

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

Via platform [Startmeeting.com](https://www.startmeeting.com)

October 19, 2021 AGENDA

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. Call to Order.

2. Agenda Approval.

3. Public Comment. (Agenda items only) Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.

4. Budget 2022 Discussion.

5. Public Comment.

6. Township Meeting Dates. All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, and via the [Startmeeting.com](https://www.startmeeting.com) platform. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via website and a notice on the office door.

- Planning Commission October 26, 2021
- Board of Supervisors Budget Workshop – November 3 2021 at 6:00 PM
- Board of Supervisors Meeting – November 3, 2021
- Parks and Recreation Commission – November 9, 2021
- Board of Supervisors Meeting – November 16, 2021

7. Adjourn.

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Regular Meeting
Via platform Startmeeting.com
October 19, 2021 AGENDA

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. **Call to Order.**
2. **Agenda Approval.**
3. **Public Comment. (Agenda items only)** *Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.*
4. **Approval of Minutes** October 5, 2021 Board of Supervisors Budget Workshop and Regular Meeting.
5. **Solicitor's Report.**
6. **Roadmaster's Report.** Roadmaster Herr's report was received by the Board in their Board packets prior to the meeting.
 - a. Streetlights.
 - b. Moritz Road update
 - c. Mt. Carmel D&G Grant.
 - d. Tree trimming update
 - e. Snow equipment.
7. **Secretary/Treasurer's Report.** Secretary/Treasurer Garretson's report was received by the Board in their Board packets prior to the meeting.
8.
 - a. Quickbooks training.
9. **Old/New Business.**
 - a. FREMA representatives 2022
 - b. Renewal PSATS Life and Disability Insurance.
 - c. Zoning Amendment for Commercial District.
10. **Discussion Items.**
 - a. Long range Transportation Plan.

b. RFP for Zoning, UCC, Flood Plain and Code.

11. **Special Notices.**

12. **Public Comment.**

13. **Township Meeting Dates.** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Due to limited seating, the Startmeeting.com platform will be used. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via website and a notice on the office door.

- Planning Commission October 26, 2021
- Board of Supervisors Budget Workshop – November 3 2021 at 6:00 PM
- Board of Supervisors Meeting – November 3, 2021
- Parks and Recreation Commission – November 9, 2021
- Board of Supervisors Meeting – November 16, 2021

14. **Adjourn.**

PENDING ITEMS

1. Road Department
 - a. List of problem driveways
 - b. Develop an inspection schedule for Township bridges
2. Long Range Plan for future grant applications
3. Critical Area Resource Plan - Marsh and Rock Creek Watersheds
4. Stormwater
 - a. Middle Creek Study
5. Ordinances/Resolutions
 - a. Animal Control - need to revise
 - c. Noise
 - d. Special Events
 - e. Fire Insurance Escrow Acts 93 and 98
 - f. Burning
 - g. Tree limbs in Right of Way
 - h. Timber Harvesting
 - i. Transient Retail Merchants
 - j. Fireworks
 - k. Planning/Zoning Commission 1-66
 - l. Sewer/Holding Tank Ordinance
 - m. Small Wireless Facilities
 - n. Drones.
6. Sign Book Update
7. Resident Contact System
8. Codification
9. GPS - procedures to change and correct errors
10. Private Lanes
11. Office Crawl Space