

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

April 19, 2022

Board Meeting: At 7:03 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, and Coleen Reamer. Robert Gordon via phone. David Martin absent.

Staff/Consultants: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: John Runge of Gordon Brown Engineers and Steve Chronister of Gettysburg National Golf Club.

Approval of the Agenda: Vice-Chairman Woerner motioned to add 5.b. 65 Penny Lane and approve amended agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the April 5, 2022 Board of Supervisors Meeting minutes. Chairman Deardorff seconded. Supervisor Reamer abstained. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated 235 Franklin Street is a personal care home which the Pennsylvania Department of Health is investigating. He stated the Township does not have personnel to inspect the interior of properties. He has asked that the report is sent to him. He does not know if they will suspend license or make them correct issues. He said he may send to the Adams County District Attorney's office depending on report provided by the state.

Solicitor Battersby said the 65 Penny Lane was part of previous subdivision. He said the property owners need to provide a shared driveway agreement, which he will review, prior to the issuance of any building permits. Vice-Chairman Woerner motioned to have letter sent to the property owners for needed shared driveway agreement. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Supervisor Reamer seconded. The motion carried unanimously.

Road Report: Roadmaster Herr reported the road department has completed grading and rolled Newman Road and has begun Knox Road cutting back shoulders.

Discussion of Mack truck proposal for \$137,000. Upfit approved for \$97,329. Chairman Deardorff motioned to approve truck order with an option to withdraw, and a cap of \$250,000 which includes upfit for \$97,329. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr reported he has AAA Paving scheduled for road repair on Old Waynesboro Road weather pending. Brief discussion on signs, which will need PennDOT approval. Ordinance will be needed, which small working group should start.

Roadmaster Herr reported the survey has been completed on Moritz Road. He said Township Engineer is working on Mt. Hope Road culvert project.

Vice-Chairman Woerner motioned to approve Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial reports to the Board prior to the meeting. Vice-Chairman Woerner motioned to approve payment of annual donations totaling \$3,850 and payment of Pension invoice for \$9,835. Supervisor Reamer seconded. The motion carried unanimously.

Secretary Garretson reported that the ARPA Fund Report has been completed with aid of Zelenkofsky and Axelrod and submitted to Department of Treasury.

Secretary Garretson reported a complaint from 480 Mt. Hope Road that nothing was sent to residents regarding the new Parks Garbage contract. Supervisor Reamer said to include in the E-News bulletin.

Secretary Garretson reported that residents have volunteered for the 17th Annual Highway Cleanup on Mt. Hope Road, Cold Springs Road, and Moritz Road. Solicitor Battersby stated he and his wife will volunteer. She said the first-grade class at Fairfield Elementary School has volunteered to clean up their campus for Earth Day.

Secretary Garretson stated a driveway application received for Darwoll Naugle, Cold Springs Road, but she is awaiting address from Adams County Tax Mapping for permit which Roadmaster Herr has reviewed and signed. She was able to confirm property transfer with Adams County Recorders office took place today.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Reamer seconded. The motion carried unanimously.

Old/New Business:

John Runge, with Gordon Brown & Associates representing Gettysburg National Golf Club stated they have been working closely with Fairfield Municipal Authority and Department of Environmental Protection. He said the development proposed will require 164 EDUs and they have submitted a proposal that will require 64 EDUs the first two years 2023 and 2024. A Chapter 94 report with corrective measures has been submitted, and DEP has approved of proposal of corrective measures. Only a sketch plan has been given to the Township. Discussion of letter from the Township that this is not a typical planning module approval and that it has some conditions associated with it, the most important is that the Township will not be financially responsible if their corrective measures do not work. Supervisor Gordon motioned to approve the sewer planning module as presented with the addition of letter from the Township with conditions. Vice-Chairman Woerner seconded. The motion carried unanimously. Mr. Runge and Mr. Chronister left meeting at 7:35 PM.

Supervisor Reamer motioned to approve Resolution 2022-06 to amend Private Lanes to include Penny Lane. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion regarding 914 Mount Hope Road. Supervisor Reamer instructed Secretary to send letter to the Board Chairman of Camp Eder. Solicitor suggested that if they do not respond, their occupancy permit may be pulled.

Chairman Deardorff motioned to appoint Jeffrey Hardman as an alternate on the Zoning Hearing Board with a term expiring in 2024. Thank you letter to be sent to Charles Christianson for submitting application. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of bid for Superpave that emails regarding terms and conditions of the Township will be honored, and the correct price of the 9.5MM per Solicitors approval. Board signed documents.

Chairman Deardorff asked about a capped price for heating oil/propane. Only bid received was from Suburban but it is variable. Supervisor Reamer motioned to reject the bid from Suburban. Vice-Chairman Woerner seconded. The motion carried. Supervisor Reamer motioned to advertise and rebid for heating oil/propane with capped price. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of bids for stone/materials per recommendations of Roadmaster Herr. Chairman Deardorff motioned to approve the bid for Cold Patch to Steward & Tate Inc, York, PA for \$107.00 per ton. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the bid per ton for 2RC-\$5.00, Rip Rap R3-\$12.50, Rip Rap R4-\$13.00, Rip Rap R5-\$14.00, AASHTO #1-\$12.00, AASHTO #8-\$13.00, AASHTO #57-\$12.00, 2A-\$5.25, AASHTO #3-\$12.50 and AS3-\$14.00 to Specialty Granules, Hagerstown, MD. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the bid per ton for Rip Rap R6-\$19.00, Rip Rap R7-\$23.00, Rip Rap R8-\$23.00, 3A-\$9.00, AASHTO #4-\$15.00, AASHTO #67-\$15.00, AASHTO #10-\$10.00, to New Enterprise Stone & Lime, New Enterprise, PA. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve advertising of bid for TSA aggregate 300 ton for park use. Chairman Deardorff seconded. The motion carried unanimously.

Discussion items: Chairman Deardorff said he attended the Fairfield Fire Company meeting and Chief Jacobs asked about putting signs at streams to pump water in emergencies. Chief Jacobs said they are unable to use water off private property without owner's permission. Chairman Deardorff reported they provided their budget which was shared with the Board, and that they sold old rescue truck. Supervisor Reamer motioned to have the Solicitor investigate if fire departments are allowed to take water from ponds, etc. on private property without the owner's permission. Chairman Deardorff seconded. The motion carried unanimously.

Special Notices: None

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission - April 26, 2022
- Board of Supervisors Meeting – May 3, 2022
- Parks and Recreation Commission – May 10, 2022

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:00 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman