

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Special Board Workshop Meeting Minutes
November 15, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes. This meeting was properly advertised in the *Gettysburg Times*.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff, and Douglas Woerner.

Staff: Secretary/Treasurer Nina Garretson

Commission Members: Laura Morgan of Joint Parks & Recreation Committee

Public Present: D. Brad Martin, Dave Martin, Ed Fitzgerald and John Messeder of the *Gettysburg Times*.

Public Comment: Laura Morgan stated she was here to request the Board of Supervisors consider a per capita tax for residents, suggested \$1 or \$2 per person, to support recreation activities in Hamiltonban Township. Supervisor Deardorff said he would not support if this was for the Community Park. Chairman Gordon explained that this was for other recreational purposes within the Township.

The following Township business was discussed:

Chairman Gordon reported that three companies, Valley Quarries, LDI and OSCO attended the pre-bid meeting at Franklin Township for the Hickory Bridge Road Bridge Project which was held today. He said they have received numerous inquiries through the PennBid site, and LoBar has expressed interest in this project. Bids will be opened on November 29, 2017 at 11:00 am at Franklin Township.

Secretary Garretson reported that she has received responses from residents regarding the solicitor letters sent in regards to past due septic pumping. Three have stated they used a firm not listed on the Township's approved list. The Supervisors advise her that proof of pumping is required, and that the Solicitor should send a letter to SR Daley stating that they must provide us with appropriate information to become an authorized hauler, and until they do, must cease pumping in Hamiltonban Township. Secretary Garretson also stated that the property owner at 12691 Loop Road is requesting an additional extension until mid-December. Supervisor Reamer asked that a precise date be given to the Board for consideration at the December 5th meeting. It was reported that two properties were vacant and several residents have brought in receipts.

Discussion ensued regarding the proposed 2018 Budget. Chairman Gordon reported that the General Fund shows income of \$688,202 and expenses of \$738,020, with other expenses of \$25,000. The Board of Supervisors has received requests for support from the Visiting Nurses Association, the SPCA, the Joint Parks & Recreation Commission, and Fairfield Fire/EMS for new equipment. The Supervisors after further discussion opted to provide in the 2018 Budget \$5,000 for Fairfield Fire/EMS; \$250 to the SPCA; and \$2,500 in support of recreational activities as requested by the Parks & Recreation Commission. Secretary Garretson reported that the cameras may cost \$5,000 to \$10,000 to bring update but she is still gathering estimates. A tax increase was discussed at length so as to not burden the property owners and to help balance the budget and not deplete the Capital Reserve, the Board consensus was to do a quarter mill, which would increase a \$200,000 assessment value by approximately \$50. It was noted that no tax increase has been done in the Township in the last twelve years, although all costs have continued to rise. This increase will generate approximately \$61,000 and monies will still have to be drawn from the Capital Reserve Fund to balance the budget.

The State Liquid Fuels 2018 Budget shows income of \$152,473 and expenses of the same. The expenses include the PIB Loan payment for the Reeds Bridge Project.

The 2018 Sewer Fund Budget shows income of \$159,066 and expenses of the same. However Supervisor Reamer pointed out that this includes the sale of the Sewer Spray Field. It was suggested that all Sewer Account (Sewer Capital Reserve) funds be included, since refunds will be made to property owners, and the Municipal Authority will be dissolved.

No further changes needed at this time regarding the Capital Reserve Fund for 2018, which includes the following Mack Truck, Tiger Mower, Radios, and no items for building.

Chairman Gordon said the Board will move the 2018 Budget forward at the December 5, 2017 meeting for tentative adoption and to allow the public review of twenty days, with final adoption at the Supervisors Workshop on December 28, 2017.

Chairman Gordon announced that the Board would go into Executive Session at the conclusion of the meeting to discuss personnel matters.

Adjournment: At 8:15 PM Vice-Chairman Woerner motioned to adjourn. Seconded by Chairman Gordon. Unanimously approved to adjourn the meeting.

Nina Garretson
Secretary/Treasurer

Robert L. Gordon
Chairman