

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

Via platform Startmeeting.com

November 4, 2020

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Coleen Reamer, and Robert L. Gordon. David B. Martin absent.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Raymond Gouker, Community Media joined at 6:30 PM; Vincent and Bobbie Murphy joined at 6:32 PM.

Public Comment: None

Budget 2021 Discussion: The Board opened with discussion of General Fund. Secretary Garretson presented General Fund Budget based on previous meeting suggested changes. She reported that she just received the workers compensation quote which has increased further to \$28,878.00 and quote received for cyber insurance for \$1,616.00. Supervisor Reamer said to increase the workers comp and to include the cyber insurance as a new line item and if they decided to purchase it will be included in the 2021 budget. This will change line 484.100 to \$15,600 and line 484.200 to \$13,400, adding new line item for cybercrime 486.910 of \$1,625. Brief discussion if income lines need to be adjusted. No further changes or discussion.

Discussion of State Liquid Fuels Budget (SLF) which Roadmaster said no changes to what he has proposed for projects of Gum Springs Road, Cold Springs, Newman Road, Mt Carmel Road totaling \$205,000. Supervisor Gordon asked that the \$8,503.36 carryover be listed in reserve. Roadmaster Herr presented 5-year Road Plan. Supervisor Reamer said projections for 2022 for SLF will probably be light. No further discussion.

Discussion Capital Improvements Plan to add Line Painting of office parking lot to 2021. Supervisor Reamer and Roadmaster Herr presented draft of Vehicle and Equipment Capital Improvement Plan spanning 2020 to 2036. Supervisor Reamer said was to payoff 2023 on Wheel loader and get the 2018 Mack paid off, so a new truck could be ordered in 2023 with first payment 2024. She said cost shown would not include upfit. Roadmaster said turnover on vehicles is 12 to 14 years, with equipment varying by use. Supervisor Gordon noted that the Road Department wants to carry two mowers. Supervisor Reamer noted the Maintenance Building will be paid off in 2032.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Parks and Recreation Commission – November 10, 2020
- Board of Supervisors Budget Workshop – November 17, 2020 at 6:00 PM
- Board of Supervisors Meeting – November 17, 2020
- Planning Commission – November 24, 2020
- Board of Supervisors Meeting – December 1, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 6:46 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman