

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, October 12, 2021

Regular Meeting:

1. Call to Order: 7:00PM

Attending In Person: Terry Scripture; Commission Vice-President, Rob Olyphant; Treasurer, Dean Thomas Commission Member, Coleen Reamer; Township Supervisor and Park Liaison

Attending By Phone: Nina Garretson; Twp Secretary, Matt Inskip; Commission Secretary (in @ 7:13PM)

Excused: John Strahler

2. Approval of Agenda: Dean Thomas motioned to add Fundraiser for flushed toilets to the discussion under New Business. 1st Dean, 2nd Terry All approved, motioned passed

3. Approval of Minutes from September 14, 2021: 1st Rob 2nd Dean All approved, motion passed

4. Public Comment: No public/no comment

5. Treasurer's Report: Parks & Recreation General Fund balance was \$26,371.37 as of 9/30/2021. Motion to accept. 1st Dean, 2nd Terry All approved, motion passed

6. Old Business:

A. **Grants Updates:** Adams County GreenSpace grant of \$20,00.00 for the pickle ball court has been accepted, still waiting for acknowledgment from Commissioners approval. Still waiting to hear from WellSpan Community Grant. Expecting to hear from DCNR anytime between December 2021-March 2022.

B. **Go Fund Me:** An account must be established. Terry to call GoFundMe to clarify how to set up a non-profit versus an organization. Being a government entity the park is not issued a non-profit number. Nina will provide necessary paperwork to prove non-profit to GoFundMe should it be necessary.

C. **Park Survey:** The surveys are printed and available there have not been any events since being so to hand them out. Still need to come up with a dispenser to have them available at the park.

D. **Workday?:** Discussion on if a set workday was needed to be scheduled to get the park winterized. Hopscotch and sand toys need to be put away. This would be best to do prior to ground freezing but there is potential to have nice weather through November so no real rush to do so. Terry volunteered to take care of should no one else do so. The porta potty will be at the park until the end of November. The township will mow the wildflowers as they have in previous years.

7. New Business:

A. **Fundraiser for flushed toilets:** Dean inquired about the logistics of starting a fundraiser for permanent flushed toilets at the park. Do we have to wait for a grant to be approved?, use GoFundMe?, or a separate fundraiser, like going door to door for donations? Dean willing to go door to door and is to get the list of businesses from John. The first step was determined to be that the cost of said toilets, the construction of building to house and the cost of maintaining them be looked into. Dean proposed that the money paid to Shealer's be used to pay for hiring someone to clean the bathrooms.

8. "Good For the Cause": There is a rental on October 16th, this has been posted by Terry. By law now all changes made to the agenda must be posted within 24hrs, "Right to Know".

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

* Board of Supervisors Budget Workshop- October 19, 2021 at 6pm

* Board of Supervisors Meeting- October 19, 2021

- * Planning Commission- October 26, 2021
- * Board of Supervisors Budget Workshop- November 3, 2021 at 6pm
- * Board of Supervisors Meeting- November 3, 2021
- * Parks and Recreation Commission- November 9,2021

Adjourn Time: 7:29PM 1st Terry, 2nd Matt Motion passed

Submitted by: Matthew Inskip