

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
January 29, 2015

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Doug Woerner, Coleen N. Reamer, and LuAnn M. Dille. J. Edward Deardorff was absent from the workshop. There was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Doreen Premo.

Township Business: The following Township business was discussed:

Prior to the workshop, Solicitor Battersby emailed the Board information regarding three possibilities for a settlement of the Knouse Foods tax assessment appeal. The Board considered the three positions which are to issue Knouse Foods a tax refund in the amount of \$8,463, \$15,183 or \$21,871 for their reassessment. The Board will wait for Solicitor Battersby's recommendation. \$13,000 was budgeted for this appeal in 2015.

At the January Board of Supervisors meeting, Maggie Travis, representing the Parks and Recreation Commission (PRC), formally requested approval from the Board to access the \$20,000 that has been allocated for recreational purposes in the Capital Reserve Fund. If approved, these funds will be used to revise the Master Park Plan to incorporate changes that the public recommended and for use as matching funds for grants. The Board will take action on this matter at the February Board meeting.

Secretary/Treasurer Feiler submitted prior to the workshop a draft bid package for a canopy over the fueling station at the Maintenance Building. The package is ready to be submitted to Solicitor Battersby for his review.

Prior to the workshop, Roadmaster Harbaugh forwarded to the Board information on a Traffic Sign - Management, Reflectivity and Assessment Program that is being implemented by D.E. Gemmill, Inc. of York. The Board and Roadmaster Harbaugh will be attending a presentation on this program. It was noted that C.S. Davidson, Inc. has the same program and that Roadmaster Harbaugh should look into C.S. Davidson's program as well. Depending on the cost of these programs a third quote may be obtained from another vendor.

Prior to the Workshop, Secretary/Treasurer Feiler submitted to the Board a draft Highway Occupancy Ordinance and Application for a Highway Occupancy Permit for their review. The draft will be submitted to the Township Engineer and Township Solicitor for their review.

Regarding the improvements to the Carrolls Tract Road and Cold Springs Road intersection, Met-Ed was contacted to see if their utility pole could be moved in any direction to improve the sight distance. Met-Ed determined that the pole could only be moved back about three feet with a cost to the Township of \$3,500. The Board felt this was not good use of taxpayer money. Century Link was also contacted to see if their utility poles could be moved, they have not yet responded. PennDOT will also be contacted to see what type of additional improvements they can implement.

Chairman Gordon summarized the January Planning Commission meeting that he attended. He mentioned that PennDOT conditionally approved the Highway Occupancy Permit for the Iron Springs Plaza project and that the stormwater management plans have been approved and will be recorded at the Courthouse. The Developer is also addressing various concerns with adjacent property owners. Additional funding is still needed to complete this development and being looked into.

The Board discussed putting together a bid packet for home heating oil, propane, gas and diesel and to put these items out for bid while the prices are low.

Chairman Gordon went over the items that will be on the February Board of Supervisors meeting agenda.

At 7:45 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is February 3, 2015 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman