

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

July 7, 2015

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. It was noted that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, LuAnn M. Dille, and J. Edward Deardorff. Coleen Reamer was excused from the meeting. There was a quorum.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public Present: Rick Castranio of Alpha Consulting Engineers, Inc.; Jim Maloney, Sandi L. Polvinale and Attorney Anthony DiSanto of the Friends of Carmel JMJ; Candace Ferguson; Terry Ferguson; Dylan Ferguson; Alan Fitzgerald; and John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Public Comment: Ms. Ferguson asked the Board if she purchased the property at 145 Tract Road which is zoned as R-2 Moderate Density Residential could she apply for an events permit to hold events on the property. The Township does not have an events ordinance. Solicitor Battersby stated that this is a zoning issue and the Township Zoning Officer would have to make a determination. If Ms. Ferguson does not agree with the Zoning Officer's ruling she can apply to go before the Zoning Hearing Board to appeal the ruling. The Zoning Hearing Board is an independent group that enforces the Zoning Ordinance. Ms. Ferguson stated she would contact the Township Zoning Officer.

Mr. Fitzgerald of Gin Trail asked when work would be done to alleviate the flooding on Gin Trail. Road Coordinator Deardorff responded by stating that a twenty inch cross pipe will be installed to replace the smaller pipe that is currently in place and that can not handle the stormwater run off. This project will be completed in August.

Approval of Minutes: Vice-chairman Woerner motioned to approve the minutes of the June 2, 2015 Board of Supervisors Meeting. Supervisor Deardorff seconded. The motion carried unanimously. Vice-chairman Woerner motioned to approve the minutes of the June 25, 2015 Board of Supervisors Workshop. Supervisor Deardorff seconded. The motion carried. Supervisor Dille abstained as she was not present at the Workshop.

Solicitor's Report: Prior to the meeting Solicitor Battersby presented the Board a Cooperation and Indemnification Agreement between Hamiltonban Township and Sites Bittinger LLP (David L. Sites). This Agreement is in regard to the infrastructure for the Iron Springs Plaza project. The Agreement obligates Mr. Sites to be responsible for all costs above and beyond the \$700,000 grant that was awarded through PennDOT and holds the Township harmless. Supervisor Deardorff motioned to approve the Cooperation and Indemnification Agreement between Hamiltonban Township and Sites Bittinger LLP. Vice-chairman Woerner seconded. The motion carried unanimously. Supervisor Deardorff motioned to accept the Solicitor's Report. Vice-chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission minutes for June meeting were distributed to the Board prior to the meeting.

Mr. Castranio summarized the Monastery of Jesus Mary and Joseph Land Development Plan and outstanding conditions that need to be completed. C.S. Davidson, Inc. has reviewed the Plan and the

Planning Commission has recommended that the Board approve the Plan with the conditions outlined as items 3, 4, 5, 7, 9, 15, 20, 23 and 24 from the C.S Davidson, Inc. comment letter dated June 11, 2015. Supervisor Deardorff motioned to conditionally approve the Plan based on the conditions outlined in the June 11, 2015 comment letter from C.S. Davidson, Inc. Vice-chairman Woerner seconded. The motion carried unanimously. The final plans will not be signed until all the conditions are met.

Mr. Castranio's request for a sixty day extension for the Monastery of Jesus Mary and Joseph Land Development Plan was withdrawn as it was no longer needed.

Mr. Castranio, Mr. Maloney, Ms. Polvinale and Mr. DiSanto left the meeting at 7:20 PM. Solicitor Battersby left the meeting at 7:21 PM.

Old/New Business: Vice-chairman Woerner motioned to apply for an Infrastructure Loan in the amount of \$200,000 to assist with payment of the Reids Bridge project and future projects on Cold Springs Road and to authorize Rhoads and Sinon, LLP, bond council, to help with the loan preparation. Supervisor Dille seconded. Road Coordinator Deardorff asked that the motion be amended by eliminating the Cold Springs Road reference and replacing it with future road projects. Vice-chairman Woerner motioned to apply for an Infrastructure Loan in the amount of \$200,000 to assist with payment of the Reids Bridge project and future road projects and to authorize Rhoads and Sinon, LLP, bond council, to help with the loan preparation. Supervisor Dille seconded. The motion carried unanimously. The loan process will take over five months but work can start on Reids Bridge and the loan can be used to pay the Township back.

Vice-chairman Woerner motioned to issue Knouse Foods a \$14,880.44 tax refund as directed by the Adams County Tax Services Department and as budgeted in the 2015 General Fund Budget. Supervisor Deardorff seconded. The motion carried unanimously. The refund was due to Knouse Foods winning their re-assessment appeal to Adams County.

Vice-chairman Woerner motioned to approve Resolution 2015-16: Updating the 2015 Township User Fee Schedule to include Equipment Costs. Supervisor Deardorff seconded. The motion carried unanimously.

Telephone bids were received and read aloud for E-1 Prime Oil and CRS-2. Supervisor Deardorff motioned to award the bid for road oils to Hammaker East Ltd. Vice-chairman Woerner seconded. The motion carried unanimously. Hammaker East Ltd was the only bidder. The bid was for \$2.25 per gallon for E-1 Prime Oil and \$2.45 per gallon for CRS-2.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the June 2015 Check Detail report. The Board reviewed the June financial statements. Vice-chairman Woerner motioned to approve all the expenditures for the month of June and accept the Treasurer's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the July calendar prior to the meeting. The Board reviewed the report and calendar. Secretary/Treasurer Feiler added that she forwarded the draft Driveway Ordinance to the Township Engineer and Solicitor for their review. Vice-chairman Woerner motioned to accept the Secretary's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Road/Sewer Report: Roadmaster Harbaugh submitted his Road Report prior to the meeting. The following items were mentioned: 1) Cold Springs Road from the railroad tracks to Dug Lane is scheduled to be paved the last week of July or the first week of August, weather permitting and will be closed during that time. 2) PennDOT will be paving Jacks Mountain Road the first week of August. 3) SGI is donating funds to help pay for the line painting on Old Waynesboro Road. 3) Roadmaster Harbaugh received a quote of \$120,000 to do base work on Old Waynesboro Road from Tunnel Lane to Route 16. This project is slated for 2016 and the expense will be shared with D.L. George and SGI. 4) A complaint was received

regarding the overgrown weeds at Mountain View Golf Course, Secretary/Treasurer Feiler will contact the golf course. 5) Full-time Road worker Jim Eyler has earned his Road Scholar certificate through LTAP. 6) The second pass of mowing all the Township roads will begin again next week. Vice-chairman Woerner motioned to accept the Road Report. Supervisor Deardorff seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his Sewer Report prior to the meeting. He stated that everything is running smoothly. Vice-chairman Woerner motioned to accept the Sewer Report. Supervisor Deardorff seconded. The motion carried unanimously.

Parks and Recreation Commission Report (PRC): Draft Parks and Recreation Commission minutes for the June meeting were distributed to the Board prior to the meeting. No action was needed.

EMA Report: No report was submitted.

Fire Company Reports: Chairman Gordon went over the June activity reports that were submitted by Cashtown Community Fire Department and Fountaindale Volunteer Fire Department. In the Township, Cashtown responded to one call, and Fountaindale responded to three calls. Fountaindale also submitted their second quarter financial statements and a list of officers.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of June prior to the meeting. One Zoning/Land Use Permit was issued for 670 Iron Springs Road. Supervisor Deardorff motioned to accept the Zoning Officer's report. Vice-chairman Woerner seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No report was submitted.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Barbara Ernico, President of the Adams County Community Foundation was the featured speaker at the June COG meeting. She spoke of an upcoming survey that will be conducted on community needs assessment.

Secretary/Treasurer Feiler will be attending the Secretaries Roundtable on July 29th which is put on by ACATO.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille stated that the next YATB meeting scheduled for July 27th.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - July 14, 2015
- Planning Commission - July 28, 2015
- Board of Supervisors Workshop - July 30, 2015
- Board of Supervisors - August 4, 2015

Adjournment: At 7:58 PM, Vice-chairman Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman