

Hamiltonban Township, Adams County, PA
Parks and Recreation Commission (PRC)
Minutes of Wednesday December 10, 2014

Call to Order: By Chairman Dave Jones at 7:03 PM

Attending: David Jones, Chairman, Member Maggie Travis, Dean Thomas, Fairfield Borough Liaison and Coleen Reamer (minute recorder). Treasurer Teresa Scripture, Member Lacy Hammett, Member Autumn Arthur, were not in attendance. There was NOT a quorum for official voting.

Public: Ben Newton and Kim Bream representing Fairfield Boy Scout Troop 76

Approval of Minutes: No approval and no adjustments were recommended to the minutes.

Treasurer's Report: No activity, balance remains at \$1,208.50.

Public Comment: Mr. Newton has several Life Scouts that are or will shortly be looking for Eagle Scout projects and was very enthusiastic about helping with any project within the proposed park area. He asked that we gather a list of projects and provide the Troop with our Tax Exempt Status and he would coordinate with the Troop members, parents and volunteers to accomplish as many projects as is possible. Mr Newton gave the Secretary his contact information for future reference.

The commission members thanked him and Mrs. Bream for their enthusiasm and assistance.

Old/New Business:

- A. **Hamiltonban Township Park:** Discussion was held about the Public Meeting that was held at the Fairfield Fire Hall for open discussion of the proposed park and its facilities. Several areas of concern were mentioned at that meeting which the Commission members discussed at length. Most of those concerns can be addressed in the preparation of our grant application. Township Sec/Treas. will be requested to check on any needed vandalism insurance since by State Statute the Township cannot be held liable when providing recreation to its residents. If additional insurance covering any random acts of vandalism is required, the Commission will secure.

We reviewed the Plan for changes that will be necessary to prepare the Plan for grant submission. Those changes will consist of taking out the two cross paths that inhibit the use of the multipurpose field, inserting a fenced barrier between the Township maintenance area and the park area, increase the path width to five feet, show trees throughout the park, show the placement of the educational panels, insert a dedication area for US Flag placement and show the handicap access with parking for challenged citizens.

- B. **Borough of Fairfield Map Review:** Mr. Thomas talked about the Fairfield Official Map with its proposed green areas and trails. The design incorporates connections to Hamiltonban Township and Carroll Valley Borough. Because there was no quorum for recommendations, the group has placed this item on the January agenda for further discussion.

- C. **2015 Meeting Dates** will be changed to the second Tuesday of each month.
- D. **Reorganization Meeting will be held on January 13, 2015 for the Commission.** Maggie Travis must be appointed for a new term by the Board of Supervisors on January 5, 2015. Coleen Reamer will also step down as the temporary recorder at that time and a permanent Secretary shall be appointed.
- E. **Parks and Recreation By Law change:** Due to a quorum not being present, this item has been tabled until the January meeting.

Meeting adjourned at 8:45 PM.

Respectfully Submitted, Coleen Reamer, recorder