APPLICATION FOR CUSTOMARY HOME OCCUPATION

Hamiltonban Township, Adams County
23 Carroll's Tract Road
Fairfield, PA 17320
Telephone: (717) 642-8509

Home Owner(s): _____ Phone: _____

Address: _____

Name of Home Occupation: _____

Please check one:

_____ Home Occupation   _____ Homestay   _____ No-Impact Based Business

Upon reviewing the provisions of Hamiltonban Township Zoning Ordinance, Section 1801.Z., Article XVIII, as shown upon the reverse side of this application, I/we hereby request approval and certification of Home Occupation(s) to be conducted from my/our residence and certify that it/they complies(y) with all restrictions and/or all the provisions of the Hamiltonban Township Zoning Ordinance as amended on March 3, 2020.

The description of home occupation(s) applied for: _____

_____

_____

_____

NOTE: If either a boarding home or daycare/babysitting service, please complete the following:

Homestay (Rooming and/or Boarding of persons) – The number of boarders planned is _____. I/We understand that a maximum of boarders are allowed is determined by property size, meet requirements of the PA Uniform Construction Code, and register with Adams County Treasurers Office. See Section 1801.Y., Article XVIII — Homestay.

Family Child Care Homes (Daycare/Babysitting Service) – The number of children to be served is _____. I/We understand that a maximum of six (6) children are allowed to be considered a home occupation. If more than three (3) children are to be served, please attach a copy of the Pennsylvania State Registration Certificate for this occupation.

Submitted by: _____

Address: _____

Date: _____   Parcel Number: _____

--------------------------------- OFFICE PORTION ---------------------------------

Zoning District: _____   Received: _____

Zoning Officer's Review: _____

A. Upon notification to the Zoning Officer and upon approval by the Governing Body, customary home occupations and professional offices or studios are permitted as an accessory use subject to the following provisions:

1.   A home occupation is deemed to include, but is not necessarily limited to, the following types of occupations: barber; hairdresser; dressmaker; milliner; professional office of attorney, architect, landscape architect, community planner, engineer, accountant, physician, dentist, realtor, insurance agent, clergyman, teacher, artist, horticulturist, or surveyor; clerical, typing and/or word processing services; family child care, specialty "Homemade Food" products, which require licensing for home production by a State and/or local health agency; and appliance repair, provided that no work may be performed out of doors and no appliances may be stored out of doors. Other occupations in addition to those listed above may be considered to be home occupations provided it is determined that such occupations are of the same general character as those occupations listed above.

2.   The person conducting the home occupation shall reside within the dwelling located on the lot.

3.   No more than two (2) persons other than family members who reside within the dwelling may be employed by the home occupation.

4.   No more than twenty-five percent (25%) of the livable floor area of the dwelling may be devoted to the home occupation. Where the home occupation is operated either fully or partially within an accessory building on the lot, no more than five hundred (500) square feet of floor area in the accessory building may be devoted to the home occupation use. The applicant shall submit floor plans of the dwelling or the accessory building devoted to home occupation use. Said floor plans shall clearly depict the portion of the building devoted to home occupation use.

5.   The dwelling or accessory building in which the home occupation is conducted shall retain a residential design and character. The applicant shall submit photographs of the existing building and shall submit architectural drawings of said building if an addition is proposed in support of the home occupation use. Said photographs and / or architectural drawings shall demonstrate that residential design and character will be retained.

6.   For Family Child Care, the following additional standards shall be applied. Section 1801.I.

B1.   An outdoor play area meeting the following standards shall be provided:

a.   An outdoor play area shall be provided at a rate of sixty-five (65) square feet per child.

b.   Off-street parking lots shall not be used as outdoor play areas.

c.   Outdoor play areas shall not be located within the front yard.

d.   Outdoor play areas shall be completely enclosed by a minimum four (4) foot high fence, and screened from adjoining residentially zoned properties.

B2.   Passenger "drop-off" and "pick-up" areas shall be provided on site and arranged so that the passengers do not have to cross traffic lanes on or adjacent to the site.

B3.   All Child Care Center or Group Child Care facilities shall obtain and maintain proper licensure from the Commonwealth of Pennsylvania.

HOME OCCUPATION

Applicant:_____

Permit #: _____   **Date:** _____

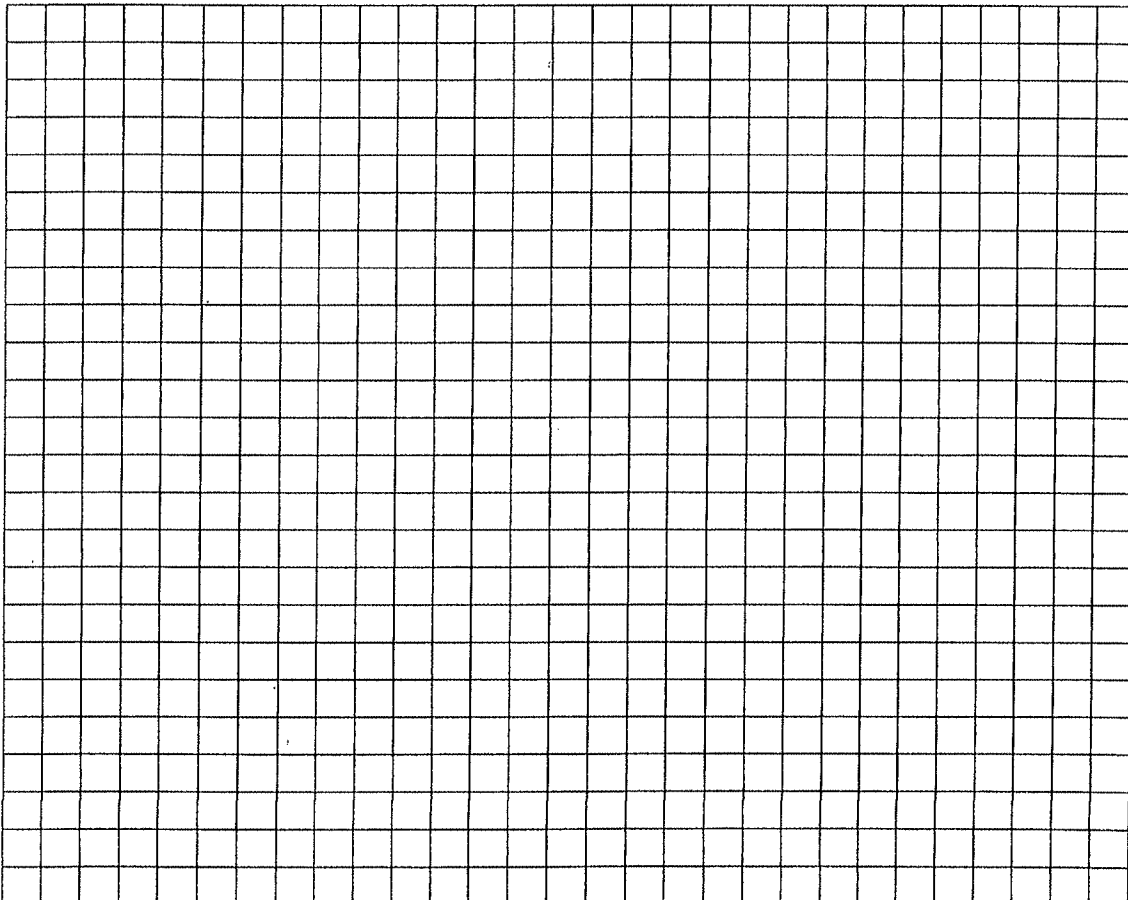**Percentage:**   Allowed _____   Actual _____

Calculations:

    Home = _____ sq. ft.
    Designated Office Space = _____ sq. ft.

Drawing:
    Draw a diagram of the home and shade in area where business placement will be located in home.

NO IMPACT HOME BASED BUSINESS

Applicant:_____

Permit #: _____   **Date:** _____

Percentage: Allowed _____   Actual _____

Calculations:

Home = _____ sq. ft.
Designated Office Space = _____ sq. ft.

Drawing:
Draw a diagram of the home and shade in area where business placement will be located in home.