

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Rescheduled September 5, 2017 Monthly Meeting Minutes
September 8, 2017

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public, apologized for the having to reschedule meeting due to weather and power outage on September 5th. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

Planning Commission: John Iaea

Public: June Iaea, Ed Fitzgerald, Brad Martin, Danielle Martin, and John Messeder of the *Gettysburg Times*.

Approval of the Agenda: Agenda unanimously approved.

Public Comment: None

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of the August 1, 2017, Board of Supervisors Meeting; Special Joint meeting August 28, 2017 of Board of Supervisors and Franklin Township Board of Supervisors; and the August 31, 2017 Board of Supervisors Workshop. Supervisor Dille seconded. The motion carried unanimously.

Supervisor Dille motioned to approve the minutes of the Special Joint meeting August 21, 2017 of Board of Supervisors and Planning Commission. Supervisor Reamer seconded. Vice-Chairman Woerner abstained. The motion carried.

Solicitor's Report: Solicitor Battersby presented his formal report. He concurred that the Board of Supervisors can enact one ordinance to cover all septic management to include holding tanks and privy's; and no vote is needed by the Board of Supervisors on the proposed sale of the Sewer Spray Field.

After discussion and Solicitor's advice, Supervisor Deardorff motioned to release the funds of the three Scott Escrow accounts to Daniel Scott, contingent pending sale to new owners, and resubmission of plans would be subject to stormwater fees and requirements as per the current ordinance. Vice-Chairman Woerner seconded. The motion carried unanimously.

The Township Solicitor and Bond Council, Jonathan Cox with Rhoad's & Sinon have reviewed the Lease Agreement with Community Leasing Partners. Vice-Chairman Woerner motioned to approve and proceed with Lease Agreement with Community Leasing Partners, and to authorize Chairman Gordon, Supervisor Reamer, and Secretary Garretson as signatories. A roll call vote was taken: Chairman Gordon, yea; Supervisor Reamer, yea; Supervisor Dille, yea; Supervisor Deardorff, yea; and Vice-Chairman Woerner, yea. The motion carried.

Supervisor Reamer motioned to have a memorandum of understanding with Fairfield School District for the care and liability of crosswalk signs, which the Township will apply for with PennDOT. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to approve Resolution 2017-15 Securing the General Obligation Note for DCED in the Amount of \$50,000 pursuant to Section 8109 of the Pennsylvania Local Government Unit Debt Act. And, have the Chairman sign and execute the Borrowing Agreement paperwork. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to approve Chairman Gordon to conduct consultations with the Solicitor regarding the Iron Springs Plaza. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Supervisor Dille seconded. The motion carried unanimously. Solicitor Battersby left meeting at 7:14 pm.

Old/New Business:

Supervisor Reamer motioned to approve the 2018 Minimum Municipal Obligation for the Non-Uniform Pension and Police Pension Plan. Supervisor Dille seconded. The motion carried unanimously.

Supervisor Reamer motioned to dispose of old TV and EMA computer at E-recycling event to be held September 9, 2017 at a cost of \$35. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve advertising for the ASA Hearing and ASA Committee meeting to be coordinated by the Township Secretary which will probably be in November. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to have the Secretary cancel service with Dennis Bucher regarding security camera's at 4020 shop and notify of such. And, to solicit proposals for IT vendors to repair and service current equipment. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to waive septic pumping for Mr. George Miller on Mountain Lane since there is no building on this property. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Adams County bid for Southwest Group Waste Management Collection with the preference to have the electronic recycling included with the Southwest Group. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Deardorff motioned for approval of use of Township cones and signs during Pippenfest in Fairfield. Supervisor Dille seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors to review along with the August 2017 Financial Statements for all accounts. Vice-Chairman Woerner motioned to approve all expenditures for the month of August and accept the Treasurer's Report. Seconded by Supervisor Dille. The motion carried unanimously.

Supervisor Deardorff motioned to approve reimbursement of employee medical expenses of \$2,750.00 based on Personnel Policy which includes a Health Reimbursement Arrangement and submission of bills. Seconded by Supervisor Dille. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Vice-Chairman Woerner motioned to approve the Secretary's Report for the month of August. Seconded by Supervisor Dille. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Herr's August report was received by the Board in their Board packets prior to the meeting.

Discussion of Driveway Permit for 36 Thunder Trail, as the home owner plans show the use of Rye Trail. The Supervisors advised that it would be more helpful to have these discussions at the time of Land Use Application to provide information for placement and to alleviate any hardship for the property owner. This information will be added to Land Use Application.

Supervisor Dille motioned that all full-time employees with Road Department must have a physical and drug testing completed. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor and Road Coordinator Deardorff said the Road Department has completed the paving on Bullfrog Road, is working to have Hammakers complete 18-19 berms; reported the new 2018 Mack Truck chassis should be completed soon; will place an order for pipe to have on hand; replacement of crosspipe at Three Spring Road; will prepare list of items needed for 2018 budget.

Vice-Chairman Woerner motioned to accept the Roadmasters Report. Supervisor Dille seconded. The motion carried unanimously.

Planning Commission Report: Minutes of the August 22, 2017 meeting were distributed to the Board prior to the meeting.

Vice-Chairman Woerner motioned to approve the 208 Whippoorwill Lane - Cooperrider - Subdivision Plan: as recommended by the Planning Commission with the conditions on the 8/14/2017 comment letter from Wm. F. Hill & Assoc. Inc. Supervisor Deardorff seconded. The motion carried unanimously.

Solicitor stated since Supervisor Dille is not a member of the Iron Springs Brethren in Christ Church she should not abstain from voting. Vice-Chairman Woerner motioned to approve the Subdivision Plan for Iron Springs Brethren in Christ Church: as recommended by the Planning Commission as conditioned on comments 2, 3, and 4 of the 8/9/2017 letter from Wm. F. Hill & Assoc. Inc. and comments from ACOPD. Supervisor Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to hold a Conditional Use hearing for the Adams Electric - Sunset Trail and Mt. Hope Road: at 6:00 pm on October 3, 2017 at 23 Carrolls Tract Road, Fairfield, PA. Supervisor Reamer seconded. The motion carried unanimously.

Parks and Recreation Commission Report: Draft Parks and Recreation Commission minutes August 8, 2017 were distributed to the Board prior to the meeting.

Supervisor Reamer to approve change order for LoBar for Hamiltonban Community Park contract for bridge change in the amount of \$2,091.38. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

EMA Report: Supervisor Reamer reported that she and EMA Coordinator Sam Ginn are working to update the Emergency Operations Plan.

Fire Company Reports: No reports.

Zoning Officer's Report and Code Enforcement Officer's Report: The Zoning Officer and Code Enforcement Officers reports for August were received by the Board prior to the meeting. Eight permits issued for the month. Supervisor Dille motioned to accept the Zoning Officer's and Code Enforcement Officer's reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Reamer reminded that the COG Electronics Recycling has scheduled event on September 9th. They have three trailers scheduled with over 280 calls and 100 on a waiting list.. There is discussion with the Adams County Commissioners of possible E-cycling grants in the future. Chairman Gordon reported ACATO will be celebrating 100th anniversary on November 8th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): No report, no action needed.

Pennsylvania State Police Report. The August report was received by the Board prior to the meeting.

Special Notices: none.

Public Comment: none

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - September 12, 2017.
- Joint PC & Board of Supervisors Workshop - September 25, 2017
- Planning Commission - September 26, 2017.
- Board of Supervisors Workshop - September 28, 2017.
- Board of Supervisors - October 3, 2017.
- Conditional Use Hearing - October 3, 2017.

Adjournment: At 7:55 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

Robert L. Gordon
Chairman