

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, June 8, 2021**

**Regular Meeting:**

**1. Call to Order:** 7:03PM

Attending In Person: John Strahler; Commission President, Rob Olyphant; Commission Treasurer, Matt Inskip; Commission Secretary, Dean Thomas Commission Member, Coleen Reamer, Township Supervisor and Park Liason.

Attending By Phone: Nina Garretson; Twp Secretary, Terry Scripture; Commission Vice-President, Bob Gordon Township Supervisor

**2. Approval of Agenda:** Motioned passed.

**3. Approval of Minutes from May 11, 2021:** 1<sup>st</sup> Rob 2<sup>nd</sup> Matt. Motioned passed.

**4. Public Comment:** No comment

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$26,097.75 as of 5/31/2021. Coleen pointed out that of this money, DCNR grant match \$13,000.00 and WellSpan Grant match \$3,000.00 need to be earmarked.

**6. Old Business:**

A. **Grants Updates:** WellSpan Community Grant is to be submitted by 6/25, Commission is requesting \$17,000 from WellSpan for the Pickle Ball court and \$3,000.00 from ACPRGS; Adams County Parks, Recreation, Green Space. This would make \$20,000.00 to use for a match to fund \$40,000.00 for Pickle Ball court and fence. This is a 2022 project. Coleen also brought up Keystone Purchasing Network. Prebid construction items. Coleen to talk to DCNR about LOBAR is KPN approved. The Keystone Purchasing Network makes it easier for the Park Commission to look at improvements to the park through "menu pricing" rather than having to go through bidding process or guesstimate for planning purposes.

B. **Bridge Update:** The ADA handrail still needs to be completed. John reported that Home Depot has the parts totaling \$1080.00. Motion to purchase the parts: 1<sup>st</sup> Matt 2<sup>nd</sup> Dean. Motion passed. The Bridge is to be dedicated in Memorial to Dane Wagle. Susan Wagle (Dane's wife) is working on language for signs to be displayed on bridge. Once language is finalized for signs Coleen will order. John would like to set bridge dedication date, perhaps 3<sup>rd</sup> week of July. Rob Olyphant suggested the possibility of bridge dedication one hour prior to Music in the Park in July. To be decided at July meeting.

C. **Music in the Park:** John sent draft press release to commission. The Commission unanimously approved John's press release. John requested upcoming Music in the Park to be put on the marquee at the Township building recognizing both bands. However, there may not be room on the marquee. Brody Sturgess is willing to put Music in the Park sign up Monday, 6/14 at the park entrance as John will be out of town. There was discussion about providing ice cream and toppings so attendees can make their own ice cream sundaes.

E. **Go Fund Me:** Terry is working on Go Fund Me. Dean has a registry of businesses in the borough. Coleen is going to ask York Adams for the list of businesses in the Township in order to solicit donations.

**7. New Business:** Discussion about official Grand Opening when park is completed in 2022. Dean is donating a community library box to the park. Some park visitors have suggested the library box. Coleen pointed out that when wrapping up grants, WellSpan likes to see "outcomes" They would like to see evidence that their donation made a positive impact on the park. One idea is to ask visitors to complete a survey, what they used, when they attended, what they liked etc.

**8. “Good For the Cause”:** Discussion on restrooms. The general consensus is that the commission would like to have flushing toilets connected into the main sewer line versus a composting system or one with a holding tank. Dean started the discussion about Park Commission Membership structure, from Township and Fairfield Boro. The commission is comprised of 5 Members, 1 or 2 from Boro, 3-4 from Twp. Currently we have 4 members from the Township and 1 member from the Boro. John stated concern about the trees, mulch and water are needed to help the trees survive. A few of the trees are struggling. John to let members know when watering and mulching detail to happen. Help is welcomed.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- \* Board of Supervisors Meeting- June 15, 2021
- \* Planning Commission- June 22, 2021
- \* Board of Supervisors Meeting- July 6, 2021
- \* Parks and Recreation Commission- July 13,2021

**Adjourn Time:** 8:08PM 1<sup>st</sup> Matt, 2<sup>nd</sup> John

Submitted by: Matthew Inskip