

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday June 13, 2023

Regular Meeting:

Attending in person: John Strahler; JPRC President, Terry Scripture; Commission Member, Coleen Reamer; Township Supervisor and Park Liaison, Rob Olyphant; JPRC Treasurer, Matt Inskip; JPRC Secretary

1.Call to Order Time: 7:02pm

2.Approval of Agenda: 1st Rob, 2nd Terry

3.Approval of Minutes from May 9, 2023: 1st Terry, 2nd Rob, approved.

4.Public Comment: None

5.Treasurers Report: Parks & Recreation General Fund balance was \$3,470.67, and Special Grant Fund balance was \$30.71 as of 5/31/2023. 1st Terry, 2nd Matt, approved.

6.Old Business:

A. Grant Updates: There is \$2,500.00 coming from Adams Electric. Adams County GreenSpace, \$3,000.00; new grants have been started. There is a balance of \$5,700.00 for the pergola. \$1,000.00 for signs, consisting of the main sign, parking lot DCNR, handicap and close at dusk/no overnight. The township may have to lend commission money as a “bridge” loan until final grant money arrives.

B. Project Status: Pergola needs completed, missing a part yet. Eddie volunteered to rock pick the rutted area from construction equipment for park projects after topsoil has been spread. He will do this seed and straw the area at no cost.

C. Rain Garden Renovation: Last cost of grant; \$1,500.00 to \$2,000.00 for the plants. Reddings Horticulture donated the design. Due to weather and money the rain garden is being put off until later.

D. Music in the Park: First show is on 6/18 and all is good to go for it. John would like to have ice cream for the attendees. Rob and John have coordinated everything.

7. New Business:

A. Work Day: July 11th at 5pm. Memorial plaques need cleaned, repaint the tube and kiosk, natural play area.

B. Natural Play Area Mulch: This needs to be put on hold due to no money for the mulch.

8. Good for the Cause: Appoint Terry Scripture for Vice Chair of the JPRC. Matt 1st, John 2nd, approved. Thank you to Rob and Angie for the flyers. John thinks donations would come in for the park if solicited. Use Facebook to request donations.

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township office. Meeting date or changes in schedule are advertised in local paper.

*Zoning Board Hearing- June 14, 2023

*Zoning Board Hearing- June 19, 2023

*Board of Supervisors Meeting-June 20, 2023

*Planning Commission Meeting-June 27, 2023

*Board of Supervisors Meeting-July 5, 2023 (due to Holiday)

*Parks and Recreation Commission-July 11, 2023

10. Adjourn Time: 8:02pm 1st Terry, 2nd Matt