

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
September 29, 2011

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Supervisor James Grinder (arriving at 8:10 PM), Supervisor Harry Rood and Supervisor Douglas Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Jim Izer and Tim Dull.

Township Business:

- There is an open seat on the Municipal Sewer Authority; Vice-chairman Reamer said that she will ask around to see if anyone is interested in filling the vacancy.
- The Board reviewed a quote received from NazzTech Services, LLC to provide labor and equipment to perform maintenance of the Orrtanna Treatment Plant sewer line. During the recent sewer line inspection excess water was found in the line that is overloading the sewer system and tree roots are entering the line that need to be removed.
- Quotes were received for the cleaning and pumping of lagoon number one and the two wet wells at the Orrtanna Treatment Plant. The Board reviewed the quotes. Action will be taken at the October 4th Board of Supervisors meeting.
- The Board discussed having Chairman Gordon fill in as voting delegate for the rest of the year to the Tax Collection Committee (TCC) as both delegates have resigned. Solicitor Battersby will be reviewing the Model Ordinance for Act 32. The Township needs to adopt this ordinance by the end of the year.
- Drafts of a revised Animal Control Ordinance and Nuisance Ordinance were distributed to the Board earlier in the month. The Board reviewed the ordinances. They are now ready to send to the Solicitor for his final review.
- The Adams County SPCA sent a letter to the Board asking for a donation of \$.50 per capita and to sign the 2012 Animal Control Services Agreement. The Board discussed the SPCA's services that are provided to the Township and their request.
- Action will be taken at the October 4th Board of Supervisors meeting with regard to the Inter-Municipal Cooperative Workers' Compensation Agreement for Volunteer Emergency Services Personnel; Fairfield Fire & EMS. This agreement enters the Townships of Franklin, Freedom, Hamiltonban, Liberty and the Boroughs of Carroll Valley and Fairfield into an agreement to share in the cost of Fairfield Fire & EMS workers compensation payment.
- Chairman Gordon mentioned that the Adams County Council of Government (COG) sent out a survey to all Adams County municipalities regarding the relationships between Municipalities and Emergency Services. The COG is also asking if municipalities are interested in working with the COG and the Adams County Volunteer Emergency Services Association on a study to gather information to facilitate more equitable funding for the Adams County Emergency Services.
- The 2011 Commonwealth allocation supporting the Volunteer Fire Relief Association was received. The Township distributes funds to the following fire companies: Fountaindale, Fairfield, South Mountain and Cashtown. The Board discussed how to distribute this allocation.
- The Board discussed what color the new maintenance building and roof should be.
- Chairman Gordon mentioned that he will be participating in a Labor and Industry hearing on October 11th regarding prevailing wage. The Senate Hearing Committee facilitated by Senator

Alloway will hear statements from representatives regarding the unfair practice of requiring prevailing wage on bid projects.

- ISP Minerals applied for a Land Use and Zoning Permit. The Board discussed and reviewed that permit application.
- A joint workshop with the Planning Commission and the Board of Supervisors will be scheduled for the review of the Subdivision and Land Development Ordinances updates.
- Vice-chairman Reamer mentioned that she and Dave Jones will volunteer to be delegates to the Peer to Peer Regional Recreational Study.
- Action will be taken at the October 4th Board of Supervisors meeting with regard to Resolution 2011-19 for the DCNR-C2P2-16 Grant which is in regard to the Peer to Peer Regional Recreational Study.
- Action will be taken at the October 4th Board of Supervisors meeting with regard to Resolution 2011-20; a resolution offering support of renewing the growing greener program.
- Vice-chairman Reamer attended the Stormwater Planning Advisory Committee (SPAC) meeting and summarized the meeting for the Board. The SPAC is asking for comments from municipalities with regard to the Adams County Act 167 Stormwater Management Plan, Model Ordinance and Simplified Approach.
- The Board discussed their intent to appoint the firm of Musselman & Creager, LLP to perform the annual audit of the General Fund, Sewer Fund, State Liquid Fuels Fund, Construction Fund, Capital Reserve Fund and Escrow accounts for the year ended December 31, 2011 at their reorganization meeting on January 2, 2012. F & M Trust requires audited financial statements from a certified public accountant.
- The Board discussed new violations that were located by the code enforcement officer.
- Chairman Gordon announced that the Adams County Association of Township Officials Annual Convention is scheduled for November 9th at 5:30 PM and invited the Board to attend.
- Community Media (ACTV) sent a request to the Board asking for a donation of 6% of the money that the Township receives from the cable franchise fees. The Board discussed this request.
- The Board discussed the possibility of purchasing a Ford F550 to replace the current pickup truck.
- The 2012 Budget will be discussed publicly at the October 27th workshop. Vice-chairman Reamer spoke of the Capital Improvement Plan that documents the funds that the Township sets aside for capital improvements and what has been accomplished so far in the Township. The Board reviewed the proposed 2012 budget and discussed items that should be budgeted for in 2012.

At 9:35 PM, the Board of Supervisors unanimously approved to adjourn the meeting.

The next regularly scheduled Board of Supervisors Meeting will be October 4, 2011 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman