

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
February 20, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on February 20, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Attendance: A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Picarelli, Supervisor Reamer in attendance. Supervisor Spence was excused

Also Attending: Solicitor Battersby and Lee Royer.

Minutes were taken by Supervisor Reamer acting as Assistant Secretary/Treasurer.

Announcements: *An Executive Board meeting was held 6:00 PM- 8:00 PM on February 13, 2024 and on February 20, 2024 for the purpose of conducting interviews for open positions in the Township and also from 6:45-7:00 PM for consultation with the Solicitor concerning the Secretary/Treasurer 's Benefits package.*

Approval of Agenda: Motion by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Public Comment: Mr. Lee Royer attended representing the Blue Ridge Sportsman's Association. A conversation ensued between the Board, Solicitor and Mr. Royer regarding the Campground at the Sportsman's property. Mr. Royer was not aware that the Association has attended two Zoning Hearing Board meetings and is under a deadline to present a Land Development Plan to the Township prior to March 1, 2024 as a condition of the continuation of their last hearing date. Mr. Royer stated that he could not have a finished plan by that date and was unaware of that condition. Due to this development in the process he will begin to address the issues with the Blue Ridge Sportsman's Association leadership and our Engineer Mr. Erik Vranich. Mr. Royer left the meeting at 7:34 PM.

Approval of Minutes: Motion to approve the minutes of February 6, 2024 by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

Solicitor's Report:

- a. Kalathas Driveway: the Solicitor and Engineer letters were both mailed to Mr. Kalathas on February 8, 2024 with instructions on what would be expected of Mr. Kalathas to correct the driveway issues. There has been no new contact from Mr. Kalathas.
- b. Sportsman's Association SEO report from KPI. None received as yet. SEO Gil Picarelli is to meet with them Friday morning the 02/23/2024.
- c. Discussion on the upcoming Zoning Hearing Board hearing for Fine Line Trim, Inc. We believe that the property in question is in the wrong zone for their request. Therefore, the Solicitor will attend and speak with the ZHB Solicitor, Mr. Eastman. Issues with the road and railroad tracks were also discussed as well as road bonding for the future.

Supervisor Woerner motioned the approval of the Solicitor's Report, seconded by Supervisor Picarelli. Motion passed unanimously.

Old/New Business: 184 Tunnel Lane, wash-out issues on the lane. We are awaiting the report of the Engineer but this may turn out to be strictly a Private neighbor issue.

- a. **Roadmaster's Report:** Roadmaster Herr reported that the 2023 MACK would be delivered on Thursday the 22nd of February and requested that we place the 2006 Peterbilt out on Municibid.
- b. the shop heaters are outdated and parts are hard to find. Therefore we have found some auto resets for cost of \$100 for all 4 with additional cost to install. Since the heaters are obsolete we should begin discussions on how we want to handle them in the future when our Budget discussions begin for 2025. Motion by Supervisor Deardorff to repair the heaters at the estimated cost . The motion was seconded by Supervisor Woerner. Motion passed unanimously.
- c. Part-time employee Jim Eyler has volunteered to paint the grader as soon as it is ready for paint.
- d. Engineer Vranich is still pulling together a bid package for the building extension and fuel station canopy.
- e. The road crew has attended to several snow events over the past few weeks. Motion to approve the Roadmaster's report by Supervisor Deardoff. Second by Supervisor Woerner. Motion passed.

Secretary/Treasurer Report:

- a. Motion by Supervisor Woerner. Second by Supervisor Picarelli to hire and appoint Lynda M. Noel as Secretary/Treasurer for Hamiltonban Township with a start date of February 23, 2024 at a rate of \$21.00 per hour not to exceed a 40 hour work week.
- b. *Restate the signing authorities for all accounts carried by Hamiltonban Township: Supervisors Deardorff, Spence, Reamer, Picarelli and Woerner plus Lynda M. Noel. To remove Nina Garretson. Motion by Supervisor Reamer, Second by Supervisor Woerner. Motion passed unanimously.*
- c. **Cermak:** will provide a service for approximately \$800 plus set up emails for an additional \$300 estimate
- d. **Workers compensation Audit was completed on 02/14/2024**
Motion to approve the Secretary/Treasurer Report by Supervisor Woerner. Second by Supervisor Deardorff. Motion approved unanimously.

Planning Commission Items:

- a. Zoning Hearing Board hearing is set for February 22, 2024 for Fine Line Trim.
- b. Mrs. Betty Izer resigned as Planning and Zoning Commission Chair due to health reasons. The Board accepted her resignation with regrets.
- c. The Jesus, Mary and Joseph Monastery requested the Board approve the 120 extension for the project. Deadline for extension is now May 20, 2024.
Motion to accept and approve all items in the Planning Commission report by Supervisor Woerner. Second by Supervisor Deardorff.

Code Officer : There was no Code Officer Report for the month other than a letter sent to a property on Six Lane about open burning.

PMCA Zoning Report: One permit for rooftop solar was issued in Beechwood. PMCA supplied HBT with a new Application for Certificate of Non-Conformance to begin utilizing for our non-conforming properties.

Parks and Recreation: has scheduled the annual Kite Fly for April. Date to be announced.

FREMA: FREMA retained all their officers for 2024 (Ron Harris, Chair; Mickey Barlow, Vice chair; Bob Stanley, Secretary; and Adam Wine as remains as EMA Coordinator. Adam Wine requested to attend the March 6, 2024 Board of supervisors Meeting.

Fire Company Reports: Fountaindale Fire reports 15 calls for December 2023 (2 in Hamiltonban)

ACCOG and ACATO: No Reports

YATB and ACTCC Committees: YATB reported Collections as of 01/31/2024 as \$43,168.54. No report from ACTCC.

PA State Police: 58 calls (4 Welfare, 7 traffic, 6 School Checks)

NO public Comment/No Public.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Zoning Hearing Board – February 22, 2024

Planning and Zoning Meeting & Board of Supervisors Joint Meeting – February 27, 2024

Board of Supervisors Meeting – March 6, 2024

Parks and Recreation Commission – March 12, 2024

Board of Supervisors Meeting – March 19-2024

Motion to adjourn the meeting by Supervisor Woerner . Second by Supervisor Picarelli. Motion passed unanimously at 8:50 PM.

J. Edward Deardorff/ Chairman

Coleen Reamer/ Supervisor