

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
November 7, 2025

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on October 7, 2025 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: Chairman Deardorff announced that the Board of Supervisors would be taking a few minutes for an Executive session

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Reamer, Supervisor Woerner & Supervisor Picarelli all in attendance. Supervisor Spence joined the meeting via telephone.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of October 7, 2025 made by Supervisor Woerner, second by Supervisor Spence. Motion passed unanimously.

Also Attending: Secretary Noel and Solicitor Battersby were in attendance. Public residents in attendance were Pat Naugle, Ginnie Makus, Sandy Lombardi, Corinne Higgs, Lashay Kalathas, James Haines & Judith Otto, and Skip & Carolyn Bledsoe.

Executive Session/ Decision: The Supervisors and Solicitor Battersby excused themselves for a short executive session and left the room from 7:00pm to 7:05pm.

Solicitor Battersby stated that the preceding Executive Session was for legal advice and counsel concerning the matter before us of the Zoning Map Amendment. Solicitor Battersby asked for a motion to recommend to the applicant that they reapply for a map change to the Open Space District and not the Land Conservation District which will have to put it right back in to Adams County Planning for a new map change and a new public hearing will fall in there too. Supervisor Deardorff made a motion as was stated by the solicitor. Second by Supervisor Woerner. Supervisor Reamer abstained. Motion passed unanimously.

Solicitors Report: Solicitor Battersby stated that he received a call from Gettysburg National Golf Course surveying team. Th had a question about reducing the number of lots 149 to 130 but he is hesitant to deal with it since they do not have funds in escrow to cover that and the engineering fees and we told them all along to submit the plan. He said he also thinks they

should just submit the plan and work through the process as it can always be adjusted. Supervisor Reamer stated that this plan is a conservation by design plan of which there was a conservation by design team. An engineer, planning person, 2 Supervisors and 2 Planning Commission members. If they are going to change the plan that was agreed upon by that group to forward to our planning commission should that plan go back to that same group prior.

A motion was made to approve the Solicitors report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Old/New Business:

- A Roads / Financial plan was presented to the Board by Chairman for everyone to review and think about.

Roadmaster's Report:

- Road Report
- Salt Order was placed at 140 ton
- Antiskid Order was placed at 200 ton
- Delineators 2 boxes were ordered

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial reports provided to the board for review
- Petrus Escrow Account has been sitting and collecting interest since 2022 for the Swamp Creek Plan that has been done. The secretary asked if we could go ahead and refund the escrow. Solicitor Battersby stated that is fine to go ahead and do as that plan has been done for a while. A motion was made by Supervisor Deardorff to refund the Petrus Escrow with interest. Second by Supervisor Picarelli. Motion passed unanimously.
- Hamiltonban Constables email request. The constable would like to see if we can get them a .gov on our account and they will pay any fees. The Board asked the secretary to look into it and see what all would be involved after we change our IT company in January.
- Veterans Day Holiday. The fulltime staff members would like to ask the board if they could take off Monday instead of Tuesday for the Veterans Day Holiday in order to give them a 3-day weekend. A motion was made by Supervisor Deardorff to change the paid holiday to Monday for Veterans Day for this year only. Second Supervisor Woerner. Motion passed unanimously.

A motion to approve the secretary's report made by Supervisor Woerner. Second by Supervisor Deardorff. Motion passed unanimously.

Planning Commission Items:

- Bob Sharrah was in attendance and discussed the Weikert Subdivision for which the Board of Supervisors approved. A motion was made by Supervisor Deardorff to approve the revised plan. Second by Supervisor Spence. Motion passed unanimously.

Code Officer:

- Code enforcement report was provided to the Board for their review.

Zoning/Building/UCC (PMCA):

- Review of Activity
- Volunteer Application received for the Zoning Hearing Board. Mr. Terry Kuykendall submitted an application to fill the open seat on the zoning Hearing board. A motion was made by Supervisor Deardorff to accept the application and accept him on the Zoning Hearing Board. Second by Supervisor Woerner. Motion passed unanimously.

Parks and Recreation: Astronomy Night Friday, November 14th from 7-10PM

FREMA:

Fire Company Reports: No reports received.

ACCOG and ACATO:

- Convention at SAVES November 19, 2025. Doors open at 4:45PM, Dinner at 6:00PM

YATB: No report.

PA State Police: No report received

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- November 11, 2025
Board of Supervisors Budget Workshop November 18 ,2025
Planning Commission Meeting – November 25, 2025
Board of Supervisors December 2, 2025

Motion to adjourn the meeting at 8:08 pm by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary