

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop Meeting  
May 28, 2009

**Supervisors Present:** Chairman Robert L. Gordon, Police Coordinator Coleen N. Reamer, and Supervisor Dale J. Premo

**Staff:** Planning Commission Secretary Doreen Premo, acting secretary

**Public:** None present

At 7:35 PM Chairman Gordon called the meeting to order.

Discussion was held on the actions necessitated by the vacancies of the Secretary/Treasurer, LuAnn Dille, and a Supervisor, James Benner, due to their resignations.

- A vote will be needed to accept the resignations.
- The reporter will be asked to urge registered voters in Hamiltonban to apply for either position.
- Notify dotgrants and Ricky Levan of LuAnn Dille's resignation.
- BOS to review secretarial applications on Friday June 5, 2009 at 9:00 AM.
- Construct a list of possible candidates for appointment as interim Supervisor for a period of 2½ years. At that time the remainder of the term will be placed on the election ballot. The Board is asking that any interested registered voter supply a "letter of interest" to the Board for appointment. The Board has 30 days to find a replacement from the date of acceptance of Mr. Benner's resignation at the June 2, 2009 Board of Supervisors meeting.

Discussion was held on the best method of rebidding the propane and heating oil packages.

- Bids under \$10,000 and up to 4000 gallons may be received via telephone quotes.
- BOS will check with the solicitor. It is believed that newspaper bid advertising will not be necessary for these products.

The Board was reminded that the bid deadline for the shared driveway for Liberty Worship Center/Township Facilities is June 12, 2009 at 2 PM.

There was discussion about the recent code enforcement actions taken against four properties:

- These properties are being cleaned up satisfactorily.
- The charges for the code enforcement officer's work are beginning to mount up, and he may be asked to cut back for a while.

The recent road project on Old Waynesboro Rd. was discussed.

- The Township maintains there is a problem with the surface being too bumpy.
- The contractor contends that the road is satisfactory.

- The Board will look to the State, since State money has been used, to settle the differences in opinion before seal coating can be undertaken.

Police Coordinator/Supervisor Reamer reported on the Strawberry Hill Agreement/Glatfelter Tree Farm #1 Conservation projects.

- The presentation of donations by local governments. Land Conservancy of Adams County and The Nature Conservancy will be held June 6, 2009 at Strawberry Hill. The morning will begin at 9:30 AM with a hike of Glatfelter, presentation at 11:30 AM and conclude with lunch.
- Hamiltonban Township will share in the cost of the luncheon with Strawberry Hill.
- The budget approved \$10,000 donation check from Hamiltonban Township will need to be cut for the presentation of donations.

Police Coordinator/Supervisor Reamer advised the Board that the new police vehicle will be arriving soon. The Ford Lease packet has been prepared and will be released after delivery and acceptance of the vehicle

- It will need to be detailed, including having the striping and the decals applied.
- The decals will be purchased through the sign business of Butch Eyer of Biglerville.

The pension plans for the employees were mentioned.

- The 457 Plan for employees will require scheduling a meeting between the pension company and the employees.
- Police Officer Larmer will need a meeting to be scheduled with Tina Eisenhart from PMRS. (9 AM June 3.)
- There will need to be actuarial clarification.

The June 2, 2009 scheduled EIT/TCC meeting has been postponed. Delegate Pam Wiehagen and Alternate Delegate Doreen Premo will be notified when this meeting is rescheduled.

Chairman Gordon reported on the status of COG (Council of Governments). This is a group of local area governments joined together to provide better interchange of information and ideas with the possibility of working together and sharing a variety of assets. Comments on the proposed Bylaws and Ordinance will be needed by June 15<sup>th</sup> and submitted to Brad Hunt. Must get approval from individual Boards for intermunicipal agreements.

- Meeting will be held June 15<sup>th</sup> to finalize COG Bylaws and Ordinance)  
Legal ad to be placed jointly once all municipalities are ready to move forward with adoption.

The status of the annual Hamiltonban Township Financial audit was discussed..

- The audit will be done by Lockwood Business Company.
- The TWP will provide checks to Joyce at LBC.

There was some discussion on the possibility of the Planning Commission and the Board meeting with the Township Solicitor, Matthew Battersby to discuss his revisions to the proposed sign ordinance. Chairman Gordon stated he would call Mr. Battersby to find out possible dates for a joint meeting.

The request for a street light on Iron Springs Rd. at Tree Farm Lane was discussed.

- The light would be extremely expensive to install.
- This is a PennDOT road, and any street light would be their responsibility.

An anonymous complaint was received concerning the legality of a business.

- The Board took the complaint under consideration but, as in the past, has not considered anonymous complaints unless there is a flagrant violation of which the Board is already aware.

Chairman Gordon announced that there will be two meetings of the Southwest Comprehensive Steering Committee in June.

- June 1, 2009 will be a public meeting held at the Fairfield Fire Hall at 7 PM for community input on the project.
- June 4, 2009 will be the regular meeting of the Southwest Comprehensive Steering Committee at 7 PM in the Fairfield Borough Hall.

The area fire companies should be notified of the CSX railroad crossing renovation and rebuild project due to begin soon.

A QuickBooks Payroll upgrade is needed soon.

- Supervisor Premo will call the company to arrange the upgrade.
- Supervisor Premo will need to spend around \$232 for the purchase.
- Supervisor Premo will install the necessary data on the office computer.

Meeting adjourned at 8:40 PM.

Respectfully Submitted by Doreen Premo, Acting Secretary