

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
February 3, 2026

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on February 3, 2026 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: Chairman Deardorff announced at 7:00 the Supervisors would leave the meeting room for a short executive session with Solicitor Battersby. They returned at 7:07 and the regular meeting began.

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Kalathas, Supervisor Woerner, Supervisor Spence & Supervisor Picarelli all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of January 5, 2026 made by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

Also Attending: Secretary Noel, Roadmaster Herr, Solicitor Battersby, Michael Spielman of Buchanan Vallet FD, Peter Wertz for Petrus, Andrew Schulman for Petrus and Dave martin of Fountaindale VFD.

Solicitors Report:

- Cost Sharing Agreement for ISP Minerals property appraisal- for the purpose of having their property appraised in order to lower their property tax. Hamiltonban Townships portion would be 10%, Fairfield School District would be 63% and Adams County 27% A motion was made by Supervisor Spence that the township will agree to share the cost of said appraisal. Second by Supervisor Woerner. Motion passed unanimously.
- Intermunicipal Sewer Agreement- Sites property on Iron Springs Road wants to put in 275 housing units and has decided to try to hook into the Carroll Valley municipal water plant instead of Fairfield which doesn't have the capacity. Solicitor Battersby stated that Mr. Sites has had meetings with Carroll Valley in regards to the possibilities. If this were to move forward Hamiltonban would have to agree to allow it and have a maintenance agreement on such.
- Liberty Township police department using Hamiltonban Township for scouting violations and then pulling them over one they leave the township. Solicitor Battersby stated the township does not have an agreement with them to do so as we are covered by

Pennsylvania State Police. Solicitor Battersby stated that he sent a notification to Liberty Township and their solicitor and will see if he gets a response.

- Andrew Schulman from Petrus Holdings was in attendance and solicitor Battersby had some correspondence from him in regard to getting a survey into the Adams County Land Conservancy in the second week of February. Mr. Shulman stated that for this issue of time he would like to withdraw his request to zone the property in Land Conservation and change it to Open Space which was recommended by the Adams County Planning review. Mr. Schulman then asked if we could approve that and go ahead and schedule a rezoning hearing for Petrus Lot 1 200 acres to Open Space District. A motion was made by Supervisor Picarelli to move forward with the rezoning hearing for Petrus into Open Space District. Second by Chairman Deardorff. Motion passed unanimously.

A motion was made by Supervisor Woerner to accept the solicitors report. Second by Chairman Deardorff. Motion passed unanimously.

Old/New Business:

- Resolution 2026-03 2026 Budget. A motion was made by Chairman Deardorff to pass the 2026 Budget. Second by Supervisor Woerner. Motion passed unanimously.
- Resolution 2026-04 Emergency Succession of Municipal Officers. A motion was made by Supervisor Woerner to pass the Emergency Succession of Municipal Officers. Second by Supervisor Spence. Motion passed unanimously.
- Resolution 2026-05 Amending Personnel Policy to require part time employees to work the day before and the day after the two paid holidays they receive each year in order to be compensated for those holidays. A motion was made by Chairman Deardorff to amend the personnel policy. Second by Supervisor Spence. Motion passed unanimously

Roadmaster's Report:

- Road Report provided to the board for review.
- Residents pushing snow in roadway when cleaning their driveway.
- Roadmaster asked the supervisors if while the weather is good could they get started on the renovations to the meeting room as budgeted for which the supervisors said yes.

A motion was made to approve the Roadmasters report by Chairman Deardorff. Second by Supervisor Woerner. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial reports provided to the board for review
- Trash Bid results and options decision. After a review the Board of Supervisors chose Option 1 with Parks Garbage Service with a cost of \$378 annually. A motion was made to accept the bid as mentioned by Chairman Deardorff. Second by Supervisor Woerner. Motion passed unanimously.
- 2024 Audit Complete and advertised. 2025 Audit to start the end of February.
- Bank Authorizations are still requiring some signatures from the Supervisors.
- Delinquent Per Capita taxes turned over to YATB for collection.

A motion to approve the secretary's report made by Supervisor Woerner. Second by Supervisor Kalathas. Motion passed unanimously.

Planning Commission Items:

- Chairman Deardorff discussed events from the meeting regarding Blue Ridge.

Code Officer: Code enforcement report was provided to the Board for their review.

Zoning/Building/UCC (PMCA): Review of January billing and progress.

Parks and Recreation: None

FREMA: None

Fire Company Reports:

- Michael Spielman from Buchanan Valley Fire Department was in attendance and presented their 2025 year-end report which indicated a total of 30 response calls were conducted in Hamiltonban Township in 2025.
- Dave Martin from Fountaindale Fire Company was in attendance and presented the Board with their final budget performance analysis for 2025.
- Buchanan Valley: Responses for December-2
- Cashtown / January-2
- AREMS: January 8 Calls

ACCOG and ACATO:

YATB: Supervisor Picarelli went over tax distributions received by YATB

PA State Police: None

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- February 10, 2026
Planning Commission Meeting – February 24, 2026
Board of Supervisors March -3, 2026

A motion to adjourn the meeting at 8:12 pm made by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary