

HAMILTONBAN TOWNSHIP

ADAMS COUNTY

COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 2010-12

A RESOLUTION OF HAMILTONBAN TOWNSHIP AUTHORIZING  
AND DIRECTING THE EMERGENCY SUCCESSION OF MUNICIPAL  
OFFICERS AND THE CONTINUITY OF MUNICIPAL GOVERNMENT.

WITNESSETH:

**WHEREAS**, pursuant to Sections 779.6 and 779.7 of the Emergency Interim Executive and Judicial Succession Act of 1959 (71 P.S. 779.1 et seq.) all municipalities of the Commonwealth are authorized to enact resolutions or ordinances in order to assure the continuity of government through a legally constituted leadership process that will provide for the effective operations of Municipal government during an emergency; and

**WHEREAS**, the Board of Supervisors of Hamiltonban Township, Adams County desires to establish a lawful order of succession to exercise the powers and discharge the duties of municipal government in the event that one or more Supervisors are absent or unable to exercise his or her powers and duties of office during an emergency that occurs within this Municipality; and

**WHEREAS**, the Supervisors of Hamiltonban Township believe that the public health, safety, and welfare of all the residents of this Municipality will be better served and protected by the adoption of this resolution.

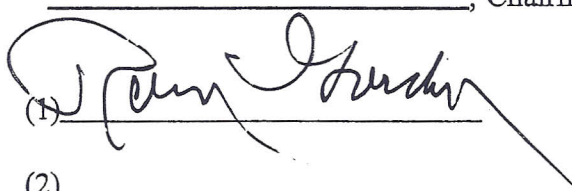
**NOW THEREFORE**, be it resolved by the Board of Supervisors of Hamiltonban Township , Adams County, as follows:

Section 1. This Resolution shall take effect whenever any Supervisor of Hamiltonban Township is unavailable to exercise the powers and discharge the duties of his or her office during the occurrence of any man-made disaster, natural disaster, or war-caused disaster as defined by Section 7102 of the Emergency Management Services Code (35 Pa. C.S. 7101 et seq), as amended. Unavailable shall mean either that a vacancy in a Supervisor's office exists and there is no individual authorized to exercise all of the powers and discharge the duties of that office or that the lawful incumbent Supervisor(s) is absent from the Municipality or unable to exercise the powers and discharge the duties of his or her office due to illness, accident or injury, or some other preventive circumstance.

Section 2. During the occurrence of any man-made disaster, natural disaster, or war-caused disaster in Hamiltonban Township and the unavailability of any Supervisor, the following order of succession shall be exercised in order to assure the continuity of County government:

SUCCESSORS

Robert L. Gordon, Chairman

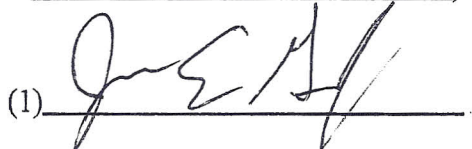
(1) 

(2) \_\_\_\_\_

(3) \_\_\_\_\_

SUCCESSORS

James Grinder, Vice Chairman

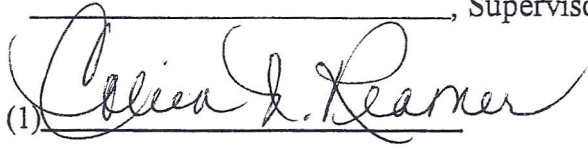
(1) 

(2) \_\_\_\_\_

(3) \_\_\_\_\_

SUCCESSORS

Coleen Reamer, Supervisor

(1) 

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Harry Rood

*Harry Rood*

Supervisor

SUCCESSORS

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Douglas Woerner

Supervisor

SUCCESSORS

(1) *Douglas Woerner* \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

Section 3. Each succeeding Acting Supervisor listed above shall, during the occurrence of a disaster, assume and discharge the powers and duties of any unavailable Supervisor, and shall retain those powers and duties until the unavailable Supervisor, is able to resume the exercise of the powers and discharge the duties of his or her office or until such time as a vacancy which may exist shall be filled in accordance with the law.

Section 4. The order of succession listed in Section 2 of this Resolution shall be revised whenever a vacancy occurs and a new Supervisor is appointed to fill that vacancy. Otherwise, at the first organizational meeting held at the beginning of each new term of office, the elected Supervisor or Supervisors shall adopt a Resolution that contains a renewed order of succession that will provide for the continuity of Municipal government during that term of office.

Section 5. All other municipal elected officers shall designate, by order of succession, three deputies or emergency interim successors to exercise the powers and discharge the duties of his or her office whenever the elected officer is unavailable during the occurrence of any man-made disaster, natural disaster, or war-caused disaster. A written list of the designated successors for each officer shall be delivered to the Municipal Emergency Management Agency for verification purposes.

Section 6. All resolutions or parts of resolutions heretofore enacted, as those resolutions shall be inconsistent with this Resolution, shall be and are expressly repealed and are declared to be null and void.

Section 7. This Resolution shall be effective immediately.

DULY ADOPTED BY THE Hamiltonban Township Supervisors, County of Adams, Fairfield, Pennsylvania, in lawful session duly assembled this 6 day of April, 192010

Hamiltonban Township  
County of Adams  
Commonwealth of Pennsylvania

By: [Signature]  
Chairman  
[Signature]  
Vice Chairman

Attest:  
(SEAL)


[Signature]  
Township Secretary

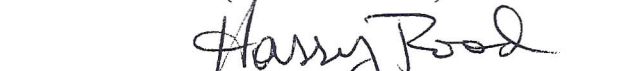
[Signature]  
Supervisor  
[Signature]  
Supervisor  
[Signature]  
Supervisor

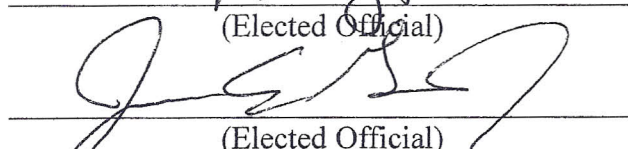
**PROMULGATION**

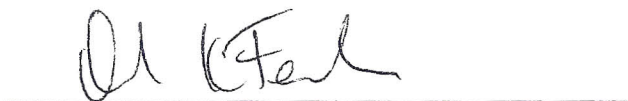
THIS PLAN WAS ADOPTED BY \_\_\_\_\_ (elected officials) UNDER  
RESOLUTION NO. <sup>2010-12</sup> \_\_\_\_\_ DATED 4/6/10 . IT SUPERCEDES ALL PREVIOUS PLANS.

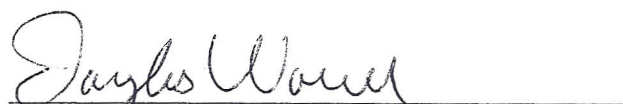
  
\_\_\_\_\_  
(Chief Elected Official)

  
\_\_\_\_\_  
(Elected Official)

  
\_\_\_\_\_  
(Elected Official)


  
\_\_\_\_\_  
(Elected Official)

  
\_\_\_\_\_  
(Secretary)

  
\_\_\_\_\_  
(Elected Official)

\_\_\_\_\_  
(Elected Official)

\_\_\_\_\_  
(Elected Official)


  
\_\_\_\_\_  
(Emergency Management Coordinator)

CERTIFICATE

I, the undersigned Secretary of Hamiltonban Township, Adams County, Fairfield , Pennsylvania, certify that the foregoing is a true and correct copy of a Resolution which was duly adopted by a majority vote of the entire Board of Supervisors at a meeting duly convened according to law and held on \_\_\_\_\_ April 6 2010, 19\_\_\_\_; said Resolution has been duly recorded in the minutes of the Hamiltonban Township Supervisors; and that said Resolution remains in effect, unaltered and unamended as of the date of this Certificate.

IN WITNESS WHEREOF, I affix my hand and official seal of the Hamiltonban Township this 4<sup>th</sup> day of April, 192010.

(Seal)

  
, Secretary

Resolution 2010-12

MUNICIPAL EMERGENCY OPERATIONS PLAN

"REVIEW, MAINTENANCE AND CONCURRENCE"

Responsibility for the Township Emergency Operations Plan has been assigned to the Township Emergency Management Coordinator by the elected officials of the Municipality. The EOP will be reviewed and updated as necessary, but at least should be biennially, by the Township Emergency Management Coordinator, who will coordinate with all parties, public or private, assigned responsibilities in this EOP.

Development, maintenance and implementation of this EOP will be in accordance with and under the auspices of the Adams County Emergency Operations Plan, developed in consonance with the Commonwealth of Pennsylvania Emergency Operations Plan which is in conformance with Pennsylvania's Emergency Management Services Code, the Federal Civil Defense Act of 1950, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, the Federal Superfund Amendments and Reauthorization Act of 1986 (SARA) and applicable regulations of the Federal Emergency Management Agency.

A review of the Hamiltonban Township Emergency Operation Plan.

This review was conducted on the following date: March 2010

This EOP was originally promulgated and resolution passed on March 2010

IN WITNESS WHEREOF, we the undersigned adopt, accept, concur with and support the provisions of this Emergency Operations Plan, it has been reviewed, with the appropriate changes being made, and recorded on the "Record of Change" page, indicating that this review action has been accomplished this date:

[Signature]  
Chairman  
Hamiltonban Township Supervisors

6/1/10  
Date

[Signature]  
Hamiltonban Twp, Township  
Emergency Management Coordinator

5-26-10  
Date

WE THE UNDERSIGNED, acknowledge receipt of current updates and or a complete copy of the Emergency Operations Plan.

[Signature]  
Hamiltonban Police Department

6-1-10  
Date

[Signature]  
Fairfield Fire Department

6/2/10  
Date

[Signature]  
John Eline Coordinator  
Adams County Emergency Management

\_\_\_\_\_  
Date

[Signature]  
Fountaindale Fire Dept.

5/29/10  
Date

- NOTES: 1) This form must be submitted to the Adams County Emergency Management Agency from the Municipality when changes are made to substantiate and maintain currency of the EOP.
2) It is also recommended that submission of this form be made when there is a newly appointed Chief Elected Official, newly appointed Municipal Coordinator, and/or Police/Fire Chief change.
3) Any page changes made to the municipal EOP should be attached to permit revision to be made to our copy of your EOP maintained in the Adams County Emergency Management Agency office.
4) All questions concerning the use of this form should be directed to the County EMA Coordinator.