

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Meeting Minutes
Via platform Startmeeting.com
November 4, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Douglas Woerner, Coleen Reamer, and Robert L. Gordon. David B. Martin. Was absent.

Staff and Consultants Present: Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public Present: Randy Gouker with Community Media, Vincent Murphey and Bobbie Murphy. Jean Roman joined meeting at 7:35 PM.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: Vincent and Bobbie Murphey, 8680 Mormon Church Rd, Waynesboro regarding the septic pumping and inspection for 847 Old Waynesboro Rd. He explained it is an old house which they dug and cannot find any septic on the property. He said no one has lived in the house, which had a fire in 1998. Supervisor Reamer said must have notarized statement on file stating uninhabitable and permits must be obtained from Township if and when any renovations take place. Secretary was asked to obtain a Tunnel Lane address for this property to identify property.

Vincent Murphey also submitted complaint of water runoff and road concerns due to activities at 184 Tunnel Lane. Bobbie Murphey, 80 Tunnel Lane said she now see more water runoff than previous years. Board requested secretary forward to Adams County Conservation District concerning water runoff. Supervisor Gordon explained that this is a private lane which property owners must work out road concerns. It was explained that Zoning Officer and Sewer Enforcement Officer are looking into. The Murphey's left the meeting at 7:21 PM.

Randy Gouker, Community Media said he wished to thank the Board of Supervisors for including Community Media in their budget and pushing for Comcast support. Discussion on Comcast Agreement regarding tiered PEG fees. Mr. Gouker left meeting at 7:26 PM.

Approval of the Minutes: Vice Chairman Woerner motioned to approve October 20, 2020 Board of Supervisors Budget Workshop Meeting and October 20, 2020 Board of Supervisors Regular Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby excused. Secretary Garretson reported the plans for 31 Carrolls Tract Rd water and sewer line has been delivered to Solicitor. Supervisor Reamer said that the Fairfield Municipal Authority was to meet this week and discussion.

Brief discussion of sump pumps to be added to December agenda.

Road Report: Roadmaster Herr's report received by the Board in their packets prior to the meeting. Roadmaster Herr presented his five-year

Chairman Deardorff motioned to approve Township Engineer to begin paperwork for DEP permitting and E&S Plan for Mt. Carmel Road. Vice-chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Roadmasters Report. Seconded by Supervisor Reamer. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting and copies in their packets. Supervisor Reamer motioned to accept the Treasurers Report, approve all expenditures for the month. Supervisor Gordon seconded. The motion carried unanimously.

Vice- Chairman Woerner motioned to approve advertising of draft 2021 Budgets. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the advertising of CPA firm Rotz & Stonesifer for the 2020 audit. Vice-chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Secretary Garretson provided final list of property owners in District II of non-compliance of septic pumping and inspection, which Board instructed send to Code Officer for citations. The Board approved Secretary's Report by general consensus.

Supervisor Gordon motioned to approve purchase of zoning maps at a cost of \$6.00 each (2 zoning maps, 3 additional maps). Vice-Chairman Woerner seconded. The motion carried unanimously.

Old/New Business:

Discussion of Department of Environmental Protection regarding Toms Creek possible redesignation. Supervisor Reamer stated Adams County Conservation District should work with DEP and the Township needs to do nothing.

Supervisor Gordon motioned to rescind previous motion regarding Comcast Agreement made by Board on July 7th. Discussion which the Board wants to include tiered PEG fees like Abbottstown Borough and Freedom Township are doing. Vice-Chairman Woerner seconded. The motion carried unanimously.

Codification discussion to be held as a special workshop meeting prior to next meeting at 6:30 PM and to cancel budget workshop. Secretary stated to be finalized by November 30th.

Jean Roman, 1195A Old Waynesboro Road stated she cannot find anyone to come and pump her septic because the driveway trucks cannot get up. Board suggested Shealers Septic since they have smaller trucks. Supervisor Gordon asked why using if located Lilac Lane using Old Waynesboro Road address. Jean said she will call secretary and give date of pumping schedule. Board approved to give 60 days to have completed. Ms. Roman left meeting at 7:45 PM

Planning Commission Report: Discussion of 1661 Cold Springs Rd – Kalathas subdivision plan recommendations by Planning Commission. Supervisor Gordon motioned to approve 1) SALDO Section 404.C grant the request that the plan to be submitted as a Preliminary/Final; 2) Section 600.A.1 grant that ONLY the first page scale be such that the plan will fit on a single plan sheet with the scale of 1"=200 feet. The remaining plan sheets MUST be to a scale to provide adequate detail for proper grade analysis; 6) Section 1004.A recommend to approve not requiring the planting of street tree as tree are already there. Seconded Supervisor Reamer. The motion carried unanimously.

Supervisor Gordon motioned to deny 3) Section 904.K.1.c recommend to deny vertical street alignment at a higher than 5% grade for the first 100 feet of the new private lane; 4) Section 904.P.4 recommend to deny the waiver to allow for a greater than 5% slope in any direction and allow for greater than 10% slope within the first 100 feet of the new private lane; 5) Section 904.S.3.d(2)(h) deny the waiver to allow for a 12.5% slope along the new private lane from Station 0+15.33 to 15+12.50. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion on recommendation by Planning Commission for 521 Moritz Road proceed to Zoning Hearing Board per Ordinance 2020-02 Section 1801.b Accessory Dwelling Unit. Supervisor Reamer motioned to send certified letter as such to property owner. Seconded by Supervisor Gordon. The motion carried unanimously.

Zoning Officer's Report and Code Enforcement Officer's Report: Reports received by the Board prior to the meeting, which showed two permits issued. Supervisor Gordon motioned to approve Zoning Officer's Report and Code Enforcement Officer's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission (JPRC) Report: Supervisor Gordon reported that trees were planted.

FREMA/EMA Report: Secretary Garretson reported secretary for FREMA called and said Adams County billed Specialty Granules for FREMA's time at August incident. Minutes of October meeting received.

Fire Company Reports: Supervisor Gordon reported Fountaindale Fire Company had 7 calls with 1 in Hamiltonban Township, and they had successful fundraiser with Fairfield Fire Company. He said Cashtown Fire Company reported 21 calls with 1 in Hamiltonban Township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon reported COG did meet in person in September and October, but he was unable to attend, with next meeting in November. Supervisor Reamer will host Zoom meeting for executive committee in next two weeks. Supervisor Gordon said nothing has been received for ACATO.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon met last week and Pat Smith represented the Township. The ACTCC was meeting tonight with Pat Smith representing Township.

Pennsylvania State Police Report. Supervisor Gordon said the September report showed 72 calls, with 33 school checks.

Special Notices: October 17, 2020 E-Waste Event at Fairfield Fire Department hosted by Fairfield Borough. October 24, 2020 Tree Planting at Hamiltonban Community Park.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – November 10, 2020
- Board of Supervisors Budget Workshop – November 17, 2020 at 6:00 PM
- Board of Supervisors Meeting – November 17, 2020
- Planning Commission – November 24, 2020
- Board of Supervisors Meeting – December 1, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:02 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman