

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday November 11, 2025**

**Regular Meeting:**

**Attending in person:** John Strahler; JPRC President, Terry Scripture; JPRC Vice President, Pat Pileggi; Commission Member, Matt Inskip; JPRC Secretary

**1. Call to order time:** 7:01 PM by John Strahler.

**2. Approval of Agenda:** 2026 projects removed from agenda. 1<sup>st</sup> Pat 2<sup>nd</sup> Matt, motion passed

**3. Approval of Minutes from October 12, 2025.** Terry 1<sup>st</sup>, John 2<sup>nd</sup> motion passed.

**4. Public Comment:** None.

**5. Treasurer's Report:** See attached report. Money from Pat Pileggi's Dog Park Information stand at Pippenfest will be given to the Township Secretary for deposit by Terry Scripture.

**6. Old Business:**

**Astronomy Night- November 14<sup>th</sup> 7pm** John to turn maintenance building lights off and hang lantern at porta potty. Terry to bring donation collection device and position at pavilion for dog park donations. Matt will be available as needed.

**Christmas Tree Lighting- December 7<sup>th</sup> 4 pm Members meet at Park**

\*PortaPot rental to be extended through December.

\*Path from parking lot to pavilion to have lumineers for lighting and decoration. Matt has bags and sand. Terry has tea lights.

\*Members meet at 4 set up and welcome folks attending and offer hot chocolate.

\*Start Caroling at 5 and Light Tree at 6 followed by more Caroling.

\*Liberty worship Center to help with parking, hot chocolate and Cookies.

\*John to bring trash can, step ladder and donation collection device.

\*Dave Thomas to bring Hot Dogs.

\*Meeting December 6th at 10am to get tree ready.

\*Pat will be the M/C welcoming people and introducing Dave Thomas.

\*Rob to bring small sound system.

\*John to set up barrel with small fire and bring surplus paper products.

\*Pat to bring 120 cup coffee urn and hot chocolate mix, 120 cups and tray of cookies.

\*Terry to bring bottled water.

\*Coleen to bring candles for silent night and song books.

**7. New Business**

**Dog Park Fence:** John suggested positioning entry gates in such a way that all users are forced to see sign displaying the rules of the Dog Park. Once the grant is approved John would like to aggressively prepare things inside the dog park. 4 trees donated by Green Gathering will be surrounded with the backs of benches in a circle to protect the trees. Perry Fence is the low bid and will need contacted when grant is officially approved.

**2025 Park Items Finalized:** 2025 Projects included the Porta-Potty enclosure “Fort Necessity” and the installation of lattice on top of the pergola to help provide more shade.

#### **8. Good For the Cause**

Matt to get correct business name for Alexander’s plumbing in order to add a small sign recognizing their donation of time and materials for the water fountain.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

\*Board of Supervisors Workshop-November 18, 2025

\*Planning Commission-November 25, 2025

\*Board of Supervisors Meeting-December 2, 2025

\*Parks and Recreation Commission-December 9, 2025

10. Adjourn Time: 8:00 pm. 1<sup>st</sup> Terry 2<sup>nd</sup> John passed.