

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday January 10, 2017

REORGANIZATION MEETING:

Call to Order: By Chairman Terry Scripture at 7:09 PM

Attending: Terry Scripture, Chairman, Treasurer Dave Jones, Dean Thomas, Fairfield Member, Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison and potential member Sherry Frost. Member Laura Morgan was not in attendance. There was a quorum for official voting.

Public: Robert Gordon, Supervisor

Election of Officers:

Motion to appoint ***Terry Scripture as Chairman*** by Dean Thomas, Second by David Jones. Motion passed.
Motion to appoint ***Dean Thomas as Vice Chairman*** by Terry Scripture, Second by David Jones. Motion passed.
Motion to appoint ***Laura Morgan as Secretary*** by Terry Scripture, Second by David Jones. Motion passed.
Motion to appoint ***David Jones as Treasurer*** by Terry Scripture, Second by Dean Thomas. Motion passed.

Motion to adjourn the Reorganization meeting by Terry Scripture, Second by David Jones. Motion passed at 7:12 PM.

REGULAR MEETING:

Call to Order: By Chairman Terry Scripture at 7:13 PM

Attending: Terry Scripture, Chairman, Treasurer Dave Jones, Dean Thomas, Fairfield Member, Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison and potential member Sherry Frost. Member Laura Morgan was not in attendance. There was a quorum for official voting.

Public: Robert Gordon, Supervisor

Approval of Agenda: Motion by Dean Thomas, Second by David Jones

Approval of Minutes from November 9, 2016: David Jones Motioned for approval, Second by Dean Thomas. Motion Approved.

Treasurer's Report: Year end 2016 Parks & Recreation General Fund balance was \$43,477.51. To be transferred to the PRC Capital Reserve Fund from General Fund is \$11,720.81. In 2017, the General Fund PRC balance starts off with a beginning balance of \$500.

Public Comment: Mr. Gordon remained for the regular meeting. He did not have any public comment.

Old/New Business:

- A. **Potential Member - Sherry Frost:** Introduction to the group. Coleen Reamer provided Mrs. Frost with an overview of the JPRC goals and the history of the project. **The JPRC would like to ask the Board of Supervisors to approve Mrs. Frost's application to become a member of the JPRC.**

B. Hamiltonban Township Park:

1. Overview of funding that is in place -
 - PA DCNR - \$53,000
 - Wellspan Community Partnership Grant - \$15,000
 - The Adams County Parks, Recreation and Green Space Grant Program - \$23,625
2. First Delivery of Equipment - Set for early February. The Board of Supervisors has approved space in the maintenance building for the equipment. **The JPRC would like to thank the Board of Supervisors for allowing us to store this equipment.** When the delivery is made we would like to get the available members of the JPRC together for a photo with the equipment to send to the paper.
3. News Release - The JPRC approved the news release about the Park Grants with no changes. The JPRC would like to thank Coleen Reamer for putting the news release together. Wellspan has asked to review any news releases about their grants. Coleen Reamer will share the release with Wellspan before sending it to the paper.
4. Park Name - We need a name for the park. The original name was Middle Creek Park. This is an opportunity to get the community involved in the park. The Hamiltonban website is being revamped. Once the new website is in place we can put a notice on the JPRC page and possibly the front page, to accept possible names for the park. Terry Scripture can update the Hamiltonban facebook page to include the Press Release information and ask the public for ideas to name the park. The JPRC will review these names and then propose the final name of the park to the Board of Supervisors
5. Excavating for the park - The engineer is currently drafting the request for bids. Should we include removing the soil that is excavated for the park in the bid ? The JPRC would like to ask for bids to include prices to remove the soil and to leave the soil on-premise.

Meeting was Adjourned at 8:20 PM. Motion by Dean Thomas, Second by Dave Jones. Motion passed.

Respectfully Submitted by Terry Scripture