and Bruce Strausbaugh of Cashtown Community Fire Department (CCFD); Kevin Koons of Fairfield Fire and EMS (FF&EMS); Paul Kendall, Larry Freeman and Lane Carbaugh of South Mountain Volunteer Fire Department (SMVFD); Jim Izer, Wayne Woerner, LuAnn Dille; and Edward Deardorff.

Township Business: The Board along with representatives from FVFD, FF&EMS, CCFD and the SMVFD (the Departments) discussed the ISO (Insurance Services Office) Public Protection Classification Survey that was conducted for Hamiltonban Township. FF&EMS, FVFD and SMVFD all participated in the survey. CCFD was not included in the survey as they were not identified as a primary responder on the surveyor map received from the County. The survey provides a detailed analysis of the Township's fire suppression services and was last completed in 1997. The survey reported that the highest risk for the Township is the lack of fire hydrants. The Departments offered to write letters and submit reports to the ISO to explain deficiencies which may help improve the Township rating. Improvements need to be made by November 25, 2014 at which that time the ISO Survey will be published for the public.

The Board and Departments discussed the draft Memorandums of Understandings (MOU's) between the Departments and the Township that were given to each Departments prior to the meeting. The MOU's will provide accountability for the invoices being submitted to the Township for payment by the Fire Services/EMS Tax Fund. The Departments also stated that they would like to be able to take any excess funds from the Fire Services/EMS Tax Fund and be able put those funds into a Capital Account for future capital purchases.

The Board and Departments also discussed how to handle the illegal burning that occurred on Whippoorwill Lane. As this was a first offense, the two responding Departments have decided just to give the property owner a warning. The Township will invoice for costs incurred from the EMA Department.

Mr. Koons of FF&EMS submitted the Municipal Box Alarm Card Review Form for review by the Board of Supervisors.

Finally, the Board and Departments discussed how to enforce the newly adopted House/Business Numbering Ordinance, Ordinance Number 2013-05.

The discussion with the Fire Companies ended at 8:02 PM.

Supervisor Woerner motioned to approve Resolution 2013-20: State Contract for the Purchase of a Ford F550 Chassis and Up-fit. Supervisor Rood seconded. The motion carried unanimously. Mr. Deardorff suggested to the Board to keep the 1997 Ford F-350 for miscellaneous road use.

The Board discussed whether or not to add funds to the Non-Uniform Pension Plan. Currently the Police Pension which has a value of \$112,172 is over funded and the Non-Uniform Pension which has a value of \$110,524 is under funded. Vice-chairman Reamer motioned to put \$20,000 towards the Non-Uniform Pension Plan. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to advertise for adoption at the January Board of Supervisors meeting Ordinance 2014-01. Supervisor Rood seconded. The motion carried unanimously. Ordinance 2014-01 is ordinance providing for the supervision and regulation of water wells in Hamiltonban Township, establishing rules and regulations governing construction of water supply wells, providing for a well water study and providing penalties for breach of that ordinance and regulations established hereunder. Ordinance 2014-01 will repeal Well Ordinance 2006-01 and Geothermal Well Resolution 2008-03.

Chairman Gordon mentioned that in January the Board will conduct interviews for two "on-call" road workers to fill in while Jim Eyler is on medical leave.

The Board discussed spending \$500 to become a member of the Adams County Economic Development Corporation.

Chairman Gordon updated the Board on items that are currently being worked by the Solicitor and Engineer which included an inquiry from Hickory Bridge Farms regarding a liquor license, and the outstanding conditions for the Adams County Emergency Communications Tower.

Chairman Gordon went over the items that will be on the January Board of Supervisors meeting agenda.

At 8:37 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is January 6, 2014 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman