

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

October 4, 2022

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Coleen Reamer, David B. Martin, and Robert L. Gordon. Douglas Woerner was excused.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: None.

Approval of the Agenda: Supervisor Reamer motioned to approve agenda. Seconded by Supervisor Gordon. The motion carried unanimously.

Public Comment: None

Discussion: Secretary Garretson provided drafts 2023 Budgets of General Fund, State Liquid Fuels and Capital Reserve.

Discussion began with donations. Board said to keep SPCA donation for \$250. Supervisor Reamer said to remove donation for the Adams County Historical Society. Board to keep all others as we have done in past years.

Discussion of Hoffman Homes for Youth request, Board said no that they may consider in the future.

Roadmaster Herr presented quotes for skid steer from Cleveland Brothers for CAT \$71,317.20; Groff Tractor & Equipment for Case \$59,809.47; John Deere for \$54,083.07; and Bobcat for 49,712.94. Discussion of warranties and trade-in. Chairman Deardorff motioned to order for purchase Bobcat for \$49,712.94 and to pursue financing. Supervisor Gordon seconded. Rollcall vote, the motion carried unanimously.

Roadmaster Herr presented quote from Harrington & Sons Inc. for Scag Zero turn mower for \$13,239.00. Supervisor Gordon motioned to order Scag Zero turn mower from Harrington & Sons for \$13,239.00. Supervisor Reamer seconded. Rollcall vote, the motion carried unanimously.

Secretary Garretson reported that she did receive estimates for the State Liquid Fuels Fund. The total funds available with the carryover from 2022 will be \$222,756.16. Roadmaster Herr presented his road plan. He presented quote from AAA Paving to place and pave \$24,952 for Moritz Road. He said materials cost \$47,800 with the township purchasing for a total cost of \$72,752. Roadmaster Herr presented quote from AAA Paving to place and pave Cold Springs Road (Whippoorwill to cell tower) for \$35,000, and he said material cost would be \$59,750, for a total cost of \$94,750. This would use \$167,502 in 2023 of State Liquid Fuels funds. Roadmaster Herr said Cold Springs Road will need pipes, which he estimates 240 feet at about \$4,116.00 which would come from general funds. Supervisor Gordon motioned to order pipe now at a cost of \$4,200.00. Supervisor Reamer seconded. The motion carried unanimously. Discussion of sealcoating. Roadmaster Herr said work needs to be done in BB Section on Bourbon, Lighting, Sour Mash. Roadmaster Herr to obtain estimates. Roadmaster Herr said Orrtanna and Beechwood should be sprayed with fog seal, better than sealcoat.

Board discussion began with general fund at line item 430. Increase line item 430.330 Vehicle Repair Outsource to \$15,000; increase line item 430.333 Equipment Maint & Parts inhouse to \$5,000; line item 430.400 to \$0 and delete as not used. The line 430.740 Capital Purchases increase to \$325,000.00. Secretary Garretson asked about line item 414.130 Hearing Board – Prof. Staff, Board said to keep at \$6,000 and also change line item 361.340 Zoning Hearing fees to \$6,000. She reported insurance broker said to increase rates 6-7%.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Parks and Recreation Commission – October 11, 2022
- Board of Supervisors Budget Workshop – October 18, 2022 at 6:00 pm
- Board of Supervisors Meeting – October 18, 2022
- Planning Commission October 25, 2022

Adjournment: Supervisor Gordon motioned to adjourn at 6:59 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman