

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Wednesday, March 9, 2016**

**REGULAR MEETING:**

Call to Order: By Chairman Terry Scripture at 7:02 PM

**Attending:** Terry Scripture, Chairman; Dave Jones, Treasurer; Dean Thomas, Fairfield Member, and Laura Morgan, Secretary. Vice Chairman Maggie Travis was not in attendance. There was a quorum for official voting. This meeting represents the first meeting that Fairfield is represented with a full voting member.

**Public:** Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS); Bob Gordon, Chair, Hamiltonban Township BOS, and John Messeder, *Gettysburg Times*

**Approval of Agenda:** Motion by Laura Morgan; second by Dave Jones. Motion approved.

**Approval of Minutes from February 10, 2016:** Terry Scripture motioned for approval; second by Dean Thomas (first official motion by Fairfield). Motion approved.

**Treasurer's Report:** Coleen Reamer explained that Debbie is now including completed Park Partner pledges in the General Fund Balance. No further discussion.

**Public Comment:** None.

**Old/New Business:**

- A. **PRC By-Laws:** Discussion/review of the new JPRC By-Laws to reflect approval of a Joint Commission with Fairfield Borough by both Hamilton BOS and Fairfield Borough was postponed until the April 13, 2016 meeting.
  
- B. **Hamiltonban Township Park:** Discussed next steps to re-apply for the DCNR grant (due in mid-April). Coleen has moved information from the 2015 grant application into the 2016 grant application template. There are new criteria requirements in the 2016 template requiring that we demonstrate how the park aligns and furthers DCNR strategic plan priorities and recommendations. Next steps are:
  - Call with the DCNR regional representative scheduled for Thursday, March 10, 2016. Call will be used to review new requirements and get feedback on areas where the grant application can be improved. Coleen Reamer and Laura Morgan will be in attendance.
  - Creation of a draft maintenance plan for inclusion in the grant application. Laura Morgan will research other community park maintenance plans, and create a draft for JPRC consideration.
  - Confirmation of Project Partner pledge commitments to include in the 2016 grant application. Of the 25 Project Partners, only around five need re-contacting; remaining have either already committed or are expected to re-commit to the project.
    - Coleen will contact (prior and potential new partners): Fairfield Boy Scout Troop 76, CS Davidson, Liberty Worship Center, and El Vista

- Terry Scripture will contact (prior and potential new partners): Mountain View Realty, Maggie Travis, and the Adams County Builder's Association. Inquiry to the Association is to see if they can assist with building the park pavilion, possibly incorporating the assistance of area Vo-Tech student programs.
- Dean Thomas will contact the McKesson House Polish Pottery and the Village Book & Table.
- Laura Morgan will contact Doug Woerner.

***Meeting was Adjourned at 8:30 PM.*** Motion by Dave Jones; second by Laura Morgan. Motion passed.

*Respectfully Submitted by Laura Morgan, Secretary*