

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Wednesday February 15, 2023

Regular Meeting:

Attending in person: John Strahler; JPRC President, Dean Thomas; JPRC Vice President, Rob Olyphant; JPRC Treasurer, Matt Inskip; JPRC Secretary, Terry Scripture; Commission Member, Coleen Reamer; Township Supervisor and Park Liaison

1.Call to Order Time: 7:02pm

2.Approval of Agenda: 1st Terry 2nd Matt motion passes.

3.Approval of Minutes from January 10, 2023 1st Dean 2nd Terry, motion passes.

4.Public Comment: No public present/no public comment

5.Treasurers Report: Parks and Recreation General Fund balance was \$59,010.36 and Special Grant fund was \$18,408.77 as of 1/31/2023. General Fund= Interest: \$2.60 and \$3.30 ACNB, Deposits: \$67,320.00 DCNR Grant, Subtractions: \$90.00 Shealers and \$67,320.00 transfer of funds. DCNR Funds are being kept seperate. PLGIT= Starting balance of \$67,320.00. Deposit: \$69.21; interest PLGIT, Subtractions: \$40,114.94; Clark Contractors, \$8,865.50; George Ely. PLGIT ending balance is \$18,408.77

6.Old Business:

A. Grants Updates: There is \$10,480.00 still owed to JPRC; \$7,480.00 from DCNR and \$3,000.00 from GreenSpace. Work to be completed yet involves the following with the estimated costs which could turn out to be more: Alpha Space; line painting (\$1,200.00), Paving (\$27,925.00), Sign (\$2,000.00), Plants (\$500.00), KPI (\$3,000.00). The following projects are already underway and invoiced: Clark; Invoiced \$44,572.16/Paid \$40,114.94, Ely Pergola; Invoiced \$35,462.00/Paid \$8,865.50, Ely Bench; Invoiced \$1,128.00/Paid \$0.00, Willow Install for the pergola; Invoiced \$11,300.00/Paid \$5,650.00, NESL; Invoiced a total of \$4,026.44/Paid \$4,026.44, KPI; Invoiced a total of \$8,445.50, Battersby; Invoiced \$562.50/Paid \$562.50, SGI; \$195.72/Paid \$195.72, Clark Changeorder; Invoiced \$1,952.21. Change order, credited back for work not done. Charged for down time finding water line. Permanent seed matted versus straw. There is potentially \$3,000.00 left in the funds after expenses paid in full.

B. Project Status: The next big thing to happen is the paving and line painting. Pergola spring delivery anticipated. There was discussion about locking the water hydrants, nothing decided.

C. 2023 Activities/Events:

- 1) Kite Day: Scheduled for 4/22 to coincide with Earth Day.
- 2) Music in the Park: John and Rob are talking to the musicians. June and August are taken care of. Cumberland Shakedown is on August 20th. Thinking about Bluegrass in July.
- 3) Walking Path Stories: Signs from the Library are available but still need to be put up. Carroll Valley has plenty that we can use. Wind at park is a concern for the signs, situation to be monitored.

7. New Business:

A. Rain Garden Renovation: Green Gathering is anxious to help. Twenty shrubs to be planted. John would like to see this tackled in April. Anticipated cost of a few hundred dollars in expense to be paid by JPRC.

B. Mini Library: Hobbit House Style to be put near the swings or pavilion. Location not yet settled on. The gentleman that rebuilt the flag memorial offered to help build the mini library.

8. Good for the Cause:

A. New and Old Ideas: Dean is concerned about the existing stumps that are in the natural play area being a safety hazard as they tip over and did so during a visit of his. John is to stabilize the stumps. Dean also voiced concern over the trees that have been growing in the soccer/football playing field for three years. He would like to move them. John knows of a merry go round for sale and is to follow up with pictures. Dean is interested in a workable and safe zipline and will also be providing pictures.

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township office. Meeting date or changes in schedule are advertised in local paper.

*Board of Supervisors Meeting-February 21, 2023

*Planning Commission Meeting-February 28, 2023

*Board of Supervisors Meeting-March 7, 2023

*Parks and Recreation Commission-March 14, 2023

10. Adjourn Time: 8:23pm 1st Terry 2nd Matt, motion passes.